



MINNESOTA DFL

2020-2021

Official Call

of the

Democratic-Farmer-Labor Party of Minnesota

CAUCUS, CONVENTION AND ELECTION DATES

Precinct Caucuses	Tuesday, February 25, 2020
DFL Endorsed and Elected Official Convocation.....	Saturday, February 29, 2020
Presidential Primary	Tuesday, March 3, 2020
Conventions for Organizing Units*	March 7 – April 19, 2020
Conventions for Senate Districts that are not Organizing Units	March 7 – May 29, 2020
Deadline for Submitting Resolutions to Platform Committee	April 22, 2020
Congressional District Conventions	May 2 – May 29, 2020
State Convention Committee Meetings, Mayo Civic Center, Rochester, MN	May 2 – 3, 2020
State Convention, Mayo Civic Center, Rochester, MN	May 30 – 31, 2020
Democratic National Convention	July 13 – 16, 2020
Primary Election	Tuesday, August 11, 2020
First State Central Committee Meeting Post-Convention	August 15, 2020
Post-Primary Central Committee Endorsement Window	August 12 – 30, 2020
General Election.....	Tuesday, November 3, 2020
DFL 2021 Business Conference	Saturday, February 6, 2021

This is the Official Call for the 2020 Democratic-Farmer-Labor Party precinct caucuses, conventions, the 2021 Business Conference, and other Party meetings. The Call conforms with and is subordinate to the Charter of the National Democratic Party. It also conforms with and is subordinate to the State DFL Constitution and Bylaws. The provisions of the Call take precedence over other DFL party rules at any level, and govern all precinct caucuses, conventions, electoral commissions, and other Party meetings during 2020 and 2021.

Ken Martin, Chair
Marge Hoffa, Vice Chair
Minnesota Democratic-Farmer-Labor Party

* Organizing Units were formerly known as County Units.

**Minnesota DFL
State Central Committee
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www.dfl.org**

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Electronic Availability of Documents

This document and all other DFL Governing Documents can be found online at:
www.dfl.org/resources/documents/

Providing reliable online access to these documents will satisfy the requirement for providing copies of documents. If paper copies are required for caucuses, please print copies in advance or contact the DFL State Party at 651-293-1200 or 1-800-999-7457.

Organizational Culture

The State Party Chair and other DFL party officers at every level shall foster and encourage a culture of engagement, civility, and inclusion among all individuals participating in official party activities.

Requests for Accommodations

Every meeting notice or call to convention or endorsing commission shall include information regarding the name of the person to contact, how to contact that person, and the deadline for requesting reasonable accommodation for persons with disabilities.

AFFIRMATIVE ACTION, OUTREACH, AND INCLUSION

AFFIRMATIVE ACTION, OUTREACH, AND INCLUSION STATEMENT

The following Affirmative Action, Outreach, and Inclusion Statement is to be read at the beginning of precinct caucuses, party conventions, and other meetings where elections or nominations occur:

“The DFL seeks to end discrimination and bigotry in all its forms and to inspire broad participation in our party. As part of our commitment to outreach and inclusion, we will take affirmative steps to increase the participation of members of all underrepresented communities. When you vote today, remember this commitment includes electing members of underrepresented communities to positions both within the DFL party and in public office.”

AFFIRMATIVE ACTION, OUTREACH, AND INCLUSION REMINDER

After the Affirmative Action, Outreach, and Inclusion Statement has been read, the Affirmative Action, Outreach, and Inclusion Reminder is read in lieu of the full Affirmative Action, Outreach, and Inclusion Statement before voting begins in each election.

“As you vote today, remember that the DFL is committed to electing members of underrepresented communities to positions both within the DFL Party and in public office.”

NON-DISCRIMINATION

Discrimination on the basis of any of these categories is prohibited in the conduct of DFL affairs: gender or gender identity, age, religion, economic and employment status, racial, cultural or ethnic identity, national origin, color, sexual and affectional orientation, family status, disability or veteran status.

AFFIRMATIVE ACTION

Affirmative Action is defined for the purposes of the DFL Party as the aggressive recruitment, selection, placement, and retention of members from historically-underrepresented and excluded groups in all party affairs. This includes all party units, officers, caucuses, committees, conventions, convocations, and staff members at every level in the party.

OUTREACH AND INCLUSION

Outreach and Inclusion activities are wide-ranging, intentional, results-oriented, everyday DFL Party efforts to engage and retain participation from historically-underrepresented and excluded groups. All party units, officers, caucuses, communities, conventions, convocations, and staff members at every level in the party shall engage consistently in outreach and inclusion. By engaging underrepresented groups through collaboration, flexibility, and fairness, the DFL Party shall enable current and potential members to contribute to their fullest in all party activities.

PRECINCT CAUCUSES February 25, 2020

I. PREPARATIONS

By November 15, 2019, each organizing unit executive committee shall determine the location(s) for the February 25, 2020 precinct caucuses to be held within its organizing unit and report those location(s) to the State DFL Office.

By January 2, 2020, unless otherwise specified in the unit constitution, each organizing unit executive committee shall: 1. Determine the time and location for the organizing unit convention; 2. Adopt any modifications of the standard rules and agenda for

conduct of the precinct caucuses within that organizing unit; and 3.(a) identify the preconvention committees that are to be used in that organizing unit, (b) specify whether the committee members are to be elected by the precinct caucuses or the organizing unit central committee, (c) specify the method for allocating committee members among the precincts, if applicable, and (d) establish the date and location for any initial preconvention committee meetings. These items shall be delivered to the State DFL Office not later than January 2, 2020.

Each precinct caucus is a public meeting that shall be held in a suitable, accessible location. It is preferable to hold precinct caucuses within each precinct or as close to the precinct as possible. Within an organizing unit, a combination of centralized precinct caucuses and caucuses held within individual precincts is allowed.

By January 2, 2020, organizing unit chairs shall make every effort to find and train convenors for each of their precinct caucuses. In seeking these convenors, organizing unit chairs should find persons to arrive early enough to set up the room and begin registration no later than 6:30 p.m. The organizing unit chair shall distribute to each convenor the convenor’s kit and the information required for caucus night (see II.A. below).

II. ON PRECINCT CAUCUS NIGHT (February 25, 2020)

A. BEFORE THE CAUCUS

The convenor shall have available a copy of the following: the Call*; the Agenda; the Standard Rules for Precinct Caucuses; the time and place of the organizing unit convention; the time and place of any organizing unit pre-convention committee meetings; the list of precinct caucus locations in the organizing unit; the State DFL Constitution and Bylaws*; the DFL Ongoing Platform and 2018 Action Agenda*; and blank resolution forms.

By 6:30 p.m., the convenor shall display in a prominent location a map or description of the precinct and the date, time and location of the subsequent convention(s).

Registration shall begin at 6:30 p.m. or earlier, and shall stay open until adjournment (which shall not occur until at least 8:00 p.m.). Every participant shall be clearly and legibly registered on the precinct roll before participating in caucus activities.

* For copies of these documents, call the State Party Office at 651-293-1200 or 1-800-999-7457. Copies can also be obtained from the DFL website at www.dfl.org.

B. DURING THE PRECINCT CAUCUS

1. Opening activities.

- a. The convenor shall:
 - Call the caucus to order at 7:00 p.m.
 - Introduce the attendees to the business of the caucus.
 - Read the following eligibility statement:

“When you signed in to caucus you agreed to the following four items: (1) You live in the precinct. (2) You consider yourself a member of DFL Party and agree with its principles as stated in the Preamble of the State DFL Constitution and Bylaws. (3) You are not an active member of any other political party. (4) You will be at least 18 years old and eligible to vote by November 3, 2020 if you want to vote or run for any caucus position, including delegate or alternate. Alternatively, to be eligible to participate in all other caucus business, you will be 16 years old by November 3, 2020.”

- Read the Affirmative Action, Outreach, and Inclusion Statement from page 1.

- Read the Platform Statement from page 7.
 - Hold the election of a caucus chair to conduct the remainder of the caucus.
- b. The caucus chair shall:
 - Appoint or conduct the election of at least two tellers.
 - Appoint a secretary (recommended).

There is no caucus quorum requirement. The precinct caucus continues until adjournment.

2. Agenda and Rules. The general rules for conducting all DFL meetings, including precinct caucuses, are in Addendum A of the State DFL Constitution and Bylaws. Each precinct caucus may adopt additional rules and/or modify the agenda for its caucus. Standard rules for precinct caucus procedures and a standard agenda are provided in the caucus materials.

3. Participant Eligibility and Challenges. All registrants may participate in caucus business unless challenged. To be eligible to participate, a person must satisfy all of the requirements in the eligibility statement in section II.B.1.a.

The above are the only possible grounds for a challenge. If the right of a person to participate is challenged, the question of participation shall be settled by a majority vote of the whole caucus. Individuals shall not vote on the question of their own right to participate.

4. Precinct Officer Elections. Nominations for and the elections of precinct officers may begin any time after the caucus chair is elected. The precinct officer responsibilities described in a. and b., below, shall be read before nominations begin. The Affirmative Action, Outreach, and Inclusion Reminder (see page 1) will be read before each contested ballot. All contested elections shall be by written ballot. The following precinct officers are elected for a two-year term:

a. Precinct Chair: This officer is charged with organizing the DFL Party in the precinct and serves on the organizing unit central committee. The Chair assists with organizing the local party unit and campaigns.

b. Two Vice Chairs: At least one must be not of the same gender identity as the Chair. These officers help the Chair in party activities and may be the alternate for the Precinct Chair on the organizing unit central committee.

5. Organizing Unit Convention Delegate and Alternate Election.

**Election of organizing unit delegates shall not begin before 7:30 p.m.
The election process shall begin at 7:30 p.m. unless persons present are still being registered.**

a. Allocation. Each precinct is entitled to one organizing unit convention delegate and alternate for each 40 average DFL votes or remaining fraction. (The average DFL vote computation is described in the State DFL Constitution and Bylaws.) Each pre-

cinct is allocated a minimum of two delegates and two alternates. The number of delegates and alternates for each precinct is written on the precinct convenor's kit. The precinct caucus will elect one person to each delegate and alternate position.

b. Eligibility. Any eligible caucus registrant who will be at least age 18 and eligible to vote on November 3, 2020 can be elected as a delegate or alternate. Persons who cannot be present at the caucus may also be elected if they indicate in a letter their willingness to serve and, optionally, candidate, uncommitted and/or issue preferences conforming to the Letter Nominations rule of the general rules in Addendum A of the State DFL Constitution and Bylaws. The caucus chair will make sure that those names are placed in nomination. (Persons who are not in attendance do not vote in any way, nor are they counted for purposes of delegate allocation.)

NOTE: If the caucus decides to use a subcaucus system, such persons who have submitted letters who are not in attendance will only be nominated for a subcaucus appropriate to their written choice.

c. Procedure. The Affirmative Action, Outreach, and Inclusion Reminder is read. The chair then asks how many caucus participants wish to serve as delegates to the organizing unit convention. If no more (including letter nominees) want to serve than there are delegate positions, no contest exists and a formal election need not be held; those who wish to serve will be delegates. Up to an equal number of alternates may be selected. **Any alternates must be ranked (1st, 2nd, 3rd, etc.) in order to be properly upgraded. The names of delegates and ranked alternates will be recorded prior to conducting any other business and these persons shall be declared formally elected.**

If a contest exists, the chair shall ask for a show of hands on how many wish to use a system of voting that allows for proportional representation. (Proportional representation gives participants who share different viewpoints or candidate preferences a proportional share of the delegates to be elected. It is requested when participants think they will not be adequately represented by majority voting.) If the number of participants who wish to use a proportional voting system is equal to or greater than the number needed to elect one delegate, it must be used.

EXAMPLE: In a precinct caucus of 19 participants electing 3 delegates, each delegate represents more than 6 but less than 7 participants ($19 \div 3 = 6.33$). Therefore, a minimum of 7 participants can require proportional voting.

If proportional voting is not used, each participant may vote for as many nominees as there are delegates to be elected. Alternates are nominated and elected in the same fashion after delegate election is completed. The number of votes each alternate receives must be recorded for use in alternate ranking at the organizing unit convention.

If proportional voting is used, the precinct caucus shall use the Walking Subcaucus system described on the next page.

6. Organizing Unit Preconvention Committee Election (if applicable). If the preconvention committee members are to be elected by the precinct caucuses: the number to be elected by each precinct

shall be established by the organizing unit executive committee, unless otherwise specified in the unit constitution, and the number to be elected shall be included in the precinct caucus kits by the organizing unit chair. Each caucus shall elect the number of committee members (and alternates, if any) allocated to that precinct. (In the event an organizing unit fails to establish a procedure, each caucus shall elect two persons to serve on each preconvention committee.) All committee elections shall conform to the Equal Division rule of the general rules in Addendum A of the State DFL Constitution and Bylaws.

Each organizing unit preconvention committee member elected by the caucus shall receive the date, time and location of the initial meeting of any organizing unit preconvention committee and be listed on the precinct report or given a note from the precinct caucus chair of their election to take to the initial committee meeting.

7. Resolutions. Each precinct caucus shall consider and may adopt (by majority vote) any resolutions for modifications of the DFL Platform. Each resolution considered must be on or attached to a completed resolution form (page A-1). The caucus chair must ensure that all resolutions contain the information required on the resolution form.

8. Adjournment. The caucus shall adjourn at the conclusion of its business.

C. AFTER THE PRECINCT CAUCUS

Report forms on caucus registration, elections and procedures are in the convenor's kit. **The newly elected precinct chair, with assistance from the precinct vice chair(s), caucus chair, caucus convenor, and caucus secretary (if one was elected), shall complete all reports as soon as the caucus adjourns or recesses and one of those caucus officials, who has agreed to do so (and has informed unit leadership of their assignment), must mail or otherwise deliver the report forms to organizing unit leadership (or their designee) within 48 hours according to the instructions in the kit and instructions from unit leadership.** Resolutions should be forwarded in the format described in the Platform and Resolutions section on pages 7 and 8. Letter nominations submitted by individuals, whether or not elected as a delegate or alternate, shall be attached to the forms delivered to the organizing unit chair.

WALKING SUBCAUCUS PROCEDURES

Whenever a system of proportional representation is to be used, the precinct caucus, convention or other meeting shall use the Walking Subcaucus process, and the following procedures apply:

The chair opens nominations for subcaucuses. Subcaucuses must have a title which must begin with a candidate name or uncommitted, and may include issue(s). **At precinct caucuses, subcaucus titles must not include the name of any presidential candidate.** At other levels, the first candidate name must be a presidential candidate or uncommitted. The title must not be readily confused with the title of a previously nominated subcaucus. The nominator may briefly inform the group of the candidates and issues named in the subcaucus title. No one may nominate more than one subcaucus.

When nominations are completed, the chair identifies areas where each subcaucus will meet. A time shall be specified (by majority vote of the precinct caucus or in the convention rules) for completing the first count of each subcaucus. Prior to this time, individuals must be permitted to leave a subcaucus and join another.

At the specified time, all movement ceases, the members of each subcaucus are counted by the convention tellers, and the count is reported to the chair. The chair announces the count for each subcaucus to the precinct caucus or convention.

The threshold for subcaucus viability is the number of persons needed to elect one delegate. Viability is determined in the following manner:

Step No. 1: Add up the total number of members of all the subcaucuses.

Step No. 2: Divide the result of Step No. 1 by the total number of delegates to be elected. If there is a remainder, round the result up to the next whole number. This is the viability number.

If all remaining subcaucuses are viable on the first count, then there shall be no second count. Any subcaucus which has fewer delegates than the initial viability number is informed that it is not viable and members must join a viable subcaucus to continue participating in subcaucusing.

A time is specified (by majority vote of the precinct caucus or in the convention rules) for the second and final count. Prior to this time, individuals may move among the subcaucuses. At the specified time all movement ceases and the members of each subcaucus are counted by the convention tellers. Results of that count are reported to the chair. Delegate allocation is then determined by the chair as follows:

First: Add up the total number of members of all the viable subcaucuses.

Second: Divide the result of the first step by the total number of delegates to be elected. Carry this division out to at least three decimal places.

Finally: Divide the number of members of each subcaucus by the result of the second step. The whole number result is the minimum number of delegates allotted to that subcaucus.

After allotting delegates in this manner, allot any remaining delegates to subcaucuses in the order of the largest remainder to the smallest remainder. (A subcaucus whose number is less than "1" on the final count will not be allotted any delegates or alternates.)

EXAMPLE

Step No. 1: Subcaucus A has 15 people in its group. Subcaucus B has 30 people. Subcaucus C has 5 people. This totals 50 people. (52 people registered at the precinct caucus, but 2 have gone home).

Step No. 2: There are 6 delegates to be elected from this precinct. Divide 50 (the result of Step No. 1) by 6 (the number of delegates to be elected). The result is 8.333. This is the initial viability number. Subcaucus C is not viable.

Step No. 3: After the time for moving between subcaucuses ends, the second and final count is made. Subcaucus A still has 15 people standing in its group. Subcaucus B now has 34 people. This totals 49 people. (One member of Subcaucus C decided not to join another subcaucus and is disregarded since Subcaucus C is not viable on the final count.)

Step No. 4: Divide 49 (the result of Step No. 3) by 6 (the number of delegates to be elected). The result is 8.167.

Step No. 5: Divide 15 (the number of members of Subcaucus A) by 8.167 (result of Step No. 4). This equals 1.837. Divide 34 (the number of members of Subcaucus B) by 8.167 (result of Step No. 4). This equals 4.163 delegates. Subcaucus A gets a minimum of one delegate (the whole number part of 1.837). Subcaucus B gets a minimum of 4 delegates (the whole number part of 4.137). This totals 5 delegates allotted so far to both subcaucuses. There is one more delegate to be allotted. It is allotted to Subcaucus A because Subcaucus A has the largest remainder (0.837).

Final Result: Subcaucus A gets 2 delegates (and 2 alternates) and Subcaucus B gets 4 delegates (and 4 alternates).

ELECTION OF DELEGATES

Subcaucus procedures are adopted by a majority vote. The chair of each subcaucus shall read the Affirmative Action, Outreach, and Inclusion Reminder. After that, each subcaucus will elect its delegates and alternates by written ballot. Only individuals who were members of the subcaucus at the time of the final membership count may participate in the subcaucus delegate and alternate election. The equal division rule of the general rules in Addendum A of the DFL State Constitution and Bylaws and Robert's Rules of Order, most recently revised, must be followed. Alternates must be ranked within each subcaucus (1st, 2nd, 3rd, etc.) for proper upgrading. Within each subcaucus, State Convention alternates are elected with equal division and ranked on one list.

Election of delegates and alternates shall not be complete until the delegation and the individual subcaucuses are balanced by gender identity. The precinct caucus or convention chair shall be responsible for implementation of this provision by lot, if necessary. When the precinct caucus or convention reconvenes, delegates and ranked alternates are reported to the caucus or convention chair.

ELECTIONS WITH EQUAL DIVISION

Whenever elections occur and more than one individual is to be elected, the election shall result in equal division, meaning that the number of individuals elected of the male or female gender identity cannot exceed the other by more than one (with individuals elected who do not identify as male or female excluded from the calculation). An individual's gender identity is determined by gender-self-identification. To achieve this requirement, the following procedures apply:

The chair opens nominations for the positions to be elected, accepting nominations which include both the name and gender identity of each nominee.

Once nominations are closed:

1. If only individuals who identify as male or female were nominated and if one of the gender identities has total nominees which does not exceed one-half (when there is an even number of positions to be elected) or one-half rounded down (when there is an odd number of positions to be elected), then the chair may entertain a motion to elect those nominees by acclamation and hold an election for the nominees from the other gender identity.
2. If only individuals who identify as male or female were nominated and if the total number of positions to be elected is even in number, the chair may divide the election by gender identity.
3. If only individuals who identify as male or female were nominated, if the total number of positions to be elected is odd in number, and if there are more nominees of both genders than half of the positions to be elected rounded up, then the chair shall hold a single election, provided that the result of the entire election must achieve equal division.
4. If individuals who do not identify as male or female were nominated, then the chair shall hold a single election, provided that the result of the entire election must achieve equal division.

Caucus and convention reports of election results must report

the gender identity of each individual elected (as determined by gender-self-identification).

Elections of alternates (by a caucus, convention, subcaucus, or otherwise) shall be conducted in the same fashion as delegates, and the alternates shall be ranked on one list (i.e., all alternates shall be ranked from one to the total number of alternates to be elected). While ranked on a single list, caucus and convention reports of election results shall include the gender identity of each alternate (determined by gender-self-identification). In the event alternates are not ranked on the caucus or convention report, the credentials committee of the relevant convention shall rank the alternates by lot.

EXAMPLE

Convention is to elect 5 state central committee delegates (and the walking subcaucus procedures in the prior section are not used).

- a. If the nominees are 2 males and 4 females, the convention may elect the 2 males by acclamation, and then hold an election for 3 females from the 4 nominees.
- b. If the nominees are 3 males and 4 females, the convention must hold an election for all five positions at once (as it could result in the election of 3 males and 2 females or 2 males and 3 females).
- c. If the nominees are 3 males, 3 females, and 2 individuals who do not identify as either male or female, the convention must hold an election for all five positions at once (as it could result in the election of: 3 males and 2 females; 2 males and 3 females; 2 males, 2 females, and 1 individual who does not identify as either male or female; 2 males, 1 female, and 2 individuals who do not identify as either male or female; or 1 male, 2 females, or 2 individuals who do not identify as either male or female).

UPGRADING ALTERNATES

When upgrading alternates, the delegation co-chair(s) shall maintain equal division for the delegation (and subcaucus) whenever possible. This is achieved by upgrading alternates giving preference to the highest-ranked alternate with a gender identity who will achieve and/or maintain equal division (even if this means skipping a higher-ranked alternate).

EXAMPLE 1

Organizing unit has 5 state central committee delegates and 5 alternates. The delegates present are 1 male and 3 females, the alternates present identify as female (ranked #2) and male (ranked #3). The male alternate would be upgraded.

EXAMPLE 2

Organizing unit has 7 state central committee delegates and 7 al-

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ternates. The delegates present are 3 males and 2 females, the alternates present identify as follows: does not identify as either male or female (ranked #1), male (ranked #2), female (ranked #3), and female (ranked #4). In this instance, the alternate who does not identify as either male or female would be upgraded, then the female ranked #3 would be upgraded (resulting in a delegation that is 3 male, 3 female, and 1 who does not identify as either male or female).

EXAMPLE 3

Organizing unit has 7 state central committee delegates and 7 alternates. The delegates present are 3 males and 2 females, the alternates present identify as follows: male (ranked #1), does not identify as either male or female (ranked #2), female (ranked #3), and female (ranked #4). In this instance, the male alternate would

be upgraded, then the female ranked #3 would be upgraded (resulting in a delegation that is 4 male and 3 female).

TEMPORARY AND PROPOSED PERMANENT RULES FOR THE STATE CONVENTION

The Temporary and Proposed Permanent Rules for the State Convention provide that upgrading occurs in the following order: (A) subcaucus, (B) candidate preference, and (C) entire delegation, each maintaining equal division as far as mathematically practicable.

EXAMPLE 4

Organizing unit has a delegation of 20 state delegates. 5 delegates in the subcaucus “Jones – Health Care,” 4 delegates in the subcaucus “Jones – Labor,” 3 delegates in the subcaucus “Jones – Women,” 3 delegates for “Smith – Gun Control,” and 5 delegates in the subcaucus “Undecided – Win the Election.”

“Jones – Health Care” subcaucus has 3 female delegates and 1 male delegate seated, and needs to upgrade an alternate to fill its 5th delegate slot:

- a. If no male alternate from the “Jones – Health Care” subcaucus is present, but a female alternate and/or an alternate who does not identify as male or female from the “Jones – Health Care” subcaucus is present, the highest-ranked alternate from the “Jones – Health Care” subcaucus is upgraded – even if there is a non-upgraded male alternate in another subcaucus in the delegation.
- b. If no alternates from the “Jones – Health Care” subcaucus are present, but one or more male alternates from the “Jones – Labor” and/or the “Jones – Women” subcaucuses are present, a male alternate is selected for upgrade by lot from each of the other candidate-aligned subcaucuses which has a male alternate present. Because each subcaucus with a male alternate present will be represented in the lot in proportion to its delegate allocation strength, assuming each subcaucus has a male alternate present, the lot will

be drawn from four slips for “Jones – Labor” and three slips for “Jones – Women.” The highest-ranked male alternate for the subcaucus selected by lot will be upgraded.

c. If no alternates from the “Jones – Health Care” subcaucus are present, and only female alternates and/or alternates who do not identify as male or female from the “Jones – Labor” and the “Jones – Women” subcaucuses are present, an alternate is selected for upgrade by lot from each of the other candidate-aligned subcaucuses. Because each subcaucus will be represented in the lot in proportion to its delegate allocation strength, the lot will be drawn from four slips for “Jones – Labor” and three slips for “Jones – Women.” The highest-ranked alternate for the subcaucus selected by lot will be upgraded – even if there is a non-upgraded male alternate in another subcaucus with a different candidate preference.

d. If no alternates from the “Jones” subcaucuses are present, and one or more male alternates from “Smith – Gun Control” and/or “Undecided – Win the Election” subcaucuses are present, a male alternate is selected for upgrade by lot from all of the delegation subcaucuses which has a male alternate present. Because each subcaucus with a male alternate present will be represented in the lot in proportion to its delegate allocation strength, assuming each subcaucus has a male alternate present, the lot will be drawn from three slips for “Smith – Gun Control” and five slips for “Undecided – Win the Election.” The highest-ranked male alternate for the subcaucus selected by lot will be upgraded.

e. If no alternates from the “Jones” subcaucuses are present, and only female alternates and/or alternates who do not identify as male or female from “Smith – Gun Control” and “Undecided – Win the Election” subcaucuses are present, an alternate is selected for upgrade by lot from all of the delegation subcaucuses. Because each subcaucus will be represented in the lot in proportion to its delegate allocation strength, the lot will be drawn from three slips for “Smith – Gun Control” and five slips for “Undecided – Win the Election.” The highest-ranked alternate for the subcaucus selected by lot will be upgraded.

RANKED CHOICE VOTING PROCEDURES

In the election of Party Officers where only one position is open on the ballot, ranked choice voting may be used if contained within the unit's convention rules.

Whenever a system of ranked choice voting is to be used, the precinct caucus, convention or other meeting must use the following ranked choice voting procedure. Ranked choice voting may only be used if there is a race in which there are 3 or more candidates running for one seat.

On a written ballot, individuals will note their choice of candidates, ranking them in order of preference.

Once balloting is complete, the ballots shall be collected and turned in to the chair. The chair or head teller shall then begin counting ballots.

If on the first ballot one of the candidates receives a simple

majority of the votes, then that candidate shall be declared the winner. If no candidate crosses that threshold, then the candidate with the lowest total number of votes shall be dropped from subsequent counts.

During subsequent counts, those ballots cast for the candidate that was dropped shall be redistributed based on their next highest ranked choice candidate that has not been dropped from the race. If there are any ballots that do not list a remaining candidate, those ballots shall be considered exhausted, set aside and not included in subsequent counts. If after all the ballots are counted, a candidate has received a simple majority of the votes cast, that candidate shall be declared the winner. If there are only two candidates left, the candidate with the greater number of votes shall be considered the winner.

The vote tally at the end of each count must be documented in the minutes.

PLATFORM AND RESOLUTIONS

A. What are the DFL Ongoing Platform and the Action Agenda?

The Ongoing Platform embodies the principles of the Minnesota Democratic-Farmer-Labor Party, and has been created and amended (see section D) through a grassroots process from resolutions presented at the local level and ultimately passed at the state convention. The Ongoing Platform continues from year to year, and is subject to amendment only by the State Convention.

The DFL Action Agenda is a set of statements of positions on important public policy issues which the party supports and will promote during the next two years. The Action Agenda expresses, by way of resolutions submitted at the precinct caucuses and adopted by the state convention, positions and concerns of DFL constituents. A new Action Agenda is adopted by each state convention, replacing the previous Action Agenda. Items may also be added to the Action Agenda by a petition resolution adopted by the State Central Committee.

Together, the Ongoing Platform and the Action Agenda form a crucial base for the party's selection and endorsement of candidates for public office and serve as a guide for action and accountability for elected officials.

B. What should party resolutions cover?

Amendments to the DFL Ongoing Platform and proposed Action Agenda items should address party positions on state and national issues.

Resolutions adopted by precinct caucuses and organizing unit conventions may also cover local issues, county, city and regional concerns. These resolutions are passed on only to the level at which they would be relevant.

C. How are resolutions proposed?

At precinct caucuses and at any convention or meeting where resolutions are considered, the following Platform Statement must first be read to the body:

PLATFORM STATEMENT

The State DFL Ongoing Platform embodies the principles of the Minnesota Democratic-Farmer-Labor Party. The State DFL Action Agenda is a set of recommended public policy positions which the party supports and will promote during the next two years. The State DFL Legislative Priorities will be drawn from these two documents.

Any precinct caucus participant may propose resolutions for discussion. Resolutions must be submitted on or attached to a completed resolution form (page A-1), with only one resolution per form and only one subject per resolution. Supporting points should be brief and may be added to the explanation section of the form

on (page A-1). At the precinct caucus level, resolutions adopted by a majority vote are forwarded to the organizing unit chair.

- 1. Delivery to organizing unit chair.** After the precinct caucus, adopted resolutions shall be placed in the resolutions packet and delivered or mailed to the organizing unit chair by the precinct chair per the organizing unit's instructions.
- 2. Selection of resolutions to forward.** Each organizing unit may forward to the State Platform Committee at the State DFL Office a number of resolutions equal to twice the number of state delegates elected by the organizing unit convention, or 20 resolutions, whichever is greater, provided they are selected according to a procedure adopted by the organizing unit convention. Resolutions on local or Party issues are not included in this limit.

The organizing unit convention shall adopt a procedure to be used to select the resolutions to forward to the State Platform Committee. Possible procedures include:

- a. The organizing unit convention adopts the resolutions to forward.
- b. Immediately after the organizing unit convention adjourns, a meeting will be held to adopt the resolutions to forward according to procedures approved by the unit. Any delegate or upgraded alternate who attended the organizing unit convention may participate in this meeting.
- c. After the organizing unit convention, the organizing unit's elected state delegates will meet and go through the resolutions adopted at the precinct caucuses in that organizing unit. Using their own procedures, the delegates will adopt the resolutions to be forwarded.

The organizing unit chair shall submit its unit's adopted resolutions on the official DFL online resolution site within 10 days after the organizing unit convention. If more than the allotted numbers are sent by an organizing unit, all of the resolutions may be rejected by the State Platform Committee upon arrival. These forwarded resolutions will make up the base of resolutions considered by the State Platform Committee for inclusion in its report to the state convention. Resolutions which are not submitted online within 10 days of the organizing unit convention may not be considered in preparing the report to the state convention.

- 3. Local Issues.** Local issues should be forwarded by the organizing unit chair to the appropriate elected bodies for their consideration.
- 4. Petition Resolutions.** Petition resolutions proposing to modify the Platform may be submitted to the State Convention, provided they are signed by 250 of the State Convention delegates or alternates representing no fewer than

2 Congressional Districts and 5 Organizing Units. Those submitted by the Thursday before the state convention committee meetings (April 30, 2020) will be considered for inclusion in the State Convention Platform report and ballot. Those submitted after that date, but before the adjournment of the convention, will be forwarded to the State Central Committee for consideration and may modify only the Action Agenda, not the Ongoing Platform. Petition resolutions must be submitted to the Co-Chairs of the State Platform, Issues, and Legislative Affairs Committee, or, during the State Convention, to the Convention Secretary.

- 5. Party Issues.** All resolutions relating to internal DFL Party issues that are received by the State Platform Committee will be referred to the State DFL Chair and the Constitution, Bylaws, and Rules Committee to further determine the appropriate action.

D. How is the DFL Ongoing Platform amended and how are Action Agenda items adopted?

Changes to the Ongoing Platform may be proposed by the State Platform, Issues, and Legislative Affairs Committee for only vote by the state convention.

The Committee's report will also include proposed Action Agenda items. A 60% affirmative vote is necessary to adopt changes (amendments, additions, deletions or substitutions) to the DFL Ongoing Platform or any items for the Action Agenda. Up to 100 Action Agenda resolutions, ranked by percentage, receiving the

necessary vote for inclusion will be incorporated appropriately in the Action Agenda. However, in the event of a tie for last place, the State Platform Committee may increase the number above 100.

E. How is the Committee report made available?

The State Platform Committee report will be available for delegates and alternates in printed form and on the DFL website (www.dfl.org) one week before the state convention. All resolutions will include the number of Organizing Units and Congressional Districts that sent it forward to be possibly included on the state convention's resolution ballot.

F. How are resolutions considered by the state convention?

A machine tabulated ballot for resolutions relating to items to be included in the Ongoing Platform and in the Action Agenda will be used at the state convention. Rules for machine tabulated or other written ballots are set forth in the Temporary and Proposed Permanent Rules for the State Convention at the end of this Call.

G. May a resolution be reconsidered?

Once a resolution is adopted or rejected, it shall not be reconsidered by that precinct caucus or convention.

ORGANIZING UNIT CONVENTIONS

I. CONVENTION PREPARATIONS

The Constitution, Bylaws, and Rules Committee has adopted standard rules and agenda for the conduct of precinct caucuses and a set of model rules and agenda for the conduct of organizing unit conventions. Copies of those rules and agendas can be obtained from the State DFL Office by calling 1-800-999-7457 or 651-293-1200, or from the DFL website at www.dfl.org.

At least 10 days prior to the convention (or at the precinct caucuses if held less than 10 days prior to the convention), written notice of the date, time and place of the convention will be mailed or delivered to delegates and alternates.

If not otherwise specified in the organizing unit constitution, the organizing unit executive committee shall determine what, if any, pre-convention committees should be established to prepare for the organizing unit convention. Those committees may include credentials, arrangements, nominations, resolutions, rules and candidate search/endorsements. If not otherwise specified in the organizing unit constitution, the organizing unit executive committee shall determine the process for selecting members of the committees, which may be either election by the precinct caucuses or appointment by the central committee. If a credentials committee has been appointed, the organizing unit chair shall give the committee the

precinct caucus delegate and alternate election reports as soon as possible, but not later than at the first meeting of the credentials committee occurring after the caucuses.

Unless challenged, those delegates and alternates elected and reported by the precinct caucuses shall be seated at the organizing unit convention. The organizing unit chair, vice chair, and Distinguished Party Leaders (as defined in the general rules in Addendum A of the State DFL Constitution and Bylaws) who live in the organizing unit also serve as at-large delegates to the organizing unit convention.

II. ON CONVENTION DAY

A. BEFORE THE CONVENTION

At least one-half hour before the convention is to convene, the organizing unit chair shall have available a copy of the following: the 2020-2021 Call; the date, time and place of the congressional district convention(s), if known, and of the state convention; the State DFL Constitution and Bylaws; the DFL Ongoing Platform and current action agenda; the Affirmative Action, Outreach, and Inclusion Statement (see page 1); the Platform Statement (see page 5); and the organizing unit's current constitution and bylaws.

B. DURING THE CONVENTION

1. Call to Order. The organizing unit chair will call the convention to order at the designated time and preside until a convention chair is elected.

2. Rules. The general rules for conducting all DFL meetings are in Addendum A of the State DFL Constitution and Bylaws. The convention may adopt additional rules for conducting its business.

3. Convention Business:

a. Reading of the Affirmative Action, Outreach, and Inclusion Statement. This must be the first order of business. The Affirmative Action, Outreach, and Inclusion Reminder shall also be read before elections (see page 1).

b. Election of Convention Chair(s).

c. Party Officer Elections. Except in those units that hold annual conventions, the organizing unit chair, vice chair (not of the same gender identity as the chair), outreach officer (if established in the unit constitution), secretary, treasurer, directors, and such other officers as may be specified in the organizing unit constitution shall be elected.

Party Officer duties are described in the organizing unit constitution. Officers elected in 2020 serve for two-year terms (except that if the organizing unit constitution is amended or a new constitution is adopted in 2020 to provide for annual conventions, then they shall serve only until the 2021 convention).

d. State Central Committee Elections. If needed, the convention shall elect State Central Committee delegates and alternates.

The organizing unit chair and vice chair are automatic members unless the organizing unit is allocated only one delegate in which case only the chair is an automatic member. The organizing unit may be allotted further member positions (see the Voting Membership chart at the end of this Call). One individual shall be elected for each member position. If more than two at-large members are to be elected, proportional voting, if requested, shall be used.

If the organizing unit is allotted one delegate, two ranked alternates shall be elected. If more than one delegate is allotted, one ranked alternate shall be elected for each member, including the chair and vice chair. State Central Committee alternates shall be elected by and ranked on one list.

NOTE: The organizing unit outreach officer, secretary, and treasurer are not automatic alternates.

e. Organizing Unit Constitution Changes. If the new organizing unit is identical to the old unit, the convention will act on proposals to amend the organizing unit constitution. However, if the organizing unit has new boundaries, the old constitution is not valid and a new organizing unit constitution must be adopted.

f. State Senate Endorsement. If the organizing unit represents an entire senate district, endorsement of state senate candidates is in order.

g. State Representative Endorsement. If the organizing unit represents an entire senate district, endorsement of state representative candidates is in order. The convention will recess into house district conventions. Each house district convention elects its own convention chair and takes up the business of state representative endorsement. It may conduct other business as authorized by the organizing unit convention.

h. State Convention Delegate and Alternate Election.

Allocation. Each organizing unit elects a number of state convention delegates determined by a DFL average vote formula. These state delegates also serve as congressional district convention delegates. (The organizing unit elects ranked alternates in equal number.) An organizing unit allotted six or more votes elects delegates with one vote each. An organizing unit allotted less than six votes also elects delegates with one vote each, unless the organizing unit constitution provides that the organizing unit, or organizing unit congressional district subdivision, will elect twice as many delegates with 1/2 vote each. A congressional district constitution may allow State Convention alternates to serve as delegates for their respective congressional district convention.

Note: An amendment to an organizing unit convention to change the delegation size will take effect in the year following its adoption.

Split Organizing Units. In organizing units split geographically into parts of two or more congressional districts, the organizing unit convention will separate into subconventions consisting solely of the delegates and upgraded alternates residing in each congressional district. Each subconvention will elect state delegates and alternates who reside in that congressional district as allocated to it in the chart of organizing unit vote splits at the end of this Call.

Eligibility. Any DFL party member in the organizing unit who will be at least age 18 and eligible to vote on November 3, 2020 is eligible for election as a delegate or alternate; however, a Distinguished Party Leader as defined in the general rules in Addendum A of the State DFL Constitution and Bylaws is not eligible.

Procedure. The Affirmative Action, Outreach, and Inclusion Reminder shall be read. The chair shall then ask how many wish to serve as delegates to the state convention. If no more (including letter nominees) want to serve than there are delegate positions, no contest exists and a formal election need not be held. See the general rules in Addendum A of the State DFL Constitution and Bylaws.

If a contest exists, the following procedures shall apply:

(i) The chair shall ask for a show of hands on proportional

voting. If organizing unit delegates equal to the number needed to elect one state convention delegate want proportional voting, such a system must be used.

EXAMPLE: In a convention of 65 delegates electing 6 state convention delegates, each state convention delegate represents more than 10 but less than 11 organizing unit convention members ($65 \div 6 = 10.833$). Therefore, 11 individuals can ask for proportional voting.)

(ii) **If proportional voting is not used**, the convention will elect state convention delegates by majority or plurality vote as the group determines. Alternates will be nominated and elected in similar fashion. Alternates must be ranked by the convention (1st, 2nd, 3rd, etc.) for use in alternate ranking at the congressional district and state conventions. State Convention alternates are ranked on one list.

(iii) **If proportional voting is used**, the convention shall use the Walking Subcaucus system, as described on page 4.

Before the convention chair declares the election of delegates and alternates to be final, the chair shall (1) make sure the entire delegation for the organizing unit will be composed of delegates that complies with the general rules on Equal Division in Addendum A of the DFL State Constitution and Bylaws and (2) make sure that each delegate has declared their candidate preference (or uncommitted). Delegates and alternates with a declared preference may not change their preference unless the originally selected person is no longer a candidate.

For organizing units split geographically between and among congressional districts, the delegation as a whole must meet the above gender identity requirements. See the general rule on Equal Division in Addendum A of the State DFL Constitution and Bylaws.

i. Congressional District Preconvention Committee Elections. The Organizing Unit will select delegates and alternates to serve on Congressional District preconvention committees in a manner consistent with procedures established by the congressional district(s).

j. State Convention Delegation Co-Chairs. At the organizing unit convention, each organizing unit delegation shall elect delegation co-chairs, not of the same gender identity, for purposes of alternate seating, roll call and ballot voting at the state and congressional district conventions. The names of the delegation co-chairs shall be reported promptly to the organizing unit secretary and the State DFL Office. Any state delegate shall be eligible for election as a delegation co-chair.

k. Platform Resolutions. The convention shall consider and recommend resolutions to the State Platform Committee for presentation to the state convention, using the procedures described on pages 7 and 8.

l. Adjournment. The convention shall not adjourn until all required business has been considered.

C. AFTER THE CONVENTION.

The organizing unit chair in office following the adjournment of a convention shall complete, with assistance from the outgoing chair, convention chair(s), and convention secretary, all official organizing unit convention report forms. It is the responsibility of the newly elected organizing unit chair to transmit those report forms to the State DFL Chair and appropriate congressional district chairs within 48 hours after the convention's adjournment.

Copies of the organizing unit constitution shall be submitted to the State DFL Chair and appropriate congressional district leadership within 5 days after the convention. Copies of the election judge sign-up sheets and voter registration sheets must be delivered to the appropriate election official (generally the County Auditor or their designee) within 10 days.

Resolutions selected by the organizing unit must be submitted to the State Platform Committee within 10 days after the convention or April 22, 2020, whichever is earlier. Resolutions must be submitted online on the official Platform Resolutions site.

OTHER SENATE AND HOUSE ENDORSING CONVENTIONS

Senate districts which contain precincts from more than one organizing unit will hold endorsing conventions between March 7 and May 29, 2020. The time and place of the endorsing convention will be set by the senate district executive committee. Other senate districts are governed by the endorsing procedures in the previous section of this Call. House endorsing conventions are governed by the endorsing procedures in this section.

I. CONVENTION PREPARATIONS

The Constitution, Bylaws, and Rules Committee has adopted model rules and agenda for the conduct of senate district endorsing conventions. Copies of those model rules and agenda can be obtained from the State DFL Office by calling 1-800-999-7457 or 651-293-1200, or from the DFL website at www.dfl.org.

As soon as possible, the senate and house district officers will recruit DFL candidates for Minnesota State Senate and House seats. They should encourage all DFL candidates to seek endorsement from the convention.

At least 10 days prior to the convention, written notice of the date, time and place of the convention will be mailed or presented to delegates and alternates by the convenor(s). Organizing unit convention delegates and alternates and Distinguished Party Leader delegates who live in the senate district are convention delegates and alternates. The organizing unit chair and vice chair also serve as at-large delegates to the conventions for the districts in which they live.

II. ON CONVENTION DAY

A. BEFORE THE CONVENTION

At least one-half hour before the convention is to convene, the senate district chair shall have available a copy of the following: the 2020-2021 Call; the State DFL Constitution and Bylaws; the DFL Ongoing Platform; the Affirmative Action, Outreach, and Inclusion Statement; and the senate district's current constitution and bylaws.

B. DURING THE CONVENTION

1. Call to Order. The convenor(s) will call the convention to order and preside until a convention chair is elected.

2. Rules. The general rules for conducting all DFL meetings are in Addendum A of the State DFL Constitution and Bylaws. The convention may adopt additional rules for conducting its business.

3. Convention Business:

a. Reading of the Affirmative Action, Outreach, and Inclusion Statement. This must be the first order of business. The Affirmative Action, Outreach, and Inclusion Reminder shall also be read before elections (see page 1).

b. Election of Convention Chair(s).

c. Party Officer Elections. The officers elected are: senate district chair, vice chair (not of the same gender identity as the chair), outreach officer (if established in the unit constitution), secretary, treasurer, directors, and such other officers as may be specified in the senate district constitution. These officers serve for two years.

Party Officer duties are described in the senate district constitution.

d. State Central Committee Alternate Elections. The senate district chair and vice chair are automatic members to the State Central Committee. The senate district shall elect two alternates.

e. Senate District Constitution Changes. If the new senate district is identical to the old senate district, the convention will act on proposals to amend the senate district constitution. However, if the senate district has new boundaries, the old constitution is not valid and a new senate district constitution must be adopted.

f. State Senate and State Representative Endorsement. The senate district convention may endorse a candidate for state senate. House district conventions may endorse a candidate for state representative. After concluding state senate endorsement and party officer elections and consideration of constitutional changes, the senate district convention will recess to allow house district endorsing conventions to meet. All senate district delegates who live in a house district are house district delegates also. Each house district convention elects its own convention chair and takes up the business of state representative candidate endorsement.

g. Other Business. Both the senate and house district conventions may conduct other business authorized by the senate district or house district constitution (see State DFL Constitution, Article V, Sections 2 and 3).

h. Adjournment. The convention shall not adjourn until all required business has been considered.

C. AFTER THE CONVENTION

The senate district chair in office following the adjournment of a convention must complete, with assistance from the outgoing chair, Convention chair(s), and convention secretary, all convention reports. It is the responsibility of the newly elected senate district chair to transmit all convention reports and a copy of the senate district constitution to the State DFL Chair and appropriate congressional district chair(s) within five days after the convention's adjournment. If no permanent chair is elected, the convention chair shall complete and mail or deliver such reports.

CITY AND OTHER COUNTY ENDORSING CONVENTIONS

This section applies to county and city DFL organizations that have a constitution approved by the appropriate DFL central committee and may endorse for public office, if their approved constitution so provides. This section does not apply to counties which are organizing units. Each organization shall conduct its operations in accordance with the provisions of the DFL State Constitution and Bylaws and this Official Call. As soon as practicable, each organization shall provide to the State DFL Chair the dates for its precinct caucuses and endorsing convention(s).

The county or city chair in office following the adjournment of a convention must complete, with assistance from the outgoing chair, Convention chair(s), and convention secretary, all convention reports. It is the responsibility of the newly elected unit chair to transmit all convention reports and a copy of the county or city constitution to the State DFL Chair within five days after the convention. If the county or city organization has no permanent chair following adjournment of the convention, the convention chair shall complete and mail or deliver such reports.

CONGRESSIONAL DISTRICT CONVENTIONS

May 2 – May 29, 2020

Every congressional district will hold a convention between May 2 and May 29, 2020. The time and place will be set by the congressional district executive or central committee.

State convention delegates and alternates (including Distinguished Party Leader delegates and delegates elected at the Elected Officials Convocation) living in the district are congressional district delegates and alternates. State party officers (chair, vice chair, outreach officer, secretary, treasurer, at-large directors, and national committee members) who live in the district and the congressional district chair(s) and vice chair(s) at the time the convention is called to order are also voting delegates on all matters. Unless elected as a delegate or alternate, DFL-endorsed elected officials not seated as Distinguished Party Leader delegates; members of the State Constitution, Bylaws, and Rules Committee; members of the State Platform, Issues, and Legislative Affairs Committee; and members of the State Outreach and Inclusion Committee who live in the district are non-voting delegates.

A congressional district constitution may allow State Convention alternates to serve as delegates to its congressional district convention.

I. CONVENTION PREPARATIONS

The central committee of the congressional district will determine what preconvention committees will be established and the process for selecting delegates (and alternates, if any) to those committees. Congressional district preconvention committees will meet at the time and place designated by the congressional district central committee. The congressional district central or executive committee will appoint convenors for each committee. After convening, each committee will elect its own chair(s).

As soon as possible, but not later than the first meeting of the credentials committee, the congressional district chair will give the credentials committee the organizing unit convention delegate and alternate reports, the names of state party officials and Distinguished Party Leaders living in the district, and the names of any other elected officials who will have floor privileges at the convention. From these lists, the credentials committee resolves any errors or inconsistencies and prepares a temporary roll.

At least 10 days before the convention, written notice of the date, time and place of the convention will be mailed or presented to delegates, alternates and elected officials with floor privileges by the congressional district chair.

If a congressional district allows additional delegates and alternates, the congressional district chair shall issue a Call for such additional delegates and alternates to the convenor of each organizing unit within the congressional district as soon as possible.

II. ON CONVENTION DAY

A. BEFORE THE CONVENTION

At least one-half hour before the convention is to convene, the congressional district chair shall have available a copy of the following: the 2020–2021 Call; the name and address of the state outreach officer; the State DFL Constitution and Bylaws; the DFL Ongoing Platform; and the Affirmative Action, Outreach, and Inclusion Statement.

B. DURING THE CONVENTION

1. Call to Order. The congressional district chair will call the convention to order and preside until a convention chair is elected.

2. Rules. The general rules for conducting all DFL meetings are in Addendum A of the State DFL Constitution and Bylaws. The convention may adopt additional rules for conducting its business.

3. Convention Business:

a. Reading of the Affirmative Action, Outreach, and Inclusion Statement. This must be the first order of business. The Affirmative Action, Outreach, and Inclusion Reminder shall also be read before elections (see page 1).

b. Election of Convention Chair(s).

c. Party Officer Elections. Except in those units that hold annual conventions, the organizing unit chair, vice chair (not of the same gender identity as the chair), outreach officer, secretary, treasurer, directors, and such other officers as may be specified in the congressional district constitution shall be elected.

All officers serve as members of the district executive and central committees. Their further duties are described in the congressional district constitution. Officers elected in 2020 serve for two-year terms (except that if the congressional district constitution is amended or a new constitution is adopted in 2020 to provide for annual conventions, they shall serve only until the 2021 convention).

The congressional district chair and vice chair are delegates to the State Executive Committee.

d. District Constitution. If the congressional district is identical to the old congressional district, the convention will act on proposals to amend the congressional district constitution. However, if the congressional district has new boundaries, the old constitution is not valid and a new congressional district constitution must be adopted.

e. U.S. Congressional Candidate Endorsement. The convention will consider endorsing a DFL candidate for U.S. House of Representatives.

f. State Standing Committee Members. The convention shall elect one person to serve on the Budget Committee and two persons, not of the same gender identity, to serve on each of the following committees: Outreach and Inclusion Committee; Constitution, Bylaws, and Rules Committee; Platform, Issues, and Legislative Affairs Committee; and Party Affairs and Coordinated Campaign Committee. The term of office is for two years beginning at the adjournment of the first State Central Committee meeting following the 2020 State Convention until the adjournment of the first State Central Committee meeting following the 2022 State Convention.

(Committee duties are defined under Article VII, Section 6, State DFL Constitution.) Committee members and alternates need not be state convention delegates or alternates. However, the Budget Committee member shall be selected from among the district Treasurer and State Central Committee delegates and alternates that reside within the district.

g. State Convention Committee Members. The congressional district will elect two persons, not of the same gender identity, to serve as delegates and two persons, not of the same gender identity, to serve as alternates on the credentials, nominations, and rules committees of the state convention. State convention committee delegates and alternates must be either delegates or alternates to the state convention. (The state convention nominations committee may not recommend its members as candidates for party office.) If the congressional district convention meets prior to the State Convention Committee Meetings, the committee members will be elected by the convention. Otherwise, they will be elected prior to that date by the congressional district central committee. The congressional district chair must give each state convention committee member and alternate a signed statement of election to take to the initial committee meeting. That statement can be in the form of a single, signed list.

State convention committee members must be prepared to work at least on May 2 & 3 in order to prepare their reports. Each committee will decide how much additional time it needs to complete committee work.

h. Presidential Elector. The convention shall elect one Presidential Elector and one alternate Presidential Elector not of the same gender identity for that congressional district.

i. National Convention Delegates. The convention shall elect National Convention delegates. The number of delegates to be elected is given on page 21 in the National Delegate Selection Plan Summary. These delegates will be elected in accordance with the rules contained in the National Delegate Selection Plan. Delegates and alternates are not permitted to change their previously declared candidate preference unless the person they selected is no longer a candidate. Uncommitted delegates and alternates may choose to make a candidate preference declaration, but they may not change preferences after that declaration unless the person they selected is no longer a candidate. Each half-vote delegate is entitled to cast only a half vote when electing National Convention delegates.

j. Adjournment. The convention shall not adjourn until all required business has been considered.

C. AFTER THE CONVENTION

The congressional district chair in office following the adjournment of a convention must complete, with assistance from the outgoing chair, convention chair(s), and convention secretary, all convention reports. It is the responsibility of the newly elected congressional district chair to transmit all convention reports all convention reports, copies of any approved petition resolutions, and a copy of the congressional district constitution to the State DFL Chair within two business days after the convention's adjournment.

2020 DFL ELECTED OFFICIALS CONVOCATION

On February 29, 2020, the State DFL Chair shall convene a convocation of elected public officials. To be eligible to participate in the convocation, elected public officials must consider themselves members of the DFL party and must have participated in the DFL precinct caucus in the year the Convention occurs.

The business of the February 20, 2020 convocation shall be to:

- a. Elect 5 persons from each Congressional District to serve as delegates to the State DFL Convention.
- b. Elect 10 persons to serve as delegates to the State DFL Central Committee for a two-year term.
- c. Elect 3 persons to serve as directors on the State DFL Executive Committee for a two-year term.
- d. Elect 6 persons who are DFL endorsed, elected members of the Minnesota House of Representatives or State Senate, State Constitutional Officers, or members of the U.S.

Congress to serve as members of the State Platform, Issues, and Legislative Affairs Committee for a two-year term.

This convocation, after electing a chair(s), should adopt methods of elections which fulfill the same general delegation election guidelines, including gender identity balance, applicable under this Call and the State DFL Constitution and Bylaws. No alternates will be elected for any of the aforementioned delegates/directors selected. The chair(s) of the convocation shall certify the names of such members elected above and acknowledgment of agreement to serve within one week to the State DFL Chair.

STATE CONVENTION

May 30–31, 2020

The 2020 DFL State Convention will be held in Rochester, MN at the Mayo Civic Center on May 30–31. There will be the following delegate votes at the convention: 1200 allotted to organizing unit delegates according to the State DFL Constitution formula; 26 allotted to state party officers; 16 allotted to congressional district chairs and vice chairs incumbent at the time the congressional district convention is called to order; the MYDFL President; and a number to be determined allotted to the Distinguished Party Leader delegate category. (These numbers may be reduced if a party officer is also an elected organizing unit delegate.) There are more than 1200 individuals casting the 1200 organizing unit delegate votes since some organizing units have half vote delegates.

I. CONVENTION PREPARATIONS

Prior to May 2, 2020, each congressional district convention or central committee will elect two members, not of the same gender identity, and two alternates, not of the same gender identity, to the credentials, nominations and rules committees for the state convention. The persons elected must be delegates or alternates to the state convention.

On Saturday, May 2, at 10:30 a.m., state convention committees will convene. The State DFL Chair will, subject to the approval of the State Executive Committee, appoint convenors for each committee. After convening, each committee will elect its officers.

The State DFL Chair will compile a list of: delegates and alternates elected by the organizing unit conventions; state party officers; congressional district chairs and vice chairs; Distinguished Party Leader delegates; chairs emeriti; and state committee members that were incumbent at the time the congressional district convention was called to order from the following committees: Constitution, Bylaws, and Rules; Platform, Issues, and Legislative Affairs; and Outreach and Inclusion.

No later than Friday, May 22, the Platform, Constitution, and Rules Committees will complete their reports and submit them to the State DFL Office for reproduction.

No later than Tuesday, May 26, copies of the Platform, Constitution, and Rules committee reports will be available at the State DFL Office, and on the DFL website at www.dfl.org.

COMMITTEE RESPONSIBILITIES

Constitution, Bylaws, and Rules – recommends changes in the State DFL Constitution and Bylaws. A separate State Convention Rules Committee proposes an agenda and changes, if any, to the Temporary and Proposed Permanent Rules.

Credentials – supervises registration of convention delegates and alternates; prepares temporary roll of the convention. Also hears and reports on all delegate and alternate challenges.

Nominations – screens and recommends candidates for At-Large Directors. The nominations committee shall not recommend its members as candidates for party office.

Platform, Issues, and Legislative Affairs – recommends amendments and additions and deletions to the DFL Ongoing Platform and items for the DFL Action Agenda.

Rules – proposes an agenda and changes, if any, to the “Temporary and Proposed Permanent Rules for the 2020 Minnesota DFL State Convention”.

II. THE CONVENTION

A. BEFORE THE CONVENTION

At 4:00 p.m. on Friday, May 29, convention registration will begin at the convention facility or a nearby hotel. Before registration opens, the State DFL Chair shall have available a copy of the following: the 2020–2021 Call; the name and contact information of the state outreach officer; a list of any committees that will meet during the convention, with the time and location of each meeting; the State DFL Constitution and Bylaws; the DFL Ongoing Platform; and the Affirmative Action, Outreach, and Inclusion Statement.

B. DURING THE CONVENTION

1. Call to Order. On Saturday, May 30, the State DFL Chair will call the State Convention to order and preside until a convention chair is elected.

2. Convention Rules. Until the convention adopts permanent rules, the “Temporary and Proposed Permanent Rules for the 2020 Minnesota DFL State Convention” are the rules of the convention.

3. Convention Business:

a. Reading of the Affirmative Action, Outreach, and Inclusion Statement. This must be the first order of business. The Affirmative Action, Outreach, and Inclusion Reminder shall also be read before elections (see page 1).

b. Election of Convention Chair and Co-chairs.

c. Outreach and Inclusion Report. A report on the state outreach and inclusion program will be made by the state outreach officer.

d. At-Large Director Elections. There are 16 At-Large Directors. Their duties are described in the State DFL Constitution.

The At-Large Directors will be elected to ensure representation of communities within the DFL Party and to further the goals of outreach and inclusion within those communities. To achieve this goal, at least five shall be elected from outside the

metropolitan counties of Anoka, Dakota, Hennepin, Ramsey, and Washington. At least eight elected shall be members of the following communities: African-American, Asian-Pacific, Native American, Latino, GLBT, seniors, youth, and persons with disabilities.

e. Constitution. The convention will act on proposals to amend the State DFL Constitution and Bylaws.

f. Platform. The convention shall consider resolutions for amending or affirming items in the DFL Ongoing Platform and for adoption of the DFL Action Agenda.

g. Endorsements. The convention will consider endorsement for U.S. Senate.

h. Presidential Electors. The convention will elect two Presidential Electors and two alternate Presidential Electors.

i. National Convention Delegates and Alternates. The convention will hold elections for national Delegates and Alternates in accordance with the National Delegate Selection Plan. The at-large elections must not begin until after the completion of the PLEO delegate elections. Each half-vote delegate is entitled to cast only a half vote when electing National Convention delegates and alternates.

j. Adjournment. The convention shall not adjourn until all required business has been considered.

TEMPORARY AND PROPOSED PERMANENT RULES FOR THE 2020 MINNESOTA DFL STATE CONVENTION

Note: These Temporary and Proposed Permanent Rules shall govern the State Convention until the Convention adopts permanent rules. These Temporary and Proposed Permanent Rules are also a recommendation to the Rules Committee as a starting point in preparing its report to the State Convention.

I. Delegates and Delegations

1. CONVENTION COMPOSITION: The convention will be composed of the following delegates:

a. All delegates elected at organizing unit conventions (and alternates properly seated in place of absent delegates), who shall be entitled to vote on all convention matters.

b. State party officers (State Chair, Vice Chair, Outreach Officer, Secretary, Treasurer, Finance Chair, 16 Directors, and Minnesota's elected National Committee Members), the MYDFL President, and Congressional District Chairs and Vice Chairs incumbent at the time the congressional district convention was convened, all of whom shall be entitled to vote on all matters.

c. Distinguished Party Leader delegates, as defined in Article III, Section 19 of the DFL Constitution, who shall be entitled to vote on all matters.

d. State Standing Committee members of the Constitution, Bylaws, and Rules Committee; Platform, Issues, and Legislative Affairs Committee; and Outreach and Inclusion Committee, and members of the National Committee not elected by the state convention or the state central committee, shall be non-voting delegates unless elected as delegates pursuant to a., b., or c. above.

2. CREDENTIALS CHALLENGES: The state convention credentials committee will hear challenges and will then report its suggested resolution(s) of any challenge(s) at the time of any credentials report. Delegates and properly seated alternates on the temporary roll may vote on challenges. However, no challenged individual may vote on their own challenge.

3. DELEGATE, ALTERNATE AND VISITOR SEATING: Delegates and alternates seated as delegates will be seated by organizing units within Congressional Districts at designated locations. At-large delegates shall be seated at designated locations within their Congressional Districts. Distinguished Party Leader delegates shall be seated with the delega-

tion for the organizing unit in which they reside, and shall vote with the state party officers at a table within the Congressional District in which they reside. In those organizing units having delegates in more than one Congressional District, delegates and alternates seated as delegates shall be seated in the Congressional District where the majority of the delegates reside, Alternates shall be seated in a specific area of the convention hall, and shall be in areas designated by Congressional Districts. All visitors shall be seated separately from delegates and alternates. Special floor passes shall be issued for an interpreter or personal care attendant for any delegate or upgraded alternate who submits a request to the credentials committee. Such persons may be located in close proximity to the delegate or alternate they are assisting, but shall play no independent role in campaigns or other convention business. Delegates and upgraded alternates with mobility impairments shall be allowed an additional 10 minutes to get onto the convention floor after it is frozen. Alternates with mobility impairments will have a specific dedicated spot on the convention floor.

4. DELEGATION CO-CHAIR(S): At the organizing unit convention, each organizing unit delegation shall elect delegation co-chair(s), not of the same gender identity, for purposes of alternate seating, roll call and ballot voting. Any delegate shall be eligible for election as a delegation co-chair. The names of the delegation co-chair(s) shall be reported promptly to the organizing unit convention secretary and the State DFL Office. The convention chair shall instruct the convention as to the duties the delegation co-chair(s) will be expected to perform during the convention. Congressional District Chairs and Vice Chairs incumbent at the time the congressional district convention was called to order shall serve as the delegation co-chairs for the at-large delegates, state party officers, and Distinguished Party Leader delegates who reside within that Congressional District.

5. UPGRADING ALTERNATES:

a. Delegation co-chair(s) will upgrade alternates to assure maximum delegate strength. The co-chair(s) will be provided with a list of the delegates and alternates in their delegation, showing subcaucuses, if applicable, gender identity, and alternate ranking. Delegations which are split across congressional district boundaries are separate delegations for purposes of upgrading.

b. Seating of alternates will be performed by the delegation co-chair(s) as follows:

1. In those organizing units in which delegates were elected by majority voting, a delegate will be replaced by the highest-ranked alternate in the delegation who maintains equal division.

2. In those organizing units in which delegates were elected by subcaucus, a delegate will be replaced by the highest-ranking alternate from the subcaucus, who maintains equal division as far as mathematically practicable, if available. If no alternate from the delegate's subcaucus is available, then the alternate who will maintain equal division will be chosen by lot from the top-ranking alternates from the subcaucuses of the same candidate preference which have alternates who will maintain equal division, if available. If no alternate from a subcaucus of the same candidate preference who will maintain equal division is available, then the alternate will be chosen by lot from the top-ranking alternates from each subcaucus of the same candidate preference, if available. If no alternates from a subcaucus of the same candidate preference are available, then the alternate who will maintain equal division will be chosen by lot from the top-ranking alternates from the subcaucuses who will maintain equal division, if available. If no alternate who will maintain equal division is available, then the alternate will be drawn from the entire organizing unit by lot. Each subcaucus will be represented in the lot in proportion to its delegate allocation strength.

3. No alternate will be upgraded during the time when any voting/balloting is taking place.

c. When a delegate who has been replaced by an alternate arrives or returns, or when an alternate arrives or returns and would otherwise be eligible to be seated, the lowest ranking seated alternate from that organizing unit or within the subcaucus (where that method has been used) will relinquish delegate status. When a delegate who has been replaced by lot arrives or returns, the alternate selected by that lot will relinquish delegate status. Downgrading shall maintain equal division as far as mathematically practicable.

II. Quorum

6. **QUORUM NUMBER:** The quorum required to conduct convention business is the number of delegates sufficient to cast a majority of the total convention votes.

III. Voting

7. **VOTING PROCEDURE:** Unless otherwise provided for in these rules, all voting shall be by voice vote or raising of hand division unless a written ballot vote is requested by the chair or by a 1/3 vote of the convention. All votes on contested endorsements and on contested elections shall be by written ballot. Fractional votes will be counted as such on all standing divisions and written ballots.

8. **WRITTEN BALLOT VOTE:** On written ballot votes, congressional district chairs, or their designee, will report to the teller's desk to be given ballots for the organizing units seated within the congressional district. Fractional vote ballots will be uniquely identified by the election judges prior to distribution. The delegation co-chair(s) will receive, distribute and collect ballots from the organizing unit delegation. A delegate will cast only one ballot. Each delegate must write the candidate's name legibly on the ballot, and then sign their name on the back of the ballot. After collection, delegation co-chair(s) will tally the votes at the delegation table, openly and in the presence of observers, including abstentions and blank ballots, record the results on the ballot envelope, and immediately give the ballots to their congressional district chair or their designee secretary. If a vote challenge is issued, a teller will conduct a poll of the delegation. Any printed ballot must list the names of all nominees.

9. **ELECTRONIC VOTING:** Whenever these rules provide for a written ballot, electronic balloting shall be used unless the chair

determines or has been advised that the electronic balloting system is not functioning properly, in which case written ballots shall be used as described in these rules.

10. KEYPADS AND KEYPAD BOXES:

a. Each delegate shall be assigned a single, uniquely labeled keypad. However, the keypads will remain in their designated keypad boxes and in the possession of the delegation co-chair(s) until the floor is frozen for a vote.

b. Keypad sign-out sheets for each delegation will record the signatures of each delegate or upgraded alternate for each ballot. Each sheet will include a unique identifier which will correspond to each specific ballot. Delegates will vote on the keypad assigned to them; upgraded alternates will vote on the keypad assigned to the delegate for whom they are upgraded.

11. **DISTRIBUTION OF KEYPADS:** Before voting begins each day, there will be designated tables in the teller room that have boxes of keypads for each delegation. The boxes will be sorted alphabetically and numerically. Delegation co-chair(s) will be required to sign out the keypad boxes for their delegation, and transport them to the delegation's table(s). No delegate or upgraded alternate will receive their keypad until it is time to vote on the ballot. Each delegate or upgraded alternate will sign out their keypad on the corresponding sign-out sheet. Delegation co-chair(s) will indicate, as instructed, which keypads were unused for that ballot. Following each ballot, the delegation co-chair(s) shall collect all sign out sheets and deliver them to the indicated congressional district chair, who will turn the same into the tellers.

12. **BALLOTING:** Prior to any ballot for which electronic voting shall be used, the chair shall provide a 10-minute warning prior to freezing the floor. Once the floor is frozen, delegates and upgraded alternates will have 10 minutes to sign-out their keypads and vote. The keypads will only be activated during this time. When the time has expired, the delegates and upgraded alternates will have 3 minutes to return their keypads. The convention chair shall then unfreeze the floor and announce the results of the ballot. If a subsequent ballot is necessary, the chair shall immediately issue a new 10-minute warning prior to freezing the floor, allowing campaigns to work the floor prior to the floor being frozen again. This process will be repeated as necessary.

13. **TEST VOTES:** Prior to the convention casting its first vote using electronic voting, each day the chair shall hold a test vote which follows the procedures provided in these Rules. Additional test votes may occur during the convention at the chair's discretion.

14. VERIFICATION:

a. In the case of a challenge, in the teller room, keypad sign-out sheets can be cross-checked against the keypad vendor's record of keypads actually used on the ballot in question. Tellers will check those keypads designated as unused against the record of keypads that entered a vote. If any keypads have been used when they were not assigned to a specific delegate or upgraded alternate, that individual vote would be considered spoiled and then uncounted.

b. There will be a verification table staffed by neutral parties who will be able to access a full spreadsheet of results, organized by keypad number. Delegates will be able to show their delegate credential labeled with their assigned keypad number (upgraded alternates will be able to show their assigned delegate credential labeled with their assigned keypad number) and ask for verification that their vote was recorded correctly. Delegation co-chair(s) will be instructed to direct concerned parties to the verification table.

15. **TALLYING:** Each full vote shall be weighted as 100 and each half vote shall be weighted as 50. The total vote then shall be divided by 100.

16. RETURNING KEYPAD BOXES: At the end of each day, or adjournment of the convention, delegation co-chair(s) will return the keypad boxes to the teller room.

17. VOTING ASSISTANCE: Any delegate who cannot indicate their vote shall be provided assistance by a teller upon request to the delegation co-chair(s).

IV. Convention Officers

18. CONVENTION OFFICERS: The convention will elect a convention chair and at least three co-chairs (with gender identity balance) who will preside at the designation of the chair. Candidates for convention chair and co-chairs will be nominated by the State Party Chair after consultations with the Nominations Committee. The chair will appoint a convention secretary, timekeepers, judges, clerks, tellers, sergeants-at-arms, parliamentarians, pages and other assistants the chair deems necessary to conduct convention business.

V. Speech and Debate

19. RECOGNITION OF SPEAKERS: No delegate may speak until recognized by the chair. Speakers will first state their name and organizing unit. No person may speak more than once on an item of business until all others who wish to do so have had an opportunity.

20. TIME LIMITS: Unless otherwise provided for in these rules, debate on any motion shall be limited to three speaker in favor, three speakers against, with each speaker allowed up to two minutes. The chair will rotate speaking privileges among floor microphones and between proponents and opponents of a measure to the extent possible.

21. CREDENTIALS CHALLENGES: With respect to credentials challenges to delegations, following the presentation of the report of the credentials committee and prior to floor debate, speakers on behalf of both the challenged delegation and the challenging delegation shall each be allowed five minutes in total to present their positions, with the challenged delegation speaking last.

22. MOTIONS TO TABLE, POSTPONE OR RECONSIDER: Any motion to table shall be considered as though it were a motion to postpone indefinitely. A motion to postpone indefinitely does not preclude amendments to the main motion. The motions "to reconsider and enter on the minutes" and "to object to consideration" are not in order. The motion to reconsider is in order and will require a two-thirds vote with the following exception; once a platform resolution is adopted or rejected, it cannot be reconsidered by the convention.

VI. Committees - General Rules

23. PARTIAL REPORTS: Any convention committee may make partial reports, at the discretion of the convention chair.

24. MINORITY REPORTS: Minority reports of a committee must be supported by at least two members. For all convention reports, a minority report which is germane to a report item will be considered at the same time as the committee position and will be voted on first. Other minority reports will be taken up at the end of the committee report. All minority reports will be presented from the podium by the author.

25. AMENDMENTS TO COMMITTEE REPORTS: Amendments to committee reports must be seconded by 10% of the delegates, by signature or by show of hands. Amendments that change or add five or more words must be submitted in writing.

26. ADOPTION OF AGENDA AND RULES: A majority vote of the convention is required to adopt the agenda and rules as the permanent agenda and rules. Any amendment or a suspension of the permanent rules or the agenda after they have been adopted requires a two-thirds vote of the convention.

VII. DFL Ongoing Platform and Action Agenda

27. ADOPTION OF PLATFORM: A 60% affirmative vote is necessary to adopt any changes (amendments, additions, deletions or substitutions) to the DFL Ongoing Platform or any items for the Action Agenda. Up to 100 Action Agenda resolutions, ranked by percentage, receiving the necessary vote for inclusion shall be incorporated appropriately in the DFL Action Agenda. However, in the event of a tie for last place, the State Platform, Issues, and Legislative Affairs Committee may increase the number above 100.

28. WRITTEN BALLOT PROCEDURE: The rules for implementation of the written ballot are:

a. The Platform, Issues, and Legislative Affairs Committee report shall be distributed to delegates and alternates at or prior to registration. The ballots will be distributed to delegation co-chair(s) for distribution to delegates and seated alternates only at the time certain. The ballots must be turned in prior to recess Saturday.

b. Members of the Platform, Issues, and Legislative Affairs Committee shall be available at a location on or near the convention floor to answer questions about the balloting procedure or to clarify proposed resolutions from the start of the convention until balloting is closed.

c. All resolutions balloting shall be open; therefore, delegates shall sign their names legibly on their ballots.

d. Comment and Advocacy Process: At the discretion of the chair, a time period of up to 90 minutes for only comment and advocacy on ballot resolutions may be allotted. Delegates may speak for or against any resolution, and shall be limited to 45 seconds.

e. Special consideration and debate process: There shall be a special consideration period of up to 90 minutes on the agenda. Requests for special consideration shall be submitted to the convention secretary and will be placed on the proposed list in the order they were received. The deadline to request special consideration is 12:45 p.m. on Saturday. If by a show of credentials it appears 50% of the delegates agree to special consideration, the item will be placed on the final list for special consideration. Items for special consideration still remain on the convention ballot. Amendments to resolutions are not allowed.

f. There will be no separate voting on the merits of items during the special consideration portion of the agenda. The time for voting on resolutions shall remain open until 5:00 p.m. on Saturday. All balloting will be on the written ballot, including voting on resolutions receiving special consideration. There will be one-half hour, immediately following the special consideration period, set aside during the convention for voting on the written ballot during which no other business shall be conducted.

g. In calculating vote totals, abstentions shall be counted as part of the vote (in effect making them "no" votes). Vote totals shall be announced to the convention.

h. The order of debate on resolutions during the special consideration period shall be as follows: first, all majority/minority reports; and second, all resolutions set aside for special consideration under paragraph d.

i. Petition resolutions proposing to modify the Platform may be submitted to the State Convention, provided they are signed by 250 of the state delegates or alternates representing no fewer than 2 Congressional Districts and 5 Organizing Units. Those submitted by the Thursday before the state convention committee meetings (April 30, 2020) will be considered for inclusion in the state Convention Platform report and ballot. Those submitted after that date, but before adjournment of the convention, will be

forwarded to the State Central Committee for consideration and may modify only the Action Agenda, not the Ongoing Platform. Petition resolutions must be submitted to the Co-Chairs of the State Platform, Issues, and Legislative Affairs Committee, or, during the State Convention, to the Convention Secretary.

VIII. Endorsement for U.S. Senate

29. **NOMINATING PROCESS:** Candidates shall be placed in nomination from the floor in name only. At least 50 delegate votes must second the nomination to place the candidate's name into nomination. Candidates nominated for U.S. Senate shall each be allotted up to 15 minutes for demonstrations, nominating speeches, seconding speeches, and addressing the convention. Speaking order of candidates will be determined by lot.

30. GENERAL ENDORSEMENT RULES

a. **ENDORSEMENT:** Endorsement requires a 60% affirmative vote of the convention, and every ballot is a test ballot of the quorum. The phrase "60% affirmative vote" means that to be endorsed, a candidate must receive 60% of the votes cast on that ballot, excluding blanks and abstentions. A ballot with too many names on it or the name of a candidate who was not nominated or has been dropped off due to lack of delegate strength will be considered a spoiled ballot. Abstaining or casting a blank, unintelligible, or spoiled ballot will be considered the same as not voting. Such ballots will not be tallied in the vote count, but will count towards a quorum. Ballots for "no endorsement" will be tallied in the vote count.

b. **NUMBER OF BALLOTS:** There shall be no limit in the number of ballots for endorsement.

c. **TEN MINUTES BETWEEN BALLOTS:** For each ballot there shall be ten minutes between the announcement of the results and the commencement of the next ballot.

d. **DROP OFF RULE:** Candidates receiving less than 5% will be dropped after the first ballot. On subsequent ballots, the drop off percent will be raised by 5% each ballot to a maximum of 25%. After the fifth ballot and each subsequent ballot, candidates will be dropped as needed so that only the first- and second-place candidates remain. In the event that application of the drop off rule would eliminate all but one candidate, then the two candidates who received the highest percent of the vote on the prior ballot shall be the remaining candidates.

31. **ACCEPTANCES:** The endorsed candidate for U.S. Senate will be allotted up to 10 minutes for an acceptance speech. The timing of the acceptance speech will be determined by the endorsed candidate and the convention chair.

32. CANDIDATE FLOOR PASSES:

a. Upon application to the State Chair, a declared candidate seeking DFL endorsement for U.S. Senate shall be allotted 10 floor passes. From the day a candidate is nominated and until endorsement balloting for that office is completed, candidates may have an additional 10 temporary floor passes in the case of a contested endorsement and an additional 4 temporary floor passes in the case of an uncontested endorsement. All non-delegate candidates and their representatives (using floor passes) must leave the convention floor at the time that ballots are distributed.

b. Upon completion of the endorsement process for a particular office, all floor passes for that office shall expire except for two passes for the endorsed candidate.

c. Upon application to the State Chair, each declared candidate for endorsement for a statewide elective office who is not a delegate or seated alternate will be given a permanent, personal floor pass

for the convention.

33. **QUESTION & ANSWER PERIOD:** There will be a Question & Answer period immediately after the nominating process for U.S. Senate. The Question and Answer period will be 20 minutes long. All candidates who have been nominated for endorsement will be invited to participate.

a. Delegates and alternates are entitled to submit one written, signed question, on the form provided at registration for the Question and Answer period. Only one question per form is permitted. All questions must be submitted to the convention secretary no later than one hour prior to the beginning of nominations for the endorsement for a particular office. The question must be legible to be considered. All questions must be general in nature and be addressed to all of the candidates. No preliminary remarks, statements or explanations may be included and are cause for the disqualification of the question. No questions deemed to be in the nature of personal attacks on any or all candidates will be accepted. All questions must be possible to answer within a one minute period.

b. The first question, to be asked by the convention chair, and to be answered by each candidate, shall be: "If a candidate other than yourself gets endorsed, will you under any circumstances run in the primary against the DFL endorsed candidate? Yes or No answer only." All other questions will be screened for compliance with subsection a. above by the state convention chairs. Each candidate may have one observer at the screening. All questions approved will be placed in a container from which the convention chair will draw randomly during the Question and Answer period. The convention chair will ask the question and not repeat a previously asked question.

c. Each candidate will have up to one minute to respond to each randomly-drawn question. The timer will be diligent and forceful in order to be fair to all candidates. The order of response for the first question will be determined by the lot under Rule 21, and rotation will follow for subsequent questions. All candidates will have the opportunity to answer the last question asked even if the allotted time elapses prior to the completion of the rotation.

IX. Election of Party Officers and Presidential Electors

34. **SCREENING:** Candidates for Democratic National Committee ("DNC") Members, State Director, or Presidential Elector must make application to the Nominations Committee and must make arrangements for a screening. No one may be nominated for or elected as a DNC Member, State Director, or Presidential Elector unless the candidate has applied to or screened before the Nominations Committee. A list of all who have screened or applied to be screened shall be available from the convention secretary. This list shall indicate by asterisk those nominated by the Nominations Committee. This rule does not apply when subcaucusing is used for election of Directors.

35. **NOMINATIONS:** A report of the Nominations Committee shall place in nomination the committee's recommendation. After the report, the chair shall call for further nominations from the floor by name only. After the candidates have been named, the chair shall determine by lot the order of candidate speeches. In contested elections, each nominee for Director or Presidential Elector shall be allowed up to 3 minutes time and each nominee for DNC Member shall be allowed up to 5 minutes, to be used as the nominee wishes. No time will be allotted to candidates declining nomination.

36. **FLOOR PASSES:** DNC Member, Director, or Presidential Elector candidates who are not delegates or seated alternates will be given a personal floor pass for the convention from the convening of the convention through the final ballot for their position.

37. **ELECTION OF DEMOCRATIC NATIONAL COMMITTEE MEMBERS:** DNC members shall be elected separately from other

officers. DNC nominees will be listed on one ballot including each nominee's gender identity. A delegate may vote for a total of four nominees, no more than two of the same gender identity. A delegate must cast each vote for a different candidate, with the understanding that the delegate need not cast all four votes. Candidates receiving a majority of the votes will be declared elected. The Convention shall elect DNC members which accomplish equal division between men and women (determined by gender-self-identification). In the case of members who do not identify as male or female, they shall not be counted as either a male or female, and the remainder of the members shall be equally divided by gender identity. Balloting will continue until four DNC members are elected.

38. **ELECTION OF DIRECTORS:** Directors shall be elected separately from other officers. Proportional voting for directors shall be used if requested by 1/16th of the delegate vote.

a. IF PROPORTIONAL VOTING IS NOT USED in the election of directors, the following system will be used. State director nominees will be listed on the ballot in columns by gender identity. A delegate may vote for a total of 16 nominees, no more than 8 of the same gender identity. A delegate must cast each vote for a different candidate, with the understanding that the delegate need not cast all 16 votes. The tellers will rank candidates by the total number of votes received on one list without regard to gender identity. The top 16 candidates will be declared elected, provided that no more than 8 may be of the same gender identity and that no candidate may be elected with less than 1/3 of the total vote. If more than 8 of the same gender identity are in the top 16, then the candidate of that gender identity with the fewest number of votes will be set aside and the top 16 reevaluated. If there are still more than 8 of the same gender identity in the new list, this process will be repeated until there are no longer more than 8 of the same gender identity in the top 16. Balloting will continue until 16 directors are elected.

b. IF PROPORTIONAL VOTING IS USED in the election of Directors, the Walking Subcaucus system shall be used.

39. **PRESIDENTIAL ELECTORS:** Two Presidential Electors, not of the same gender identity, and two alternate Presidential Electors, not of the same gender identity, shall be elected by a majority vote of the convention.

40. **DROP OFF RULE:** Candidates for DNC Member or Presidential Elector receiving less than 5% of the vote will be dropped after the first ballot. On subsequent ballots, the drop off percent will be raised by 5% each ballot. In addition, after the fifth ballot, the lowest remaining candidate will be dropped regardless of the percent. However, in no case will this drop rule be used to reduce the number of candidates remaining on the next ballot to less than twice the number of positions remaining to be filled.

X. Subcaucus Rules for Election of State Directors

41. **NOMINATING A SUBCAUCUS:** Subcaucuses will be nominated from the floor by name only. A delegate may nominate only one subcaucus.

42. **TIME FOR EXPLAINING A SUBCAUCUS:** When nominations are finished, each nominator will be allowed one minute to explain the purpose of the subcaucus.

43. **DETERMINING SUBCAUCUS VIABILITY:** When speeches are finished, there will be a credentials report of delegates and seated alternates. The Convention Chair will announce the preliminary viability number. The Chair will then implement the Walking Subcaucus process described in the "Walking Subcaucus Procedures" section of the Call.

44. **WALKING SUBCAUCUS PROCEDURES:** After the chair assigns an area for each subcaucus to meet, delegates shall have 30 minutes to move to the subcaucus of their choice. Tellers count the number in

each subcaucus and report the preliminary counts to the chair and each subcaucus chair. A subcaucus with fewer members than the number necessary to elect one director is informed that it is nonviable. (The necessary number is determined by dividing the total number of delegates present and eligible to vote in all subcaucuses by the total number of individuals to be elected.) Delegates shall then have an additional 30 minutes to move among the subcaucuses. If all remaining subcaucuses are viable on the first count, then there shall be no second count. Tellers then count the number of members in each subcaucus and report the final counts to the chair and each subcaucus chair. The chair then informs each subcaucus of the number of directors it is entitled to elect.

45. **GENDER IDENTITY EQUALITY IN STATE DIRECTOR SUBCAUCUSES (if used):** Each subcaucus will elect their allocation in accordance with the following rules for gender identity division:

a. Single director subcaucuses will elect two nominees, not of the same gender identity, for their position and report these names in order of preference to the chair.

b. Multiple director subcaucuses with an even number to elect will elect not more than half of the same gender identity.

c. Multiple director subcaucuses with an odd number to elect will elect all but one in accordance with b. above. The subcaucus will then nominate two, not of the same gender identity, for the final position, indicating their first preference.

d. When all subcaucuses have reported their elections, the chair will see if the constitutional gender identity ratio has been achieved by the following order: Record the election of even-numbered director subcaucuses, record the preference of odd-numbered director subcaucuses, and assign director status to the remaining subcaucus nominees to assure equal division. In the final assignment, subcaucus order of nominee preference should be given priority if possible. All determinations in the final assignment shall be determined by lot, if any determination needs to be made. If this procedure does not result in being properly divided, the chair will report the matter to the subcaucuses and request that new names be submitted to the chair until it does.

XI. National Convention Delegates and Alternates

46. **FLOOR PASSES:** Presidential candidates who address the convention will be allotted 16 floor passes while they are present.

47. **EQUAL DIVISION/AFFIRMATIVE ACTION:**

a. The state convention's National Delegate election shall be used to meet the overall delegation gender identity balance and shall have alternate gender identity balance. Delegates and alternates are to be considered separate groups for this purpose.

b. In the election of the at-large delegation, priority of consideration shall be given to African Americans, Hispanics, Native Americans, Asian/Pacific Americans and women. In order to continue the DFL Party's ongoing efforts to include groups historically underrepresented in the DFL Party's affairs, priority of consideration shall also be given to other groups by virtue of race/ethnicity, age, sexual orientation or disability. The election of at-large delegates shall be used, if necessary, to achieve the equal division of positions between men and women, and may be used to achieve the representation goals established in the Affirmative Action section of the National Delegate Selection Plan. Delegates and alternates are to be considered separate groups for this purpose.

48. **METHOD AND ORDER OF ELECTION OF DELEGATES:** All delegate candidates must be identified as to presidential preference or uncommitted status at the state convention. Election of delegates will take place within subcaucuses based on the results of the presidential primary. A single subcaucus will be used for the election of 10 pledged party and elected official delegates and 16 at-large delegates. Within each subcaucus, pledged party and elected official delegates shall be elected

prior to at-large delegates. Each presidential preference subcaucus will determine by majority vote its own procedures for electing National Convention delegates and alternates. Each half-vote delegate is entitled to cast only a half vote when electing National Convention delegates. The group may vote to use a system of proportional representation described in the Subcaucus Procedures section of this Call, but is not required to do so. The gender identity imbalance in the unpledged delegation shall be corrected in the election of pledged party and elected official delegates. The election of at-large delegates will balance the state delegation as a whole with regard to gender identity.

49. METHOD AND ORDER OF ELECTION OF ALTERNATES: Alternates shall be elected in the same manner as delegates; with the following exception: If a given presidential preference or uncommitted status is entitled to one or more delegate positions but would not otherwise be entitled to an alternate position, that preference shall be allotted an at-large alternate position. This exception shall be implemented by the following rule:

State delegates and upgraded alternates who caucused in a viable subcaucus at congressional district conventions with a presidential preference that was not awarded an alternate position for that preference at congressional district conventions shall caucus prior to the state convention delegate election for the purpose of electing an alternate for that presidential preference. Participation eligibility shall be substantiated by the congressional district subcaucus sign-in sheets.

50. SUBCAUCUS PARTICIPATION: Participants in the subcaucus will sign a registration sheet which will indicate the presidential preference or uncommitted status of the subcaucus. Each subcaucus is physically separated from the other subcaucuses and this registration will serve as a statement of support of the presidential candidate so named in the subcaucus title or uncommitted status by the participants in each subcaucus. Each subcaucus shall elect a subcaucus chair, who shall be recorded on the registration sheet and be responsible for reporting the subcaucus election results to the convention chair.

51. RATIFICATION: Subcaucus election results shall be considered ratified by the convention when the subcaucus chair reports the delegate election results, as verified by the convention tellers, to the convention chair; and the convention chair has verified that such elections were held in accordance with these Rules, the 2020 Call and the National Delegate Selection Plan. At the time of ratification, the convention chair shall ensure the implementation of gender equality for both delegate and alternate elections.

XI. Miscellaneous Rules

52. ACCESSIBILITY: There will be at least four fixed microphones on the convention floor. The sergeants-at-arms and other officers shall make all efforts to ensure the full accessibility of the process, including access to microphones during debate, to those delegates and alternates who have disabilities. Personal care attendants will be allowed to accompany delegates and upgraded alternates, including during votes, in accordance with Rule 3 and Rule 17. Arrangements for signers shall be made prior to the convention.

53. The convention chair shall acknowledge 15-minute breaks at scheduled times throughout the convention for those whose faith requires them to pray at those times. No ballots for endorsement or elections shall begin or take place during a break, all other business may continue. If a break coincides with a ballot or election the chair shall declare a 15-minute recess at the scheduled time. The times of these breaks shall be provided to the chair and published in the agenda.

54. CONVENTION DELAYS: Any convention delay may be used for committee reports, party officer reports, or greetings of elected officials at the discretion of the convention chair. Party dignitaries may be given the privilege of speaking briefly to the convention at the discretion of the convention chair.

55. LITERATURE, DISPLAYS AND DEMONSTRATIONS: No person may place any banners or posters on the convention platform or in any way obstruct the view of the platform by delegates. No sign, banner or other display is allowed on the convention floor or anywhere else in the convention hall unless either (1) the display is in an area designated by the State Party, in which case each candidate for endorsement will be given substantially equal space in the designated area; or (2) the display is a handheld sign, which must be carried by an attendee or delegate or may be laid on or under the table next to the delegate's seat when the delegate is not holding the sign. All signs, stickers and other materials must comply with the rules of the Convention Center and DFL Party. A copy of those rules can be obtained from the State Chair. Banners and posters may be hung at the direction of the State Party. No new printed campaign literature may be distributed in the convention hall between the distribution of a ballot and the collection of that ballot. No moving demonstrations are permitted during balloting. There shall be no disruptive demonstrations in the galleries. Each delegation will be responsible for collecting materials and garbage. Balloons, whistles, air horns, bull horns, thunder sticks, and strobe lights, or other similar devices, will not be allowed inside the convention venue during the convention.

56. SMOKING AND USE OF INTOXICANTS: Smoking, e-cigarettes, smokeless tobacco, and the use of intoxicants is prohibited on the convention floor, in the hallways adjacent to the convention hall, and outside the main entrance into the building.

57. RETENTION OF BALLOTS: Any written endorsement ballot shall be retained for 30 days following adjournment of the convention. Any challenged ballot, if challenged prior to adjournment of the convention, shall be retained for 30 days thereafter. All other ballots, including Platform ballots, used for convention business shall be destroyed ten days after the end of the convention.

58. FREEZE ACCESS TO FLOOR: Before conducting any vote, the chair has the discretion to instruct the sergeants-at-arms to freeze access to the area where the delegates are seated on the convention floor. At least 5 minutes advance warning must be given to the delegates. A 10-minute warning must be given to any committee in session prior to any endorsement ballot. The Credentials Committee shall be permitted to close the Credentials table five minutes before the floor is frozen. Delegates and upgraded alternates with mobility impairments shall be allowed an additional 10 minutes to get onto the convention floor after it is frozen. The floor shall be unfrozen once the chair has determined that voting is completed. After the chair has announced that the floor is unfrozen, the sergeants-at-arms shall announce outside in the halls that the floor is now unfrozen.

59. TELLER OBSERVERS: Each candidate shall be allowed three teller observers in the tellers' room while their race is being counted. Candidates shall inform the convention secretary in advance who their observers will be. The observers shall not be involved in ballot counting.

60. ROBERT'S RULES: All matters not governed by the DFL Constitution and Bylaws, the 2020–2021 DFL Call or these rules shall be governed by Robert's Rules of Order, Newly Revised.

FIRST STATE CENTRAL COMMITTEE MEETING FOLLOWING THE 2020 STATE CONVENTION

The first State Central Committee meeting following the State Convention in 2020 will be held on Saturday, August 15, 2020.

The first State Central Committee meeting following the State Convention elects 50 at-large state central committee members and

numerous at-large members of standing committees as outlined in the Constitution and Bylaws. The State Chair will appoint a nominations committee, with the approval of the State Executive Committee, to recommend individuals to fill these positions.

2021 DFL BUSINESS CONFERENCE

The 2021 DFL Business Conference will be held February 6, 2021. The persons eligible to vote at the business conference are the members of the state central committee, with their alternates serving as alternates to the business conference.

The business conference elects the State DFL Chair, Vice Chair (not of the same gender identity as the Chair), Outreach Officer, Secretary, and Treasurer. The duties of these officers are set

out in the State DFL Constitution and Bylaws. Officers elected at the 2021 business conference serve terms ending with the adjournment of the 2023 business conference. The business conference will include discussion of issues, training and outreach, and party building activities. The State DFL Chair will convene a convocation of DFL endorsed and elected public officials and Distinguished Party Leader delegates to fill any vacancies in the positions that were elected at the convocation.

NATIONAL DELEGATE SELECTION PLAN SUMMARY

I. Introduction.

Minnesota's National Delegate Selection Plan provides the procedures for the selection of a total of 92 delegates and 6 alternates from Minnesota to the 2020 Democratic National Convention. It provides for the election of pledged delegates and alternates through a proportional representation system based on a presidential primary, in the following three categories: Congressional District, pledged Party Leaders and Elected Officials ("PLEO"), and At-Large. It also includes procedures for selection of the Automatic Delegates. It includes guidelines, procedural safeguards, and Affirmative Action, Outreach, and Inclusion which have been incorporated into the selection process. In addition, it provides the procedures for challenging this plan, the implementation of this plan or delegates selected under this plan.

The following is intended only as a summary of Minnesota's National Delegate Selection Plan as approved by the Democratic National Committee's Rules and Bylaws Committee. Where the summary may conflict with the detailed National Delegate Selection Plan, the detailed plan will control. A copy of the detailed plan is available by contacting the State DFL Office.

II. Election of Delegates and Alternates.

A. Introduction. The delegate election process is governed by the Charter and Bylaws of the Democratic Party of the United States, the Delegate Selection Rules for the 2020 Democratic National Convention ("Rules"), the Call for the 2020 Democratic National Convention, the Regulations of the Rules and Bylaws Committee for the 2020 Democratic National Convention ("Regs."), the Constitution and Bylaws of the Minnesota DFL Party, the Minnesota National Delegate Selection Plan, and this Call.

B. Presidential Candidates.

1. A presidential candidate gains access to the DFL primary ballot by submitting a letter to the State DFL Chair by 4:30 p.m. Central Standard Time on December 10, 2019. Letters can be submitted by e-mail to chair@df.org, by fax to 651-251-6325, or by mail to 255 E. Plato Blvd., St. Paul, MN 55107.

2. Each presidential candidate shall certify in writing to the State DFL Chair the name(s) of his or her authorized representative(s) by December 10, 2019 for delegate election qualification at the congressional district level conventions and for PLEO and At-Large delegate/alternate election qualification at the state convention.

3. Each presidential candidate shall use their best efforts to ensure that their respective delegation within the state delegation achieves the affirmative action goals established by this Plan and is equally divided between men and women as far as mathematically practicable. In the case of gender non-binary delegates or alternates, they shall not be counted as either a male or female, and the remainder of the delegation shall be equally divided by gender.

C. District-Level Delegates. Minnesota is allocated 49 district-level delegates. Minnesota's district-level delegates are apportioned among the congressional districts based on a formula giving equal weight to the average of the vote for DFL candidates in the 2016 presidential and the most recent gubernatorial elections. Gender balance of delegates was determined by lot on March 16, 2019 and assumes no gender non-binary delegates are elected.

District	Delegates		
	Males	Females	Total
#1	2	3	5
#2	3	3	6
#3	3	4	7
#4	4	4	8
#5	5	5	10
#6	2	2	4
#7	2	2	4
#8	3	2	5
Total	24	25	49

1. District-Level Delegate Filing Requirements.

a. All delegate candidates must be identified as to a single presidential preference or uncommitted status at all levels which determine presidential preference.

b. A district-level delegate candidate may run for election only within the district in which he or she is eligible to vote. Individuals need not be a delegate or alternate to the congressional district convention to be eligible to be elected as a district-level delegate.

c. An individual can qualify as a candidate for district-level delegate to the 2020 Democratic National Convention by filing a statement of candidacy designating a single presidential (or uncommitted) preference and a signed pledge of support with the congressional district convention chair no later than two hours before the election of delegates at the congressional district convention at which he or she seeks election. Any candidate is able to modify his or her singular presidential preference by submitting an updated pledge of support no later than the filing deadline.

d. An individual may obtain the form necessary to make a filing of candidacy and pledge of support from the convention secretary the day of the convention at which the congressional district level national convention delegate is to be elected, or from the DFL State Office, 651-293-1200 or 1-800-999-7457 (toll free) or www.dfl.org, from January 3, 2020 to the start of the congressional district convention.

2. Presidential Candidate Right of Approval for District-Level Delegates.

a. The State DFL Chair shall ask presidential candidates to file a waiver of candidate right of approval with the State DFL Chair by March 2, 2020. If any candidate has not filed a waiver, the congressional district chair shall convey to the presidential candidate, or that candidate’s authorized representative(s), not later than 90 minutes prior to the election of national delegates, a list of all persons who have filed for delegate pledged to that presidential candidate.

b. Such a presidential candidate, or that candidate’s authorized representative(s), must then file with the congressional district chair, not later than 30 minutes prior to the election of national delegates, a list of all such candidates he or she has approved, provided that approval must be given to candidates equal to at least three (3) times the number of male delegates and three (3) times the number of female delegates to be elected.

c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate, or the authorized representative(s), signifies

otherwise in writing to the congressional district chair no later than 30 minutes prior to the election of delegates.

d. National convention delegate candidates removed from the list of bona fide supporters by a presidential candidate, or that candidate’s authorized representative(s), may not be elected as a delegate pledged to that presidential candidate (including uncommitted status).

3. Fair Reflection of Presidential Preference.

a. Minnesota utilizes a binding presidential primary. Results of the presidential primary will be reported by the Secretary of State. Accordingly, delegate positions shall be allocated so as to fairly reflect the expressed presidential preference or uncommitted status of the DFL presidential primary voters in each district. The national convention delegates elected at the district level shall be allocated in proportion to the percentage of the DFL presidential primary vote won in that district by each preference, except that preferences falling below a 15% threshold shall not be awarded any delegates.

b. Within a district, if no presidential preference reaches a 15% threshold, the threshold shall be half the percentage of the vote received in that district by the front-runner.

c. District-level delegates pledged to a single presidential candidate (including uncommitted status) are elected by a meeting of persons from the unit electing the delegate who sign statements of support for that preference. Delegate allocations are set by a presidential primary. Each presidential preference subcaucus will determine by majority vote its own procedure for electing national convention delegates. The group may vote to use a system of proportional representation permitted in the Subcaucus Procedures section of this Call, but is not required to do so.

4. Equal Division of District-Level Delegates.

The Minnesota delegation shall be equally divided between delegate men and delegate women as far as mathematically practicable. In the case of gender non-binary delegates or alternates, they shall not be counted as either a male or female, and the remainder of the delegation shall be equally divided by gender. Such goals apply to the Minnesota delegation as a whole. Provisions for achieving equal division of delegates at the congressional district level will be as follows:

The convention chair shall allocate delegate positions to each presidential preference (including uncommitted status) based on the votes on the DFL presidential primary in the district. Each even numbered subcaucus allocation shall be equally divided by gender. Each odd numbered subcaucus allocation shall be as equally divided by gender as possible. The rules of each Congressional District Convention shall provide a mechanism to assure equal division of the congressional district delegation as a whole, as specified in the table above.

D. Automatic Delegates.

1. Automatic Party Leaders and Elected Officials. The following categories (if applicable) shall constitute the automatic Party Leaders and Elected Official delegate positions: (1) Members of the Democratic National Committee who legally reside in Minnesota; (2) All of Minnesota’s Democratic Members of the U.S. House of Representatives and the U.S. Senate; (3) The DFL Governor (if applicable); and (4) Vice President Walter Mondale and any other national “Distinguished Party Leader” delegates (as defined in the DNC rules) who legally reside in Minnesota (if applicable).

E. Pledged Party Leader and Elected Official (PLEO) Delegates. Minnesota is allotted 10 pledged Party Leader and Elected Official (PLEO) delegates.

1. Pledged PLEO Delegate Filing Requirements.

a. The following individuals shall be eligible for the pledged Party Leader and Elected Official delegate positions: big city mayors and state-wide elected officials (to be given equal consideration); state legislative leaders, state legislators, and other state, county and local elected officials and party leaders.

b. Pledged PLEO delegate candidates must be identified as to a single presidential preference or uncommitted status.

c. An individual can qualify as a candidate for a position as a pledged PLEO delegate by filing a statement of candidacy and pledge of support with the State DFL Chair no later than two hours before the election of delegates at the State Convention. Any candidate is able to modify his or her singular presidential preference by submitting an updated pledge of support no later than the filing deadline. An individual may obtain the form necessary to make a filing of candidacy and pledge of support from the convention secretary the day of the State Convention on which the national convention delegates are to be elected, or from the DFL State Office, 651-293-1200 or 1-800-999-7457 (toll free), or from www.dfl.org, before the start of the State Convention.

2. Presidential Candidate Right of Approval.

a. The State DFL Chair shall ask presidential candidates to file a waiver of candidate right of approval with the State Chair by March 2, 2020. If any candidate has not filed a waiver, the State DFL Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), not later than 90 minutes prior to the election of pledged PLEO delegates, a list of all persons who have filed for a party and elected official delegate pledged to that presidential candidate.

b. Such a presidential candidate, or that candidate's authorized representative(s), must file with the State DFL Chair, not later than 30 minutes prior to the election of pledged PLEO delegates, a list of all such candidates he or she has approved, as long as approval is given to at least two names for every position to which the presidential candidate is entitled.

c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate or the authorized representative(s) signifies otherwise in writing to the State DFL Chair not later than 30 minutes prior to the election of pledged PLEO delegates.

3. Election of Pledged Party Leader and Elected Official Delegates.

a. The pledged PLEO slots shall be allocated among presidential preferences (including uncommitted status) on the same basis as the at-large delegates.

b. Election of the pledged PLEO delegates will occur at the State Convention on May 31, 2020, after the election of district-level delegates and prior to the election of at-large delegates and alternates. The procedures and rules for election of delegates at the State Convention are found in this Call.

c. Alternates are not elected at the pledged Party Leader and Elected Official level. These alternates are combined with the at-large alternates and elected as one unit.

F. At-Large Delegates and Alternates. Minnesota is allotted 16 at-large delegates and 6 at-large alternates.

1. At-Large Delegate and Alternate Filing Requirements.

a. Persons desiring to seek at-large delegate or alternate positions may file a statement of candidacy designating their presidential or uncommitted preference and a signed pledge of support for the presidential candidates (including uncommitted status) with the State DFL Chair no later than two hours before the election of the at-large delegates and alternates at the State Convention or immediately after the election of Pledged Party Leaders and Elected Officials. Any candidate is able to modify his or her singular presidential preference by submitting an updated pledge of support no later than the filing deadline.

Statements of candidacy can be submitted in person at the convention site. Statements can also be submitted before May 27, 2020 by e-mail to chair@df.org, by fax to 651-251-6325, or by mail to 255 E. Plato Blvd., St. Paul, MN 55107.

b. The statement of candidacy for at-large delegates and for at-large alternates will be the same. After the at-large delegates are elected by the State Convention, those persons not chosen will then be considered candidates for at-large alternate positions unless they specify otherwise when filing.

2. Presidential Candidate Right of Approval.

a. The State DFL Chair shall ask presidential candidates to file a waiver of candidate right of approval with the State Chair by March 2, 2020. If any candidate has not filed a waiver, the State DFL Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), not later than 90 minutes prior to the election of at-large delegates and alternates (and after the election of PLEO delegates), a list of all persons who have filed for delegate or alternate pledged to that presidential candidate.

b. Such a presidential candidate, or that candidate's authorized representative(s), must then file with the State DFL Chair, after the election of pledged PLEO delegates and not later than 30 minutes prior to the election of at-large delegates and alternates, a list of all such candidates he or she has approved, provided that, at a minimum, two names remain for every national convention delegate or alternate position to which the presidential candidate is entitled.

c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate or the authorized representative(s) signifies otherwise in writing to the State DFL Chair not later than 30 minutes prior to the election of at-large delegates and alternates.

3. Election of At-Large Delegates and Alternates.

a. At-large delegate and alternate positions shall be allocated among presidential preferences (including uncommitted status) according to the votes on the DFL presidential primary.

b. Preferences which have not attained a 15% threshold on a statewide basis shall not be awarded any at-large delegates.

c. If no presidential preference at the state level reaches a 15% threshold, the threshold shall be half the percentage of the statewide vote received at the state level by the front-runner.

d. If a presidential candidate is no longer a candidate at the time of election of the at-large delegates, then those at-large delegate or alternate slots that would have been allocated to that candidate will be proportionately divided among the remaining preferences entitled to an allocation.

e. If a given presidential preference is entitled to one or more delegate positions but would not otherwise be entitled to an alternate position, that preference shall be allotted one at-large alternate position.

f. The election of the at-large delegates and alternates will occur at the State Convention on May 31, 2020, after all pledged Party Leader and Elected Official delegates have been elected. The procedures and rules for election of delegates and alternates at the State Convention are found in the Temporary and Proposed Permanent Rules for the State Convention.

g. In the election of the at-large delegation, priority of consideration shall be given to African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islands, LGBT Americans, women, youth and Americans with Disabilities. The election of at-large delegates and alternates shall be used, if necessary, to achieve the equal division of positions between men and women, and may be used to achieve the representation goals established in the Affirmative Action, Outreach, and Inclusion section of the Minnesota National Delegate Selection Plan. Delegates and alternates are to be considered separate groups for this purpose.

G. Replacement of Delegates and Alternates. Detailed rules for replacement of delegates and alternates and upgrading of alternates are contained in the Minnesota National Delegate Selection Plan.

III. Election of Standing Committee Members.

Minnesota has been allocated three member(s) on each of the three standing committees for the 2020 Democratic National Convention (Credentials, Platform and Rules), for a total of nine members. Members of the Convention Standing Committees need not be delegates or alternates to the 2020 Democratic National Convention. These members will be elected in accordance with the procedures indicated below.

A. Permanent Standing Committee Members.

1. Election Meeting. The members of the standing committees shall be elected by a quorum of Minnesota's National Convention delegates, at a meeting to be held on May 31, 2020, following the State Convention. A quorum shall consist of a majority of the state's delegates to the National Convention. All members of the delegation shall receive adequate notice of the time, date and place of the meeting.

2. Allocation of Members.

a. The members of the standing committees allocated to Minnesota shall proportionately represent the presidential preference of all candidates (including uncommitted status) receiving the threshold percentage used in the state's delegation to calculate the at-large apportionment.

b. The presidential preference of each candidate receiving the applicable percentage or more within the delegation shall be multiplied by the total number of standing committee positions allocated to Minnesota. If the result of such multiplication does not equal 0.455 or above, the presidential preference in question is not entitled to representation on the standing committees. If the result of such multiplication is 0.455 but less than 1.455, the presidential preference is entitled to one position. Those preferences securing more than 1.455 but less than 2.455 are entitled to two positions,

etc.

c. Where the application of this formula results in the total allocation exceeding the total number of committee positions, the presidential candidate whose original figure of representation is farthest from its eventual rounded-off total shall be denied that one additional position. Where the application of this formula results in the total allocation falling short of the total number of committee positions, the presidential candidate whose original figure of representation is closest to the next rounding level shall be allotted an additional committee position.

d. Standing committee positions allocated to a presidential candidate shall be proportionately allocated, to the extent practicable, to each of the three standing committees. When such allocation results in an unequal distribution of standing committee positions by candidate preference, a drawing shall be conducted to distribute the additional positions.

3. Presidential Candidate Right of Approval.

a. The State DFL Chair shall ask presidential candidates to file a waiver of candidate right of approval with the State Chair by March 2, 2020. If any candidate has not filed a waiver, that presidential candidate, or that candidate's authorized representative(s), shall be given adequate notice of the date, time and location of the meeting of the state's delegation authorized to elect standing committee members.

b. If any candidate has not filed a waiver, that presidential candidate, or that candidate's authorized representative(s), must submit to the State DFL Chair, at least 30 minutes prior to the election, a minimum of one name for each slot awarded to that candidate for members of each committee. The delegation shall elect the standing committee members submitted by the presidential candidate. Presidential candidates shall not be required to submit the name of more than one person for each slot awarded to such candidate for members of standing committees.

c. For all candidates who have filed waivers, individuals may be nominated for standing committees by any member of the delegation at the time of the election by the National Delegates.

4. Election Procedure to Achieve Equal Division.

a. Presidential candidates shall use their best efforts to ensure that their respective delegation of standing committee members shall achieve Minnesota's affirmative action goals and that their respective members are equally divided between men and women as far as mathematically practicable. In the case of gender non-binary delegates or alternates, they shall not be counted as either a male or female, and the remainder of the delegation shall be equally divided by gender.

b. The delegation will determine the process that it will use to achieve equal division of the standing committee members.

5. Substitution. No substitutions will be permitted in the case of standing committee members, except in the case of resignation or death. Substitutions must be made in accordance with the rules and the election procedures specified in this section, and must be certified in writing to the Secretary of the Democratic National Committee within three days after the substitute member is elected.

IV. Selection of Delegation Chair and Convention Pages.

Minnesota will select one person to serve as Delegation Chair and three persons to serve as Convention Pages.

A. Delegation Chair. The Delegation Chair shall be elected by a quorum of Minnesota's National Convention Delegates, at a meeting to be held on May 31, 2020 following the State Convention. A quorum shall consist of a majority of the state's delegates to the National Convention. All members of the delegation shall receive timely notice of the time, date and place of the meeting.

B. Convention Pages. Three individuals will be selected to serve as Minnesota's Convention Pages by the State DFL Chair in consultation with the members of the Democratic National Committee from Minnesota. This selection will take place following the State Convention. The Convention Pages shall be as evenly divided between men and women as possible under the state allocation and shall reflect, as much as possible, the Affirmative Action guidelines in the Affirmative Action Plan.

V. General Provisions and Procedural Guarantees.

A. Participation in Minnesota's delegate election process is open to all those eligible to vote who wish to participate as DFLers. At the precinct caucuses, every participant is required to sign a statement that they consider themselves to be a Democratic-Farmer-Laborite and support the principles of the DFL Party as outlined in the DFL Party's Constitution and Bylaws.

B. At no stage of Minnesota's delegate election process shall any person be required, directly or indirectly, to pay a cost or fee as a condition for participating. Voluntary contributions to the Party may be made, but under no circumstances shall a contribution be mandatory for participation.

C. No persons shall participate or vote in the nominating process for the Democratic presidential candidate who also participates in the nominating process of any other party for the corresponding elections.

D. No person shall vote in more than one meeting which is the first meeting in the delegate election process.

E. The Minnesota DFL Party reaffirms its commitment to an open party by incorporating the "six basic elements" listed below. As our Party strives to progress in the fight against discrimination of all kinds, these six basic elements have evolved and grown along with the constant push for more inclusion and empowerment. These provisions demonstrate the intention of the DFL Party to ensure a full opportunity for all minority group members to participate in the delegate election process.

1. All public meetings at all levels of the Minnesota DFL Party should be open to all members of the DFL Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity and expression, economic status, or disability (hereinafter collectively referred to as "status").

2. No test for membership in, nor oath of loyalty to, the Minnesota DFL Party should be required or used which has the effect of requiring prospective or current members of the DFL Party to acquiesce in, condone or support discrimination based on "status."

3. The time and place for all public meetings of the Minnesota DFL Party on all levels should be publicized fully and, in such manner, as to assure timely notice to all interested persons. Such meetings must be held in places accessible to all Party members

and large enough to accommodate all interested persons.

4. The Minnesota DFL Party, on all levels, should support the broadest possible registration without discrimination based on "status."

5. The Minnesota DFL Party should publicize fully and in such a manner as to assure notice to all interested parties a full description of the legal and practical procedures for election of DFL Party officers and representatives on all levels. Publication of these procedures should be done in such fashion that all prospective and current members of the Minnesota DFL Party will be fully and adequately informed of the pertinent procedures in time to participate in each election procedure at all levels of the DFL Party organization. As part of this, the Minnesota DFL Party should develop a strategy to provide education programs directly to voters who continue to experience confusing timelines for registration, changing party affiliation deadlines, or lack of awareness of the process for running for delegate, to ensure all Democratic voters understand the rules and timelines and their impact on voter participation.

6. The Minnesota DFL Party should publicize fully and in such a manner as to assure notice to all interested parties, a complete description of the legal and practical qualifications of all positions as officers and representatives of the Minnesota DFL Party. Such publication should be done in timely fashion so that all prospective candidates or applicants for any elected or appointed position within the Minnesota DFL Party will have full and adequate opportunity to compete for office.

F. Discrimination on the basis of "status" in the conduct of DFL Party affairs is prohibited.

G. Minnesota's delegation shall be equally divided between delegate men and delegate women, and alternate men and alternate women as far as mathematically practicable. In the case of gender non-binary delegates or alternates, they shall not be counted as either a male or female, and the remainder of the delegation shall be equally divided by gender. Such goal applies to the entire delegation, which includes all pledged delegates and alternates and all unpledged delegates. Delegates and alternates shall be considered separate groups for purposes of achieving equal division.

H. All delegate and alternate candidates must be identified as to presidential preference or uncommitted status at all levels which determine presidential preference.

I. No delegate at any level of the delegate election process shall be mandated by law or Party rules to vote contrary to that person's presidential choice as expressed at the time the delegate is elected.

J. Delegates elected to the national convention pledged to a presidential candidate shall in all good conscience reflect the sentiments of those who elected them.

K. All delegates, alternates and standing committee members must be bona fide Democrats who have the interests, welfare and success of the Democratic Party of the United States at heart, who subscribe to the substance, intent and principles of the Charter and Bylaws of the Democratic Party of the United States, and who will participate in the Convention in good faith.

L. Forty percent of the eligible members shall constitute a quorum when dealing with the election of National Convention delegates and alternates, committee members, or other official participants, and on any other issue involving the national delegate election process.

M. Proxy voting is not allowed at any level.

N. The unit rule, or any rule or practice whereby all members

of a Party unit or delegation may be required to cast their votes in accordance with the will of a majority of the body, shall not be used at any stage of the delegate election process.

O. Any individual or group of DFLers may sponsor or endorse a slate of candidates for convention delegates. But no slate may, by virtue of such endorsement, receive a preferential place on a delegate election ballot or be publicly identified on the ballot as the official DFL Party organization slate, and all slates must meet identical qualifying requirements for appearing on a ballot at all levels of the delegate election process.

P. All steps in the delegate election process, must take place within the calendar year of the Democratic National Convention, except with respect to the implementation of the Affirmative Action, Outreach, and Inclusion Plan and the filing of presidential candidates.

Q. In electing and certifying delegates and alternates to the 2020 Democratic National Convention, Minnesota thereby undertakes to assure all DFL voters in the state full, timely and equal opportunity to participate in the delegate election process and in all Party affairs and to implement affirmative action programs toward that end, and that the delegates and alternates to the Convention shall be elected in accordance with the Delegate Selection Rules for the 2020 Democratic National Convention and that the delegates certified will not publicly support or campaign for any candidate for President or Vice President other than the nominees of the Democratic National Convention.

VI. Affirmative Action/Outreach/Inclusion Plan.

The Affirmative Action Plan relating to the election of Minnesota's delegation to the Democratic National Convention appears in the Minnesota National Delegate Selection Plan approved by the State Central Committee. Copies of that Plan can be obtained by calling the State DFL Office at 651-293-1200 or 1-800-999-7457, or from the DFL's web site at www.dfl.org.

Affirmative Action and inclusion numerical goals have been set as follows: African-Americans – 11, Latino/Hispanics – 6, Native Americans – 3, Asian/Pacific Islanders – 6, LGBT – 11, persons with disabilities – 12, youth (18-35) – 30, and veterans – 6.

VII. Challenges.

A. Jurisdiction and Standing.

1. Challenges related to the delegate election process are governed by the "Regulations of the DNC Rules and Bylaws Committee for the 2020 Democratic National Convention" and the "Rules of Procedure of the Credentials Committee of the 2020 Democratic National Convention."

2. The DNC Rules and Bylaws Committee has jurisdiction over challenges pertaining to the submission, non-implementation and violation of Minnesota's National Delegate Selection and Affirmative Action Plans.

3. The DNC Rules and Bylaws Committee has jurisdiction to hear and decide any challenge provided that it is initiated before the 56th day preceding the date of the commencement of the 2020 Democratic National Convention.

4. Challenges to the credentials of delegates and alternates to the 2020 Democratic National Convention initiated on or after the 56th day preceding the date of commencement of the Democratic National Convention shall be processed in accordance with

the "Rules of Procedure of the Credentials Committee of the 2020 Democratic National Convention."

5. Any challenge to the credentials of a standing committee member shall be considered and resolved by the affected standing committee in accordance with Appendix A of the Call for the 2020 Democratic National Convention. The DNC Rules and Bylaws Committee shall have jurisdiction over challenges brought before the 56th day preceding the date of the commencement of the Democratic National Convention.

6. Copies of the Regulations of the DNC Rules and Bylaws Committee and/or the Call for the 2020 Democratic National Convention, including the Rules of Procedure of the Credentials Committee (Appendix A), shall be made available by the Minnesota DFL Party upon reasonable request.

7. Any group of fifteen Democrats with standing to challenge as defined in Reg. 3.2 or in the National Call (Appendix A, Sec. 2:A.), may bring a challenge to Minnesota's Plan or to the implementation of Minnesota's Plan, including its Affirmative Action provisions.

B. Challenges to the Status of the Minnesota DFL Party and to the Plan. A challenge to the status of the State Central Committee as the body entitled to sponsor a delegation from Minnesota shall be filed with the DNC Rules and Bylaws Committee not later than 30 calendar days prior to the initiation of Minnesota's delegate election process. A challenge to Minnesota's Delegate Selection Plan shall be filed with the State DFL Chair and the Co-Chairs of the DNC Rules and Bylaws Committee within 15 calendar days after the adoption of the Plan by the State Central Committee. A challenge to a Plan must be brought in conformity with the Rules and the Regs., which should be consulted for a detailed explanation of challenge procedures.

C. Challenges to Implementation.

1. A challenge may be brought alleging that a specific requirement of an approved Plan has not been properly implemented. Jurisdiction over all challenges initiated in a timely fashion shall reside with either the DNC Rules and Bylaws Committee or the Credentials Committee of the National Convention (See Section VII.A. above). However, the DNC Rules and Bylaws Committee may provide advice, assistance or interpretations of the Delegate Selection Rules at any stage of the delegate election process.

2. An implementation challenge brought before the DNC Rules and Bylaws Committee is initiated by filing a written challenge with the State Central Committee and with the DNC Rules and Bylaws Committee not later than 15 days after the alleged violation occurred. The Minnesota DFL Party has 21 days to render a decision. Within ten days of the decision, any party to the challenge may appeal it to the DNC Rules and Bylaws Committee. If in fact, the Minnesota DFL Party renders no decision, any party to the challenge may request the DNC Rules and Bylaws Committee to process it. The request must be made within ten days after expiration of the above 21 day period.

3. Performance under an approved Affirmative Action, Outreach, and Inclusion Plan and composition of the convention delegation shall be considered relevant evidence in the challenge to any state delegation. If the Minnesota DFL Party has adopted and implemented an approved affirmative action, outreach, and inclusion program, the Party shall not be subject to challenge based solely on delegation composition. The procedures are the same for challenges alleging failure to properly implement the Affirmative

Action, Outreach, and Inclusion section of a Plan, except that such challenges must be filed not later than 30 days prior to the initiation of Minnesota's delegate election process.

4. Depending on the appropriate jurisdiction (see Section VII.A. above), implementation challenges must be brought in conformity with the Regulations of the DNC Rules and Bylaws Com-

mittee or the Rules of Procedure of the Credentials Committee, which should be consulted for a detailed explanation of challenge procedures.

CHALLENGES

What is a challenge? A challenge is an allegation that a precinct caucus, convention, conference, committee or commission failed to follow the provisions of this Call, the applicable DFL constitution or bylaws, or Robert's Rules of Order, that fraud or dishonesty occurred, or that an individual was not eligible for election or endorsement.

Who can bring a challenge? Any DFL party member(s) who lives within the DFL political division where the act(s) occurred, or who would be personally, directly, and adversely affected by the act(s), can bring a challenge. For example, a challenge to the election of a precinct delegate may be brought either by a DFL member who lives in that precinct or by a delegate to a convention at which the challenged precinct delegate would be seated. (See paragraph II.B.3. of the *Precinct Caucus* section of this Call for the definition of who does not qualify as a DFL party member.)

When must a challenge be brought? All challenges must be in writing, stating the nature of the challenge and the remedy sought, and must be postmarked, hand delivered or arrive by fax or e-mail within ten calendar days after the date the challenged action occurred. A challenge not meeting the deadline still may be considered if the body reviewing it decides that the challenge could not reasonably have been brought within the required period.

What must the challenger do to bring a challenge? A challenger must complete and submit a challenge form. (See challenge form on page A-2.) The form must be filled out as completely as possible and filed as indicated above. The challenge must include the name of the challenger(s), the person(s) or action(s) that are being challenged, describe how the challenger meets the criteria above to bring the challenge, the grounds for the challenge, and the remedy sought, if any.

What are the types of challenges, who considers them, and where are they filed? Challenges relating to any action should be made at the meeting at which the challenged action takes place. See the section of this Call pertaining to that meeting and Robert's Rules of Order for the proper procedures. Challenges against precinct caucus participants are handled by the caucus itself and are explained in the Precinct Caucus section of this Call.

Challenges that remain unresolved after the meeting at which the action occurred may be brought as follows:

- **Challenges to election of convention delegates/alternates** are heard by the credentials committee of the convention to which they were elected, if any, and resolved by the convention. Procedures are described later in this section. The only possible grounds for these challenges are whether the election of a delegate, alternate, and/or delegation was improper under

DFL party rules; or whether the challenged party is ineligible to serve in the capacity to which they were elected. The challenger shall file the challenge form with the Chair of the body holding the convention, and send a copy to the State DFL Chair at the State DFL Office address on the cover of this Call.

- **Challenges to the election of a delegates or alternate at a state central committee meeting or business conference**, shall be heard by the State Constitution, Bylaws, and Rules Committee. The only possible grounds for these challenges are whether the election of a delegate, alternate, and/or delegation was improper under DFL party rules; or whether the challenged party is ineligible to serve in the capacity to which they were elected. When time does not permit notice and a hearing to be held by the State Constitution, Bylaws, and Rules Committee to address the election of that individual, it shall be heard by the State DFL Secretary unless absent or seeking reelection at that meeting. If the State DFL Secretary is absent or seeking reelection, the challenge to seating shall be heard by the co-chairs of the State Constitution, Bylaws, and Rules Committee.
- **Challenges to an endorsement** are heard by the State Constitution, Bylaws, and Rules Committee. The challenger shall file the challenge form with the State DFL Chair at the State DFL Office address on the cover of this Call.
- **Outreach and Inclusion challenges not related to the election of delegates/alternates** are heard by the Outreach and Inclusion committee at the level where the challenge originates. The challenger shall file the challenge form with the Chair of that DFL unit, with a copy to the State DFL Chair at the address on the cover of this Call. However, the failure of an organizing unit or congressional district committee to issue a ruling on an Outreach and Inclusion challenge within 30 days of receiving the challenge, or at the very next meeting of the appropriate committee before a convention, if earlier, shall be grounds for the State Outreach and Inclusion Committee to consider and rule on the challenge. The State Outreach and Inclusion Committee will develop and communicate to all party units a procedure for mediating Outreach and Inclusion challenges and disputes at the lowest possible level of the party.
- **Challenges relating to platform or resolutions** — Challenges to resolutions procedures at the precinct caucus level are heard and resolved by the organizing unit resolutions committee, if any, and otherwise by the organizing unit convention. Challenges to resolutions procedures at the organizing unit level are heard by the State Platform, Issues, and Legislative Affairs Committee. The challenger shall file the challenge form with the State DFL Chair at the address on the cover of this Call.

- **All other challenges** are reviewed by the State Constitution, Bylaws, and Rules Committee. The challenge shall file the challenge form with the State DFL Chair at the address on the cover of this Call.
- **Determination of “Who may bring a challenge?”** The co-chairs of the committee with jurisdiction to hear a challenge may dismiss any challenge brought by an individual that does not meet the criteria of “Who may bring a challenge?”. The failure to dismiss a challenge does not preclude a later determination by the committee with jurisdiction that a challenger does not meet this criteria.
- **Appeals** of decisions that affect the seating of delegates or alternates at the state convention, state central committee or business conference are heard by the State Constitution, Bylaws, and Rules Committee. Appeals of decisions regarding Outreach and Inclusion challenges not related to the election of delegates or alternates are heard by the outreach and inclusion committee of the next higher DFL unit. All such appeals should be filed with the Chair of that DFL unit (with a copy sent to the State DFL Chair at the address on the cover of this Call).

Appeals of other decisions are heard by the Constitution, Bylaws, and Rules Committee.

Appeals of decisions by the Constitution, Bylaws, and Rules Committee, the Platform, Issues, and Legislative Affairs Committee or the State Outreach and Inclusion Committee are reviewed by the State Executive Committee. All such appeals should be filed with the State DFL Chair at the address on the cover of this Call. The findings of the Committee, and any minority reports, shall be considered by the State Executive Committee as a part of the appeal process.

An appeal must be filed within ten calendar days after the date of the decision (or prior to the convening of the affected convention or meeting, if earlier). Any decision not appealed by that deadline is final.

How are challenges handled when received? Upon receiving a challenge, the State DFL Chair (or other chair, where applicable) will arrange for a hearing by the appropriate body as soon as possible. At least ten days prior to the meeting to hear the challenge, a written notice shall be sent to the challenger, the individual(s) whose action is being challenged, the chair of the DFL party unit affected, and any other individuals directly affected by the challenge (including all candidates involved in a challenged endorsement). The notice shall include a copy of the challenge, a copy of the meeting notice stating the time and place of the hearing, and the rules and procedures for the hearing. The chair of the affected unit may shorten the ten-day requirement to the extent the chair determines to be necessary to enable a timely decision on the challenge, provided that reasonable efforts are made to notify all affected persons in advance of the hearing.

How are challenges resolved? The body reviewing a challenge will conduct a hearing at which it will receive statements from the challenger, from the person(s) being challenged and from any other person(s) who wish to present relevant testimony on the matter. The

body may request other testimony if it thinks it would be helpful. All parties will be given a reasonable opportunity to present evidence and testimony. The challenged individual is always permitted to make the final statement.

The body reviewing a challenge will decide whether, based upon clear and convincing evidence, the alleged violation occurred. If the challenge is sustained, the body will determine the appropriate remedy based upon the circumstances. For example, in a challenge to an endorsement, the remedy may include, but is not limited to, revocation of the endorsement and reconvening of the endorsing body.

CHALLENGES TO DELEGATE/ALTERNATE ELECTIONS

How are delegate/alternate election challenges handled?

The chair of an affected district, the chair(s) of the state convention credentials committee in the case of the state convention, or the co-chairs of the State Constitution, Bylaws, and Rules Committee in the case of the state central committee or the business conference, will convene the appropriate committee early enough to hear all challenges and enable the roll to be prepared without delaying the convention or meeting. The challenger and challenged individual(s) will be notified of the time and place for the hearing as described above. The seriousness of the grounds alleged will be a matter considered by the appropriate committee.

The applicable committee will report to the convention the name of the person it believes is entitled to participate in the convention and that person’s name will be included on the temporary roll of the convention. If the committee cannot reach a decision, it will report this to the convention and no delegate name will be listed on the temporary roll. If there is more than one challenge to be reported, the committee will report on them in the order in which they were first forwarded to its chair(s).

When time does not permit notice and a hearing to be held by the State Constitution, Bylaws, and Rules Committee prior to a state central committee or business conference meeting, with respect to seating a delegate or alternate at that meeting, the Secretary shall meet with the challenger, the challenged individual, and make a reasonable investigation into the challenge. The Secretary shall make a recommendation to the state central committee regarding the seating of the challenged individual at that specific meeting, which shall be disposed of by a vote of the central committee. If the State DFL Secretary is absent or seeking reelection, the challenge to seating shall be heard by the co-chairs of the State Constitution, Bylaws, and Rules Committee. The seating or not seating of an individual at a particular meeting under these limited circumstances does not preclude the underlying challenge to the election of that individual from being heard, following proper notice, by the State Constitution, Bylaws, and Rules Committee.

Who finally decides a delegate/alternate election challenge?

The convention or central committee will vote on the committee report, taking a separate vote for each challenge reported. All delegates on the temporary roll may vote on the report with the exception that no challenged delegate may vote on the resolution of their own challenge.

When are challenged delegates or their replacements seated?

Challenged delegates or their replacements who are recommended for seating by the applicable committee are seated with the temporary roll. The final vote by the convention or central committee on the report establishes the permanent roll.

How can a credentials committee or other interested party receive assistance with constitutional issues? A credentials committee, a challenger, or any other interested party to a challenge may request an opinion on DFL constitutional issues that are in dispute from the State Constitution, Bylaws, and Rules Committee. Requests for a committee opinion must be made as early as possible in the process. When possible, the committee will recommend interpretations, settlements and remedies for constitutional issues. However, no convention, or credentials committee report to a convention, will be delayed because of a request for interpretation.

If you consider bringing a challenge or to obtain more information about challenges, call the State DFL Office at 651-293-1200 or 1-800-999-7457 toll free.

DELEGATE ALLOCATION AT THE 2020 DFL STATE CONVENTION

Breakdown of votes to which each Organizing Unit will be entitled at the 2020 State Convention. Organizing Units allocated 3, 4, or 5 delegates shall elect that many delegates with a full vote each, unless the Organizing Unit constitution provides for election of twice as many delegates with ½ vote each.

A. Organizing Units comprising a full Senate District.

SD 07 22	SD 34 19	SD 43 19	SD 52 20	SD 61 38
SD 13 12	SD 35 14	SD 44 24	SD 53 20	SD 62 26
SD 14 13	SD 36 18	SD 45 23	SD 54 16	SD 63 33
SD 26 17	SD 37 16	SD 46 27	SD 55 14	SD 64 32
SD 29 11	SD 38 18	SD 47 16	SD 56 17	SD 65 22
SD 30 11	SD 39 18	SD 48 21	SD 57 20	SD 66 23
SD 31 10	SD 40 16	SD 49 26	SD 58 15	SD 67 15
SD 32 12	SD 41 21	SD 50 21	SD 59 23	
SD 33 18	SD 42 21	SD 51 21	SD 60 29	

B. Organizing Units comprising a whole county.

Aitkin 3	Douglas 5	Lake 3	Nobles 3	Steele 5
Becker 4	Faribault 3	Lake of the Woods 3	Norman 3	Stevens 3
Beltrami 7	Fillmore 3	LeSueur 4	Otter Tail 8	Swift 3
Big Stone 3	Freeborn 5	Lincoln 3	Pennington 3	Todd 3
Blue Earth 12	Grant 3	Lyon 3	Pipestone 3	Traverse 3
Brown 3	Houston 3	Mahnomen 3	Polk 4	Wabasha 3
Cass 4	Hubbard 3	Marshall 3	Pope 3	Wadena 3
Chippewa 3	Itasca 8	Martin 3	Red Lake 3	Waseca 3
Clay 11	Jackson 3	McLeod 4	Redwood 3	Watonwan 3
Clearwater 3	Kanabec 3	Mille Lacs 3	Renville 3	Wilkin 3
Cook 3	Kandiyohi 6	Morrison 3	Rice 12	Winona 9
Cottonwood 3	Kittson 3	Mower 6	Rock 3	Yellow Medicine 3
Crow Wing 10	Koochiching 3	Murray 3	Roseau 3	
Dodge 3	Lac Qui Parle 3	Nicollet 7	Sibley 3	

C. Organizing Units that are comprised of whole house districts or include one or more partial counties and/or legislative districts.

HD 11A (all of Carlton and parts of Saint Louis and Pine) 8	Saint Louis-03 (the part of Saint Louis in SD 03) 12
Benton-Sherburne-Wright-15 (includes parts of 3 counties in SD 15) .. 5	Saint Louis-06 (the part of Saint Louis in SD 06) 15
Goodhue-21 (the part of Goodhue in SD 21)..... 8	Scott-20 (the part of Scott in SD 20) 3
Meeker/Cokato (all of Meeker and the part of Wright in SD 18) 3	Stearns-12 (The part of Stearns in SD 12)..... 3
Olmsted-25 (the part of Olmsted in SD 25)..... 14	
Pine-11B (the part of Pine in HD 11B) 3	

D. Organizing Unit Votes Split Between Congressional Districts.

Beltrami	SD 13	SD 38	SD 45	SD 50
7th 5	6th 11	4th 8	3rd 2	3rd 15
8th 2	7th 1	6th 10	5th 21	5th 6
Cottonwood	SD 31	SD 39	SD 46	SD 54
1st 1	6th 9	4th 12	3rd 3	2nd 15
7th 2	8th 1	6th 5	5th 24	4th 1
		8th 1		
Meeker/Cokato	SD 35	SD 40	SD 47	
6th 1	3rd 2	3rd 10	3rd 10	
7th 2	6th 12	5th 6	6th 6	
Rice	SD 37	SD 41	SD 49	
1st 5	3rd 4	3rd 21	3rd 21	
2nd 7	5th 1	4th 6	5th 5	
	6th 11	5th 15		

E. Chair Emeriti delegates and date tenured.

Rick Stafford* (2012)	Don Bye (2016)	* deceased
George Farr* (2016)		

VOTING MEMBERSHIP OF THE STATE CENTRAL COMMITTEE

I.	State Party Officers/MYDFL President & Vice President (excluding community caucus directors).....	28
II.	Community Caucus State Directors	Varies
III.	Congressional District Chairs/Vice Chairs.....	16
IV.	Elected Officials	13
V.	Organizing Unit Representatives (listed below in A, B, and C)	464
VI.	County-wide DFL Chair in Anoka, Ramsey, Scott, and Sherburne, is a Delegate, with the Vice Chair serving as the Alternate	4
VII.	Greater and rural Minnesota Senate District Chairs/Vice Chairs (metro SD Chairs/Vice Chairs are included above in V) ...	48
VIII.	At-large members	50
IX.	Former State Party Chairs/Vice Chairs (if they accept the position and participated in the most recent precinct caucuses)	Varies

The numbers listed for each Organizing Unit are the total allocation including any automatic delegates.

- Organizing Units with 2 delegates send their Chair and Vice Chair as the delegates and elect 2 at-large alternates.
- Organizing Units with more than 2 delegates will elect at-large delegates in addition to their Chair and Vice Chair, which are automatic delegates, to complete their allocation. Alternates are elected for each delegate, including the Chair and Vice Chair.

A. Organizing Units comprising a full Senate District.

SD 07 8	SD 35 5	SD 45 8	SD 55 5	SD 65 8
SD 13 4	SD 36 6	SD 46 9	SD 56 6	SD 66 8
SD 14 4	SD 37 6	SD 47 5	SD 57 7	SD 67 5
SD 26 5	SD 38 6	SD 48 7	SD 58 5	
SD 29 4	SD 39 6	SD 49 9	SD 59 8	Total (including Chair and Vice Chair) 288
SD 30 4	SD 40 5	SD 50 7	SD 60 10	
SD 31 3	SD 41 7	SD 51 7	SD 61 13	
SD 32 4	SD 42 7	SD 52 7	SD 62 9	
SD 33 6	SD 43 6	SD 53 7	SD 63 11	
SD 34 6	SD 44 8	SD 54 5	SD 64 11	

B. Organizing Units comprising a whole county

Aitkin 2	Douglas 2	Lake..... 2	Nobles 2	Steele..... 2
Becker 2	Faribault 2	Lake of the Woods 2	Norman 2	Stevens 2
Beltrami..... 2	Fillmore 2	LeSueur 2	Otter Tail 3	Swift 2
Big Stone..... 2	Freeborn 2	Lincoln 2	Pennington 2	Todd 2
Blue Earth 4	Grant 2	Lyon 2	Pipestone 2	Traverse..... 2
Brown..... 2	Houston 2	Mahnomen 2	Polk 2	Wabasha 2
Cass 2	Hubbard..... 2	Marshall 2	Pope..... 2	Wadena..... 2
Chippewa 2	Itasca 3	Martin..... 2	Red Lake 2	Waseca 2
Clay 4	Jackson 2	McLeod 2	Redwood 2	Watonwan..... 2
Clearwater 2	Kanabec..... 2	Mille Lacs 2	Renville 2	Wilkin..... 2
Cook..... 2	Kandiyohi..... 2	Morrison..... 2	Rice 4	Winona 3
Cottonwood..... 2	Kittson..... 2	Mower 2	Rock 2	Yellow Medicine 2
Crow Wing 3	Koochiching 2	Murray..... 2	Roseau..... 2	
Dodge 2	Lac Qui Parle 2	Nicollet..... 2	Sibley 2	Total 146

C. Organizing Units that are comprised of whole house districts or include one or more partial counties and/or legislative districts

HD 11A (all of Carlton and parts of Saint Louis and Pine)..... 3	Saint Louis-03 (the part of Saint Louis in SD 03) 4
Benton-Sherburne-Wright-15 (includes parts of 3 counties in SD 15) 2	Saint Louis-06 (the part of Saint Louis in SD 06) 5
Goodhue-21 (the part of Goodhue in SD 21)..... 3	Scott-20 (the part of Scott in SD 20) 2
Meeker/Cokato (all of Meeker and the part of Wright in SD 18) 2	Stearns-12 (The part of Stearns in SD 12)..... 2
Olmsted-25 (the part of Olmsted in SD 25)..... 5	
Pine-11B (the part of Pine in HD 11B) 2	Total 30

MINNESOTA DFL RESOLUTION FORM
(Submit one resolution per form and one subject per resolution)

The State DFL Ongoing Platform embodies the principles of the Minnesota Democratic-Farmer-Labor Party. The State DFL Action Agenda is a set of recommended public policy positions which the party supports and will promote during the next two years. This form must be completely filled out for a resolution to be considered.

Congressional District:	Organizing Unit:	Precinct:
----------------------------	---------------------	-----------

Proposed by: _____
(Name) (City) Contact Phone # / E-mail

This resolution should be considered under the following category: ***[check one]***

- | | |
|---|--|
| Agriculture & Food | Media & Internet Issues |
| Business & Community Development | National Security & International Policy |
| Civil, Human & Constitutional Rights | Natural Resources & the Environment |
| Consumer Issues | Public Safety & Crime Prevention |
| Education | Retirement Security |
| Energy | Tax & Budget Policy |
| Government Accountability to the Public | Transportation |
| Health & Human Services | Veterans Affairs |
| Labor & Employment | Local or Party Issues |

Individuals at their precinct caucuses can submit resolutions. When a majority of the caucus adopts a resolution, it advances to the Organizing Unit convention for consideration to send to the State Platform, Issues, and Legislative Affairs Committee. Resolutions having support from at least five Organizing Units drawn from at least two Congressional Districts may be selected for consideration at the State Convention (for inclusion in the DFL Ongoing Platform or Action Agenda).

RESOLUTION TITLE (limited to 5 words): _____

BE IT RESOLVED THAT: *(Please print or attach your resolution here. Be concise and use everyday language.)*

You may add a brief explanation or your two or three strongest supportive points here.

To be filled out at the Precinct Caucus:

This resolution was: Adopted Defeated

CHALLENGE FORM

Name of challenger (please print): _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-mail: _____

Jurisdiction (insert name or numbers):

Congressional District: _____ Organizing Unit: _____ Precinct: _____

If there is more than one challenger, please provide the contact information for each on additional signed form(s).

Event: _____ Event Date: _____

Type of challenge (check at least one): Delegate/ Alternate election Endorsement Outreach and Inclusion
Platform/Resolutions Other (specify): _____

Grounds for challenge (check at least one): Improper procedure Dishonesty Fraud Member of another political party
Other (specify): _____

Detailed explanation of challenge:

Specific remedy sought:

Name(s) of person(s) or action(s) challenged:

Address and telephone number of person(s) challenged (if available):

I affirm that the above is true and correct.

Signature: _____ Date: _____

All challenges must be in writing and must be postmarked, hand delivered or arrive by fax or e-mail within 10 calendar days after the date the challenged action occurred. File with the State DFL Chair, 255 East Plato Blvd., St. Paul, MN 55107, by e-mail at chair@dfi.org or by fax 651-251-6325. For assistance or further information, call 651-293-1200 or call toll free 1-800-999-7457.

Use additional sheets as needed.

Date Received: _____ Received by: _____

2020 DEMOCRATIC NATIONAL CONVENTION STATEMENT OF CANDIDACY

Name: _____ *Please check your preferred means of contact:*
 Address: _____ Home Phone: _____
 City: _____ State: _____ Zip: _____ Work Phone: _____
 Cong. District: _____ Org. Unit: _____ Cell Phone: _____
 E-mail: _____

Positions(s) Seeking *(Please check all that apply):*

Delegates & Alternates

Standing Committees

Other Positions

Congressional District Delegate *

Credentials Committee *

Delegation Chair

Party Leader & Elected Official * **

Platform Committee *

Delegation Page

At-Large Delegate *

Rules Committee *

* *Requires pledge of support below*

At-Large Alternate *

** *Requires political information below*

Personal Information:

Title *(if applicable)*: _____ Salutation: _____ Highest Degree Awarded: _____
 Date of Birth: _____ Marital Status: _____ Spouse Name: _____ # of Children: _____

Statistical Information *(Please check all that apply):*

Female	African American	Ethnicity <i>(Specify)</i> : _____
Male	Asian/Pacific	Religion <i>(Affiliation)</i> : _____
Non-binary	Caucasian	Military <i>(Service)</i> : _____
Youth <i>(18-35)</i>	Hispanic	<i>(Rank)</i> : _____
Senior <i>(65+)</i>	Native Amer. <i>(Tribe)</i> : _____	Labor <i>(Affiliation)</i> : _____
LGBTQ+	Other <i>(Specify)</i> : _____	Veteran
Person with Disability		

Past Democratic National Convention Attendance *(List All Previous):*

Past Democratic National Conventions Attended: 2016 2012 2008 2004 2000 1996 Others: _____
 Number of Democratic National Conventions attended as a Delegate, Alternate, or Committee Member: _____

Political Information *(Required for Party Leader & Elected Official Delegate. Please check all current or former that apply):*

Party Leadership *(Title)*: _____ Elected Official *(Title)*: _____
 Organization Official *(Title)*: _____ Organization or Unit: _____
 Political Campaign Experience: _____

Work Information: Employer: _____ Occupation: _____

Contact Information:

Emergency Name: _____ Phone: _____ Email: _____
 Other Name: _____ Phone: _____ Email: _____

PLEDGE OF SUPPORT

(Required for Delegates, Alternates & Standing Committees)

I hereby pledge that if elected to the Democratic National Convention, I shall support as Presidential Candidate

Uncommitted Candidate: _____

Signature _____ Date _____

Use additional pages as necessary.

Mail to the MN DFL Party, 255 E. Plato Blvd., St. Paul, MN 55107 or deliver to the convention chair pursuant to the rules found in the 2020-21 DFL Call

2020 DFL CAUCUS & CONVENTION SCHEDULE

2020 DFL Precinct Caucuses

7:00 p.m. on Tuesday, February 25, 2020 (Registration begins at 6:30 p.m. or earlier)
As many as 4000 locations statewide

- ◆ Elect delegates and alternates to attend the Organizing Unit and/or Senate District Conventions
- ◆ Adopt resolutions for consideration in the State DFL Action Agenda or Ongoing Platform
- ◆ Elect precinct officers to two-year terms

Participants must live in the precinct, agree with DFL principles, must not be a member of another political party, and:
Must either be 18 by Nov. 3, 2020 to run/vote for a delegate, alternate, or party officer position – OR –
For other caucus business, participants must be 16 by Nov. 3, 2020

Presidential Primary

Tuesday, March 3, 2020

- ◆ Outcome of presidential primary sets binding allocation of Minnesota's national delegates

Delegates who live in Senate Districts 7, 13, 14, 26 and 29 through 67 attend only their Senate District convention, where they will also endorse candidates for the legislature.

~ OR ~

Delegates who live in the other Senate Districts attend both their "Organizing Unit Convention" and a separate Senate District Endorsing Convention.

Organizing Unit and/or Senate District Conventions

May require two separate meetings, depending on where you live
Most are held between March 7 and April 19, 2020 (deadline is May 29 for some Senate Districts)
Over 100 locations statewide

- ◆ Elect delegates and alternates to attend both the Congressional District and State Conventions (OU only)
- ◆ Elect Organizing Unit and/or Senate District officers, including State Central Committee members and alternates
- ◆ Adopt resolutions for consideration in the State DFL Action Agenda or Ongoing Platform (OU only)
- ◆ Senate District Endorsing Conventions endorse DFL candidates for State Senate and for each State House of Representatives seat

Congressional District Conventions

Held between May 2 – May 29, 2020
Eight locations statewide

- ◆ Endorse Democratic candidate for Congress
- ◆ Elect Congressional District officers
- ◆ Elect two delegates to each state standing committee:
 - Constitution and Bylaws
 - Outreach and Inclusion
 - Party Affairs and Coordinated Campaign
 - Platform, Issues, and Legislative Affairs
- ◆ Elect one Presidential Elector
- ◆ Elect National Convention Delegates

DFL State Convention

Held May 30 – 31, 2020 in Rochester, MN
Over 1200 delegates

- ◆ Adopt DFL Action Agenda and amend Ongoing Platform
- ◆ Elect 16 State Directors to two year terms
- ◆ Elect 4 Democratic National Committee Members to four year terms
- ◆ Endorse Democratic candidate for US Senate
- ◆ Elect two Presidential Electors and two Alternate Electors
- ◆ Elect National Convention Delegates and Alternates