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# THE DFL STATE OUTREACH AND INCLUSION COMMITTEE GRANT PROGRAM

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## DOCUMENTATION OF EXPENSES INCURRED

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In order to receive reimbursement, approved applicants are required to provide documentation of the expenses incurred by their activity. Proper documentation comes in the form of receipts. Applicants must fill out the chart below and attach any relevant paperwork to receive reimbursement. Please return this document to the DFL State Outreach Officer, Shivanthi Sathanandan upon completion of your activity.

STATED GOAL:

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MEASURE OF SUCCESS:

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Item Description	Amount	Budgeted	Expenses (actual)