

March Caucus Date Plan

Rev 010, Revised with additional feedback from DNC

MINNESOTA DELEGATE SELECTION PLAN

FOR THE 2016 DEMOCRATIC NATIONAL CONVENTION

ISSUED BY THE MINNESOTA
DEMOCRATIC-FARMER-LABOR PARTY

THE MINNESOTA DELEGATE SELECTION PLAN
FOR THE 2016 DEMOCRATIC NATIONAL CONVENTION

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SECTION I

INTRODUCTION & DESCRIPTION OF DELEGATE SELECTION PROCESS

A. INTRODUCTION

1. Minnesota has a total of 93 delegates and 6 alternates. (Call, I. & Appendix B.)
2. The delegate election process is governed by the *Charter and Bylaws of the Democratic Party of the United States*, the *Delegate Selection Rules for the 2016 Democratic National Convention* (“Rules”), the *Call for the 2016 Democratic National Convention* (“Call”), the *Regulations of the Rules and Bylaws Committee for the 2016 Democratic National Convention* (“Regs.”), the Constitution & Bylaws and Call of the Minnesota Democratic Farmer Labor Party, and this Delegate Selection Plan. (Call, II.A.)
3. Following the adoption of this Delegate Selection Plan by the State Central Committee, the plan shall be submitted for review and approval by the DNC Rules and Bylaws Committee (“RBC”). The State DFL Constitution, Bylaws, and rules Committee shall be empowered to make any technical revisions to this document as required by the RBC to correct any omissions and/or deficiencies as found by the RBC to ensure its full compliance with Party Rules. Such corrections shall be made by the State Constitution, Bylaws, and Rules Committee and the Plan resubmitted to the RBC within 30 days of receipt of notice of the RBC’s findings. (Regs. 2.5, 2.6 & 2.7)
4. Once this Plan has been found in compliance by the RBC, any amendment to the Plan by the State DFL Party will be submitted to and approved by the RBC before it becomes effective. (Reg. 2.9)

B. DESCRIPTION OF DELEGATE ELECTION PROCESS

1. Minnesota will use a proportional representation system based on the results of the presidential preference ballots cast at the precinct caucuses for apportioning delegates to the 2016 Democratic National Convention.
2. The “first determining step” of Minnesota’s delegate election process will occur on March 1, 2016, with precinct caucuses.
3. Voter Participation in Process
 - a. Participation in Minnesota’s delegate election process is open to all voters who wish to participate as Democrats. To be eligible to vote on the presidential preference ballot at the precinct caucuses, a person must satisfy all of the following requirements:
 1. The person must reside in the precinct.
 2. The person must be at least 18 years old and otherwise qualified to vote by November 8, 2016.
 3. The person must agree with the DFL principles as stated in the State DFL Constitution and Bylaws.
 4. The person must not be an active member of any other political party.

5. Precinct Caucus materials supplied to Organizing Units will be updated to include detailed information about promoting Caucus participation and the preference ballot. Precinct Caucus notices and press releases will include details about the preference ballot, its purpose and how to vote. Train-the-trainer sessions for Organizing Units will be conducted in October and November, 2015 at four different locations around the state to prepare local party leaders for training their Caucus Conveners and attendees about procedures for both the preference ballot and National Delegate Selection, in addition to usual Caucus business. A participant guide will be added to the Precinct Caucus materials so that all attendees will understand the procedures for Caucus participation and National Delegate Selection.

The section on the DFL.org website on Caucuses and Conventions will be expanded to include information about the preference ballot, its purpose and how to vote, as well as details about the National Convention and about how to run for National Delegate. Specific training for those from underrepresented groups seeking to run for National Delegate will be conducted by members of the Outreach and Inclusion Committee. National Delegate training will also be offered prior to Congressional District conventions and the State Convention, where National Delegate elections will occur. (Rule 2.I)

Each caucus participant is registered on a precinct roll containing an attestation that the participant meets the above requirements. As there is no pre-registration requirement, new participants can register until adjournment.

- b. At no stage of Minnesota's delegate election process shall any person be required, directly or indirectly, to pay a cost or fee as a condition for participating. Voluntary contributions to the Party may be made, but under no circumstances shall a contribution be mandatory for participation. (Rule 2.D. & Reg. 4.4.)
- c. No person shall participate or vote in the nominating process for the Democratic presidential candidate who also participates in the nominating process of any other party for the corresponding elections. (Rule 2.E.)
- d. No person shall vote in more than one meeting which is the first meeting in the delegate election process. (Rule 3.E. & Reg. 4.6.)
- e. The dates, times, and places for all official delegate selection meetings have been selected to encourage participation by all DFL'ers. The DFL is responsible for selecting the dates, times, and providing the facilities for those meetings related to delegate selection. As part of the process for selecting dates and times, the DFL has considered any religious observations that could significantly affect participation. (Rule 3.A. & Reg. 4.5.)

SECTION II**PRESIDENTIAL CANDIDATES****A. BALLOT ACCESS**

A presidential candidate gains access to the Minnesota presidential preference ballot taken at the precinct caucuses by submitting a letter to the State DFL Chair by 4:30 p.m. Central Standard Time on January 4, 2016. Letters can be submitted by e-mail to chair@df.org, by fax to 651-251-6325 or by mail.

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“Uncommitted” status will automatically appear on the ballot. Write-ins are allowed. (Rules 11.B., 14.A., 14.B., 14.D., 14.E., & 14.H.)

- B. Each presidential candidate shall certify in writing to the State DFL Chair, the name(s) of his or her authorized representative(s) by January 4, 2016. (Rule 12.D.(1))
- C. Each presidential candidate (including uncommitted status) shall use his or her best efforts to ensure that his or her respective delegation within the state delegation achieves the affirmative action and inclusion goals established by this Plan, and is equally divided between men and women. (Rule 6.I.)

SECTION III

ELECTION OF DELEGATES AND ALTERNATES

A. DISTRICT-LEVEL DELEGATES

1. Minnesota is allocated 50 district-level delegates. (Rule 8.C., Call, I.B. & I.I.)
2. District-level delegates shall be elected by a caucus/convention system with three levels:
 - a. First Level: Precinct caucuses on March 1, 2016. Elect delegates to Organizing Unit Conventions. Attendees also cast preference ballots to allocate National Convention delegates and alternates among presidential preferences and uncommitted status for Congressional District and State Conventions.
 - b. Second Level: Organizing Unit Conventions on March 12 through April 17, 2016. Elect delegates to Congressional District Conventions and State Convention. Delegates and alternates elected at this level must declare their presidential preference or uncommitted status. Delegates and alternates elected at this level may not change their presidential preference unless that candidate is no longer a candidate during a subsequent level. Uncommitted delegates and alternates may change at any level but once they declare they may not change their candidate preference unless their candidate is no longer a candidate.
 - c. Third Level: Congressional District Conventions on April 30 through May 29, 2016. Elect district-level National Convention delegates.
3. Apportionment of District-Level Delegates
 - a. Minnesota is allocated less than one alternate per Congressional District. Because of that, the alternates are all allocated as at-large alternates. (Reg 4.31 option C)
 - b. Minnesota's district-level delegates are apportioned among the districts based on a formula giving equal weight to the average of the vote for the Democratic candidates in the 2012 presidential and the most recent gubernatorial elections. Due to redistricting in 2012, this formula was selected as the only one for which the necessary data exists. (Rule 8.A.; Regs. 4.11., 4.12. & Appendix A)
 - c. Minnesota's total number of district-level delegates will be equally divided between men and women. (Rule 6.C.(1) & Reg. 4.8.)
 - d. The district-level delegates are apportioned to districts as indicated in the following chart:

District	Delegates		
	Males	Females	Total
#1	3	2	5
#2	3	3	6
#3	4	3	7
#4	4	3	7
#5	4	5	9
#6	2	3	5
#7	2	3	5
#8	3	3	6
Total	25	25	50

*Gender balance of delegates was determined by lot on March 6, 2015.

- e. The apportionment of delegates to be elected from each tier to the next tier (e.g. precincts, organizing units, etc.) is based upon the DFL Average Vote as defined in the State DFL Constitution. (Rule 8.B)
4. District-Level Delegate Filing Requirements
 - a. A district-level delegate candidate may run for election only within the district in which he or she is eligible to vote. (Rule 12.H.)
 - b. An individual can qualify as a candidate for district-level delegate to the 2016 Democratic National Convention by filing a statement of candidacy designating a single presidential or uncommitted preference and a signed pledge of support for the presidential candidate (including uncommitted status) with the Congressional District convention chair no later than two hours before the election of delegates at the Congressional District Convention at which he or she seeks election. (Rules 12.A, 12.B., & 14.F. and Reg. 4.21) A person does not have to be a delegate to the Congressional District Convention to run for district-level delegate. Any candidate is able to modify his or her singular presidential preference by submitting an updated pledge of support no later than the filing deadline.
 5. Presidential Candidate Right of Review for District-Level Delegates
 - a. The State DFL Chair shall ask presidential candidates to file a waiver of candidate right of approval with the State DFL Chair by February 1, 2016. If any candidate has not filed a waiver, the Congressional District Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), not later than 90 minutes prior to the election of National Convention delegates and alternates, a list of all persons who have filed for delegate or alternate pledged to that presidential candidate. (Rules 12.D. & 12.F.)
 - b. Such a presidential candidate, or that candidate's authorized representative(s), must then file with the Congressional District Chair not later than 30 minutes prior to the election of National Convention delegates, a list of all such candidates he or she has approved, provided that approval must be given to at least three (3) times the number of candidates for delegate men and three (3) times the number of candidates for delegate women. (Rule 12.E.(1), Reg. 4.23.)

- c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate, or the authorized representative(s), signifies otherwise in writing to the Congressional District Chair not later than 30 minutes prior to the election of National Convention delegates.
 - d. National Convention delegate candidates removed from the list of bona fide supporters by a presidential candidate, or that candidate's authorized representative(s), may not be elected as a delegate or alternate at that level pledged to that presidential candidate (including uncommitted status). (Rule 12.E. & Reg. 4.23.)
 - e. The State DFL Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate (including uncommitted status) has used their best efforts to ensure that their respective district-level delegate candidates meet the affirmative action and inclusion considerations and goals detailed in the Affirmative Action, Outreach, and Inclusion section of this Plan within three (3) business days following the adjournment of each Congressional District Convention at which district-level delegate candidates are elected.
6. Fair Reflection of Presidential Preference
- a. Caucus/Convention – Proportional Representation Plan (Rules 13.A., 13.B. & 13.D.)

Minnesota is a caucus/convention state that utilizes a binding ballot taken at the precinct caucuses. Accordingly, delegate and alternate positions shall be allocated so as to fairly reflect the expressed presidential preference or uncommitted status of the caucus participants in each district. Therefore, the National Convention delegates elected at the district level shall be allocated in proportion to the percentage of the precinct caucus vote won in that district by each preference, except that preferences falling below a 15% threshold shall not be awarded any delegates. Any delegate candidate seeking election may state a preference for only one presidential candidate at any time. (Rule 13.B.)
 - b. Within a district, if no presidential preference reaches a 15% threshold, the threshold shall be the percentage of the vote received in that district by the front-runner minus 10%. (Rule 13.F.)
 - c. District-level delegates pledged to a presidential candidate (including uncommitted status) are elected by a caucus of persons from the unit electing the delegate who signs a statement of support for that presidential candidate using the following process: (Rule 12.G.)
 - (1) Minnesota will hold precinct caucuses on March 1, 2016. At the precinct caucus level, caucus attendees will cast a binding vote to allocate district level and state level delegates and alternates among the presidential candidate preferences (including uncommitted). Caucus attendees will also elect delegates and alternates to the Organizing Unit Conventions. Rules for electing Organizing Unit Convention delegates and alternates are found under the "Precinct Caucus" section of the 2016-2017 DFL Call, which is attached as Appendix #1 to this Plan. (First tier)
 - (2) The DFL Organizing Unit Conventions will be held from March 12 to April 17, 2016. At the organizing unit level, delegates and alternates will be elected to the Congressional District and State Conventions. Rules for electing delegates and alternates to the Congressional District and State Conventions are found under the "Organizing Unit Convention" section of the 2016-2017 DFL Call, which is attached as Appendix #1 to this Plan. (Second tier)

- (3) Delegates and alternates elected at the Organizing Unit Conventions participate at both the Congressional District (Third tier) and State (Fourth tier) Conventions. Congressional District Conventions will be held from April 30 to May 29, 2016. District and State-level National Convention delegate allocations are set by a binding vote at the precinct caucuses. Contact the State DFL Office after February 6, 2016 for exact locations, dates and times of the Congressional District Conventions.

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Additionally, except as provided in National Delegate Selection Rule 9.A (e.g., DNC Members, Members of Congress, Governors, and Distinguished Party Leaders), no person shall serve as an automatic delegate at any level of the delegate selection process by virtue of holding a public or party office. (Rule 9.D.)

7. Equal Division of District-Level Delegates
 - a. The Minnesota delegation shall be equally divided between delegate men and delegate women, and alternate men and alternate women. Such goals apply to the Minnesota delegation as a whole. In order to ensure the district-level delegates are equally divided between men and women, the following provisions shall apply: (Rule 6.C.(1) & Reg. 4.8.)
 - (1) The convention chair shall allocate delegate positions to each presidential preference (including uncommitted status) based on the votes on the ballot at the precinct caucuses in the district.
 - (2) Each even numbered allocation shall be equally divided by gender. Each odd numbered allocation shall be as equally divided by gender as possible. The rules of each Congressional District Convention shall provide a mechanism to assure equal division by gender of the Congressional District delegation as a whole as specified in the table in paragraph 3, above.
8. The State DFL Chair shall certify in writing to the Secretary of the Democratic National Committee (DNC) the election of Minnesota's district-level delegates to the Democratic National Convention within ten (10) days after each Congressional District Convention at which they were elected. (Rule 8.C. & Call, IV.A.)

B. UNPLEDGED DELEGATES

1. Unpledged Party Leaders and Elected Officials
 - a. The following categories (if applicable) shall constitute the Unpledged Party Leaders and Elected Official delegate positions:
 - (1) Members of the Democratic National Committee who legally reside in the state; (Rule 9.A.(1), Call, I.F., J., K., & Reg. 4.13.)
 - (2) All of Minnesota's Democratic Members of the U.S. House of Representatives and the U.S. Senate; (Rule 9.A.(3), Call I.G. & K.)
 - (3) The Democratic-Farmer-Labor Governor (if applicable); (Rule 9.A.(4), Call I.G. & K.)

- (4) Vice President Walter Mondale and any other “National Distinguished Party Leader” delegates who legally reside in the state (if applicable); (Rule 9.A.(5), Call I.K., and Reg. 4.13.)
- b. The certification process for the Unpledged Party Leader and Elected Official delegates is as follows:
 - (1) Not later than March 1, 2016, the Secretary of the Democratic National Committee shall officially confirm to the State DFL Chair the names of the unpledged delegates who legally reside in Minnesota. (Rule 9.A.)
 - (2) Official confirmation by the Secretary shall constitute verification of the unpledged delegates from the categories indicated above. (Call, IV.B.1.)
 - (3) The State DFL Chair shall certify in writing to the Secretary of the DNC the presidential preference of state’s unpledged delegates 10 days after the completion of the State’s Delegate Selection Process. (Call, IV.B.)
2. For purposes of achieving equal division between delegate men and delegate women within the state’s entire convention delegation, the entire delegation includes all pledged and unpledged delegates. (Rule 6.C.)

C. PLEDGED PARTY LEADER AND ELECTED OFFICIAL (PLEO) DELEGATES

1. Minnesota is allotted 10 pledged Party Leader and Elected Official (PLEO) delegates. (Call, I.D. & E.)
2. Pledged PLEO Delegate Filing Requirements
 - a. Individuals shall be eligible for the pledged Party Leader and Elected Official delegate positions according to the following priority: big city mayors and state-wide elected officials (to be given equal consideration); state legislative leaders, state legislators, and other state, county and local elected officials and party leaders. (Rule 9.C.(1) & Reg. 4.15.)
 - b. An individual can qualify as a candidate for a position as a pledged PLEO delegate by filing a statement of candidacy designating a single presidential or uncommitted preference and a signed pledge of support for the presidential candidate (including uncommitted status) with the State DFL Chair no later than two hours before the election of delegates at the State Convention. (Rule 12.A and Reg. 4.21) An individual may obtain the form necessary to make a filing of candidacy and pledge of support from the convention secretary the day of the State Convention on which the National Convention delegates are to be elected, or from the State DFL Office, 651-293-1200 or 1-800-999-7457 (toll free) before the start of the State Convention. (Rules 9.C.(3), & 14.G., Reg. 4.16.) Any candidate is able to modify his or her singular presidential preference by submitting an updated pledge of support no later than the filing deadline.
3. Presidential Candidate Right of Review
 - a. The State DFL Chair shall ask presidential candidates to file a waiver of candidate right of approval with the State DFL Chair by February 1, 2016. If any candidate has not filed a waiver, the State DFL Chair shall convey to the presidential candidate, or that candidate’s authorized representative(s), not later than 90 minutes prior to the election of PLEO delegates, a list of all persons who have filed for PLEO delegate pledged to that presidential candidate. (Rules 9.C.(3) & 12.D.)

- b. Such a presidential candidate, or that candidate's authorized representative(s), must file with the State DFL Chair, not later than 30 minutes prior to the election of pledged PLEO delegates, a list of all such candidates he or she has approved, as long as approval is given to at least two (2) names for every position to which the presidential candidate is entitled. (Rule 12.E.(2) & Reg. 4.23.)
 - c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate or the authorized representative(s) signifies otherwise in writing to the State DFL Chair not later than 30 minutes prior to the election of pledged PLEO delegates.
 - d. The State DFL Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate (including uncommitted status) has used their best efforts to ensure that their respective pledged PLEO delegate candidates meet the affirmative action and inclusion considerations and goals detailed in the Affirmative Action, Outreach, and Inclusion section of this Plan within three (3) business days of returning the list of approved pledged PLEO candidates as indicated in section III.C.3.b of this Plan.
4. Election of Pledged Party Leader and Elected Official Delegates
 - a. The pledged PLEO slots shall be allocated among presidential preferences (including uncommitted status) on the same basis as the at-large delegates. (Rule 9.B.(2), 10.C., 13.E. & F.)
 - b. Election of the pledged PLEO delegates will occur at the State Convention on June 4, 2016, after the election of district-level delegates and prior to the election of at-large delegates and alternates. The procedures and rules for the election of PLEO delegates at the State Convention are found in the 2016-2017 DFL Call, which is attached as Appendix #1 to this Plan. (Rule 9.B.) Additionally, except as provided in National Delegate Selection Rule 9.A (e.g., DNC Members, Members of Congress, Governors, and Distinguished Party Leaders), no person shall serve as an automatic delegate at any level of the delegate selection process by virtue of holding a public or party office. (Rule 9.D.)
 - c. These delegates will be elected by the State Convention. (Rule 9.C.)
 - d. Alternates are not elected at the pledged Party Leader and Elected Official level. These alternates are combined with the at-large alternates and elected as one unit. (Reg. 4.30.)
 5. The State DFL Chair shall certify in writing to the Secretary of the Democratic National Committee the election of Minnesota's pledged Party Leader and Elected Official delegates to the Democratic National Convention within ten (10) days after their election. (Rule 8.D. & Call, IV.A.)

D. AT-LARGE DELEGATES AND ALTERNATES

1. Minnesota is allotted 17 at-large delegates and 6 at-large alternates. (Rule 8.C., Call, I.B. & I.)
2. At-Large Delegate and Alternate Filing Requirements
 - a. Persons desiring to seek at-large delegate or alternate positions may file a statement of candidacy designating their singular presidential or uncommitted preference and a signed pledge of support for the presidential candidate (including uncommitted status) with the State DFL Chair no later than two (2) hours before the election of the at-large delegates

and alternates at the State Convention or immediately after the selection of Pledged Party Leaders and Elected Officials. (Rules 12.A., 12.B. & 14.G.; Regs. 4.21. & 4.27.) Any candidate is able to modify his or her singular presidential preference by submitting an updated pledge of support no later than the filing deadline.

Statements of candidacy can be submitted in person at the convention site until the filing deadline. Statements can be submitted before June 1, 2016 by e-mail, fax, or postal mail:

Minnesota Democratic–Farmer–Labor Party
255 Plato Boulevard East
Saint Paul, MN 55107-1623

e-mail: chair@df.org

fax: 651-251-6325

- b. The statement of candidacy for at-large delegates and for at-large alternates will be the same. After at-large delegates are elected by the State Convention, those persons not chosen will then be considered candidates for at-large alternate positions unless they specify otherwise when filing. (Rule 18.A.)
3. Presidential Candidate Right of Review
 - a. The State DFL Chair shall ask presidential candidates to file a waiver of candidate right of approval with the State DFL Chair by February 1, 2016. If any candidate has not filed a waiver, the State DFL Chair shall convey to the presidential candidate, or that candidate's authorized representative(s), not later than 90 minutes prior to the election of at-large delegates and alternates (and after the election of district-level and PLEO delegates), a list of all persons who have filed for delegate or alternate pledged to that presidential candidate. (Rule 12.D., Reg. 4.22. & 4.27.)
 - b. Such a presidential candidate, or that candidate's authorized representative(s), must then file with the State DFL Chair, after the election of pledged PLEO delegates and not later than 30 minutes prior to the election of at-large delegates and alternates, a list of all such candidates he or she has approved, provided that, at a minimum, two (2) names remain for every National Convention delegate or alternate position to which the presidential candidate is entitled. (Rule 12.E.(2) & Reg. 4.23.)
 - c. Failure to respond will be deemed approval of all delegate candidates submitted to the presidential candidate unless the presidential candidate or the authorized representative(s) signifies otherwise in writing to the State DFL Chair not later than 30 minutes prior to the election of at-large delegates and alternates.
 - d. The State DFL Chair shall certify in writing to the Co-Chairs of the DNC Rules and Bylaws Committee whether each presidential candidate (including uncommitted status) has used their best efforts to ensure that their respective at-large delegate candidates and at-large alternate candidates meet the affirmative action and inclusion considerations and goals detailed in the Affirmative Action, Outreach, and Inclusion section of this Plan within three (3) business days of returning the list of approved at-large delegate candidates and at-large alternate candidates as indicated in section III.D.3.b of this Plan.
 4. Fair Reflection of Presidential Preference

- a. At-large delegate and alternate positions shall be allocated among presidential preferences (including uncommitted status) according to the votes on the ballot taken at the precinct caucuses. (Rule 10.C.)
 - b. Preferences which have not attained a 15% threshold on a state-wide basis shall not be entitled to any at-large delegates. (Rule 13.E.)
 - c. If no presidential preference reaches a 15% threshold, the threshold shall be the percentage of the statewide vote received by the front-runner, minus 10%. (Rule 13.F.)
 - d. If a presidential candidate is no longer a candidate at the time of election of the at-large delegates, then those at-large slots that would have been allocated to the candidate will be proportionally divided among the remaining preferences entitled to an allocation. (Rule 10.C.)
 - e. If a given presidential preference is entitled to one or more delegate positions but would not otherwise be entitled to an alternate position, that preference shall be allotted one at-large alternate position. (Rule 18.B., Call, I.I. & Reg. 4.30.& 4.33.)
5. Election of At-Large Delegates and Alternates
- a. The election of the at-large delegates and alternates will occur at the State Convention on June 4, 2016 after pledged Party Leader and Elected Official delegates have been elected. The procedures and rules for election of delegates and alternates at the State Convention are found in the 2016-2017 DFL Call, which is attached as Appendix #1 to this Plan. (Rule 8.D. & Call, III.) Additionally, except as provided in National Delegate Selection Rule 9.A (e.g., DNC Members, Members of Congress, Governors, and Distinguished Party Leaders), no person shall serve as an automatic delegate at any level of the delegate selection process by virtue of holding a public or party office. (Rule 9.D.)
 - b. These delegates and alternates will be elected by the State Convention. (Rules 10.B. & 8.D.)
 - c. Priority of Consideration
 - (1) In the election of the at-large delegation priority of consideration shall be given to African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders, women, LGBT Americans, youth and persons with disabilities. (Rule 6.A & Rule 7.)
 - (2) In order to continue the DFL Party's ongoing efforts to include groups historically under-represented in the DFL Party's affairs and to assist in the achievement of full participation by these groups, priority of consideration shall be given other groups by virtue of race/ethnicity or age, including seniors. (Rules 5.C., 6.A.(3), & Reg. 4.7.)
 - (3) The election of at-large delegates and alternates shall be used, if necessary, to achieve the equal division of positions between men and women, and may be used to achieve the representation goals established in the Affirmative Action, Outreach, and Inclusion section of this Plan. (Rule 6.C.)
 - (4) Delegates and alternates are to be considered separate groups for this purpose. (Rules 6.A.(3), 10.A. & Regs. 4.8 & 4.19.)
6. The State DFL Chair shall certify in writing to the Secretary of the Democratic National Committee the election of Minnesota's at-large delegates and alternates to the Democratic National Convention within ten (10) days after their election. (Rule 8.C. & Call, IV.A.)

E. REPLACEMENT OF DELEGATES AND ALTERNATES

1. A pledged delegate or alternate may be replaced according to the following guidelines:
 - a. Permanent Replacement of a Delegate: (Rule 18.D.(2))
 - (1) A permanent replacement occurs when a delegate resigns or dies prior to or during the National Convention and the alternate replaces the delegate for the remainder of the National Convention.
 - (2) Any alternate permanently replacing a delegate shall be of the same presidential preference (including uncommitted status) and sex of the delegate he/she replaces, and to the extent possible shall be from the same political subdivision within the state as the delegate.
 - (a) In the case where the presidential candidate has only one alternate, that alternate shall become the certified delegate.
 - (b) If a presidential candidate has only one alternate, and that alternate permanently replaces a delegate of the opposite sex, thereby causing the delegation to no longer be equally divided, the delegation shall not be considered in violation of Rule 6.C. In such a case, notwithstanding Rule 18.D.(2), the State Central Committee shall, at the time of a subsequent permanent replacement, replace a delegate with a person of the opposite sex, in order to return the delegation to equal division of men and women. (Reg. 4.32.)
 - (c) If a delegate or alternate candidate who has been elected but not certified to the DNC Secretary resigns, dies, or is no longer eligible to serve, he or she shall be replaced, after consultation with the State Party, by the authorized representative of the presidential candidate whom he or she is pledged. (Rule 18.D.2.)
 - b. Temporary Replacement of a Delegate: (Rule 18.D.(3))
 - (1) A temporary replacement occurs when a delegate is to be absent for a limited period of time during the convention and an alternate temporarily acts in the delegate's place.
 - (2) Any alternate who temporarily replaces a delegate must be of the same presidential preference (including uncommitted status) as the delegate he/she replaces, and to the extent possible shall be of the same sex and from the same political subdivision within the state as the delegate.
 - c. The following system will be used to select permanent and temporary replacements of delegates: (Rule 18.D.(1))
 - (1) Whenever more than one alternate is eligible to be a permanent or temporary replacement of a delegate, the replacement shall be selected by lot from the group determined under paragraph a. or b. of eligible alternates pledged to that presidential preference (including uncommitted status). The drawing of lots will be conducted in public by the State DFL Chair, or the Chair's designee, following notification to the representative of each presidential candidate.

- d. Certification of Replacements
 - (1) Any alternate who permanently replaces a delegate shall be certified in writing to the Secretary of the DNC by the State DFL Chair. (Rule 18.D.2.)
 - (2) Permanent replacement of a delegate (as specified above) by an alternate and replacement of a vacant alternate position shall be certified in writing by the State DFL Chair to the Secretary of the Democratic National Committee within three (3) days after the replacement is selected. (Call, IV.D.1.)
 - (3) Certification of permanent replacements will be accepted by the Secretary up to 72 hours before the first official session of the Convention is scheduled to convene. (Call, IV.D.1. & Reg. 4.31.)
 - (4) In the case where a pledged delegate is permanently replaced after 72 hours before the time the first session is scheduled to convene or, in the case where a pledged delegate is not on the floor of the Convention Hall at the time a roll call vote is taken, an alternate may be designated (as specified above) to cast the delegate's vote. In such case, the Delegation Chair shall indicate the name of the alternate casting the respective delegate's vote on the delegation tally sheet (Call, VIII.F.3.d., VIII.F.3.b. & Reg. 5.5.)
 - e. A vacant alternate position shall be filled by the delegation. The replacement shall be of the same presidential preference (or uncommitted status), of the same sex and, to the extent possible, from the same political subdivision as the alternate being replaced. However, if the vacancy is due to an alternate replacing a delegate, then the new alternate must be from the same political subdivision from which the original delegate was elected. If possible, the replacement shall be selected from among the group of unsuccessful candidates for that alternate position, with preference being given to the person who received the next highest number of votes. (Rule 18.F.)
2. Unpledged delegates shall not be entitled to a replacement, nor shall the state be entitled to a replacement, except under the following circumstances: (Rule 18.E. & Reg. 4.33.)
 - a. Members of Congress and the DFL Governor (if applicable) shall not be entitled to name a replacement. In the event of changes or vacancies in the Minnesota Congressional Delegation, following the official confirmation and prior to the commencement of the National Convention, the DNC Secretary shall recognize only such changes as have been officially recognized by the Democratic Caucus of the U.S. House of Representatives or the Democratic Conference of the U.S. Senate. In the event of a change or vacancy in Minnesota's office of Governor, the DNC shall recognize only such changes as have been officially recognized by the Democratic Governors' Association. (Call, IV.D.2.a.)
 - b. Members of the Democratic National Committee shall not be entitled to a replacement, nor shall the state be entitled to a replacement, except in the case of death of such delegates. In the case where Minnesota's DNC membership changes following the DNC Secretary's official confirmation, but prior to the commencement of the 2016 Democratic National Convention, acknowledgment by the Secretary of the new DNC member certification shall constitute verification of the corresponding change of unpledged delegates. (Call, IV.D.2.b.)
 - c. Unpledged distinguished Party Leader delegates allocated to the state pursuant to Rule 9.A.(5), shall not be entitled to name a replacement, nor shall the state be entitled to name a replacement. (Call, IV.C.2.c.)

- d. In no case may an alternate cast a vote for an unpledged delegate. (Call, VIII.F.3.d.)

SECTION IV**CONVENTION STANDING COMMITTEE MEMBERS****A. INTRODUCTION**

1. Minnesota has been allocated 3 member(s) on each of the three standing committees for the 2016 Democratic National Convention (Credentials, Platform and Rules), for a total of 9 members. (Call, VII.A. & Appendix D.)
2. Members of the Convention Standing Committees need not be delegates or alternates to the 2016 Democratic National Convention. (Call, VII.A.3.)
3. These members will be selected in accordance with the procedures indicated below. (Rule 1.G.)

B. STANDING COMMITTEE MEMBERS**1. Selection Meeting**

- a. The members of the standing committees shall be elected by a quorum of Minnesota's National Convention delegates, at a meeting to be held on June 4, 2016, following the State Convention. (Call, VII.B.1.)
- b. All members of the delegation shall receive adequate notice of the time, date and place of the meeting to elect the standing committee members. (Call, VII.B.1.)

2. Allocation of Members

- a. The members of the standing committees allocated to Minnesota shall proportionately represent the presidential preference of all candidates (including uncommitted status) receiving the threshold percentage used in Minnesota's delegation to calculate the at-large apportionment pursuant to Rule 13.E. of the Delegate Selection Rules. (Call, VII.C.1. & Reg. 5.7.)
- b. The presidential preference of each candidate receiving the applicable percentage or more within the delegation shall be multiplied by the total number of standing committee positions allocated to Minnesota. If the result of such multiplication does not equal 0.455 or above, the presidential preference in question is not entitled to representation on the standing committee. If the result of such multiplication is 0.455 but less than 1.455, the presidential preference is entitled to one (1) position. Those preferences securing more than 1.455 but less than 2.455 are entitled to two (2) positions, etc. (Call, VII.C.2.)
- c. Where the application of this formula results in the total allocation exceeding the total number of committee positions, the presidential candidate whose original figure of representation is farthest from its eventual rounded-off total shall be denied that one (1) additional position. Where the application of this formula results in the total allocation falling short of the total number of committee positions, the presidential candidate whose original figure of representation is closest to the next rounding level shall be allotted an additional committee position. (Call, VII.C.3.)
- d. Standing committee positions allocated to a presidential candidate shall be proportionately allocated, to the extent practicable, to each of the three standing committees. When such allocation results in an unequal distribution of standing

committee positions by candidate preference, a drawing shall be conducted to distribute the additional positions. (Call, VII.C.4.)

3. Presidential Candidate Right of Review

- a. Each presidential candidate, or that candidate's authorized representative(s), shall be given adequate notice of the date, time and location of the meeting of Minnesota's delegation authorized to elect standing committee members. (Call, VII.D.1.)
- b. The State DFL Chair shall ask presidential candidates to file a waiver of candidate right of approval with the State DFL Chair by February 1, 2016. If any candidate has not filed a waiver, that presidential candidate, or that candidate's authorized representative(s), must submit to the State DFL Chair, at least 30 minutes prior to the election, a minimum of one (1) name for each slot awarded to that candidate for members of each committee, and the delegation shall elect the standing committee members from among the names submitted by such presidential candidates (including uncommitted status). Presidential candidates shall not be required to submit the name of more than one person for each slot awarded to such candidate for members of standing committees. (Call, VII.D.2.)
- c. For all candidates who have filed waivers, and for uncommitted status, individuals may be nominated for election to standing committee positions by any member of the delegation.

4. Election Procedure to Achieve Equal Division

- a. Presidential candidates (including uncommitted status) shall use their best efforts to ensure that their respective delegation of standing committee members shall achieve Minnesota's affirmative action and inclusion goals and that their respective members are equally divided between men and women. (Rule 6.I. & Reg. 4.9.)
- b. The delegation will determine the process that it will use to achieve equal division of the standing committee members, provided that the resulting membership shall consist of five members of one gender and four members of the other, and that each committee's membership shall consist of two members of one gender and one member of the other.

5. Certification and Substitution

- a. The State DFL Chair shall certify the standing committee members in writing to the Secretary of the Democratic National Committee within three (3) days after their election. (Call, VII.B.3.)
- b. No substitutions will be permitted in the case of standing committee members, except in the case of resignation or death. Substitutions must be made in accordance with the rules and the election procedures specified in this section, and must be certified in writing to the Secretary of the Democratic National Committee within three (3) days after the substitute member is elected, but not later than 48 hours before the respective committee meets. (Call VII.B.4.)

SECTION V**THE DELEGATION**

- A. Minnesota will elect one (1) person to serve as Delegation Chair and three (3) persons to serve as Convention Pages. (Call, IV.E., F.1. & Appendix C.)
- B. DELEGATION CHAIR
1. Selection Meeting
 - a. The Delegation Chair shall be elected by a quorum of the state's National Convention Delegates, at a meeting to be held on June 4, 2016, following the State Convention. (Call, IV.E.)
 - b. All members of the delegation shall receive timely notice of the time, date and place of the meeting to elect the Delegation Chair. (Rule 3.C.)
 2. The State DFL Chair shall certify the Delegation Chair in writing to the Secretary of the Democratic National Committee within three (3) days after his or her election. (Call, IV.E.)
- C. CONVENTION PAGES
1. Three (3) individuals will be selected to serve as Minnesota's Convention Pages by the State DFL Chair in consultation with the members of the Democratic National Committee from the state. This selection will take place June 4, 2016, following the State Convention. (Call, IV.F.3, Appendix C. & Reg. 5.5.)
 2. The Convention Pages shall be as evenly divided between men and women as possible under the state allocation and shall reflect as much as possible the Affirmative Action, Outreach, and Inclusion guidelines in the Affirmative Action, Outreach, and Inclusion Plan. (Reg. 5.6.A.)
 3. The State DFL Chair shall certify the individuals to serve as Minnesota's Convention Pages in writing to the Secretary of the Democratic National Committee within three (3) days after the selection. (Call, IV.F.3. & Reg. 5.6.B.)

SECTION VI

GENERAL PROVISIONS AND PROCEDURAL GUARANTEES

- A. The MINNESOTA DFL Party reaffirms its commitment to an open party by incorporating the “six basic elements” as listed below. These provisions demonstrate the intention of the DFL Party to ensure a full opportunity for all minority group members to participate in the delegate election process. (Rules 4.A. & C.)
1. All public meetings at all levels of the Minnesota DFL Party should be open to all members of the Minnesota DFL Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity, economic status or physical disability (hereinafter collectively referred to as “status”). (Rule 4.B.(1))
 2. No test for membership in, nor any oaths of loyalty to the Minnesota DFL Party should be required or used which has the effect of requiring prospective or current members of the DFL Party to acquiesce in, condone or support discrimination based on “status.” (Rule 4.B.(2))
 3. The time and place for all public meetings of the Minnesota DFL Party on all levels should be publicized fully and in such manner as to assure timely notice to all interested persons. Such meetings must be held in places accessible to all Party members and large enough to accommodate all interested persons. (Rule 4.B.(4))
 4. The Minnesota DFL Party on all levels should support the broadest possible registration without discrimination based on “status.” (Rule 4.B.(4))
 5. The Minnesota DFL Party should publicize fully and in such a manner as to assure notice to all interested parties a full description of the legal and practical procedures for election of DFL Party officers and representatives on all levels. Publication of these procedures should be done in such fashion that all prospective and current members of the Minnesota DFL Party will be fully and adequately informed of the pertinent procedures in time to participate in each election procedure at all levels of the DFL Party organization. (Rule 4.B.(5))
 6. The Minnesota DFL Party should publicize fully and in such a manner as to assure notice to all interested parties, a complete description of the legal and practical qualifications of all positions as officers and representatives of the DFL Party. Such publication should be done in timely fashion so that all prospective candidates or applicants for any elected or appointed position within the DFL Party will have full and adequate opportunity to compete for office. (RULE 4.B.(6))
- B. Discrimination on the basis of “status” in the conduct of Minnesota DFL Party affairs is prohibited. (RULE 5.B.)
- C. Minnesota’s delegation shall be equally divided between delegate men and delegate women, and alternate men and alternate women. Such goal applies to the entire delegation, which includes all pledged delegates and alternates and all unpledged delegates. Delegates and alternates shall be considered separate groups for purposes of achieving equal division. (Rule 6.C.)
- D. All delegate and alternate candidates must be identified as to presidential preference or uncommitted status at all levels which determine presidential preference. (Rule 12.A.)
- E. No delegate at any level of the delegate election process shall be mandated by law or Party rules to vote contrary to that person’s presidential choice as expressed at the time the delegate is elected. (Rule 12.I.)

- F. Delegates elected to the national convention pledged to a presidential candidate shall in all good conscience reflect the sentiments of those who elected them. (Rule 12.J.)
- G. All delegates, alternates and standing committee members must be bona fide Democrats who have the interests, welfare and success of the Democratic Party of the United States at heart, who subscribe to the substance, intent and principles of the Charter and Bylaws of the Democratic Party of the United States, and who will participate in the Convention in good faith. (Rule 12.H. & Reg. 4.24.)
- H. Forty percent of the eligible members of any Party body above the first level of the delegate election process shall constitute a quorum for any business pertaining to the election of National Convention delegates, alternates, standing committee members, and other official Convention participants. (Rule 15)
- I. Proxy voting is not allowed at any level. (Rule 16 & Reg. 4.28.)
- J. The unit rule, or any rule or practice whereby all members of a Party unit or delegation may be required to cast their votes in accordance with the will of a majority of the body, shall not be used at any stage of the delegate election process. (Rule 17.A.)
- K. Any individual or group of Democrats may sponsor or endorse a slate of candidates for convention delegates. But no slate may, by virtue of such endorsement, receive a preferential place on a delegate election ballot or be publicly identified on the ballot as the official DFL Party organization slate, and all slates must meet identical qualifying requirements for appearing on a ballot at all levels of the delegate election process. (Rule 17.B.)
- L. All steps in the delegate election process, including the filing of presidential candidates, must take place within the calendar year of the Democratic National Convention, except with respect to the implementation of the Affirmative Action, Outreach, and Inclusion Plan. (Rules 1.F. & 11.B.)
- M. In electing and certifying delegates and alternates to the 2016 Democratic National Convention, Minnesota thereby undertakes to assure all Democratic voters in the state full, timely and equal opportunity to participate in the delegate election process and in all Party affairs and to implement affirmative action, outreach, and inclusion programs toward that end, and that the delegates and alternates to the Convention shall be elected in accordance with the Delegate Selection Rules for the 2016 Democratic National Convention, and that the voters in the state will have the opportunity to cast their election ballots for the Presidential and Vice Presidential nominees selected by said Convention, and for electors pledged formally and in good conscience to the election of these Presidential and Vice Presidential nominees, under the label and designation of the Democratic Party of the United States, and that the delegates certified will not publicly support or campaign for any candidate for President or Vice President other than the nominees for the Democratic National Convention. (Call, II.B.)

SECTION VII

AFFIRMATIVE ACTION, OUTREACH AND INCLUSION PLAN

A. STATEMENT OF PURPOSE AND ORGANIZATION

1. Purpose and Objectives

- a. In order that the Democratic Party at all levels be an open Party which includes rather than excludes people from participation, a program of effective affirmative action, outreach, and inclusion is hereby adopted by the Minnesota DFL Party. (Rule 5.A.)
- b. Discrimination on the basis of “status” in the conduct of DFL Party affairs is prohibited. (Rule 5.B.)
- c. All public meetings at all levels of the Minnesota DFL Party should be open to all members of the DFL Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, gender identity, economic status or disability (hereinafter collectively referred to as “status”). (Rule 4.B.(1))
- d. Consistent with the Democratic Party’s commitment to including groups historically under-represented in the Democratic Party’s affairs, by virtue of race/ethnicity, age, sexual orientation, gender identity, or disability, the Minnesota DFL Party has developed Party outreach programs. Such programs include recruitment, education and training, in order to achieve full participation by such groups and diversity in the delegate election process and at all levels of Party affairs for 2015-2016. (Rule 5.C & Reg. 4.7.) These programs will be designed to pro-actively reach out to Minnesota’s various Democratic constituencies including groups such as, but not limited to African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders, women, cultural identities, ethnic groups, youth, persons over 65 years of age, gay men, lesbians, bi-sexual and transgender (LGBT), workers, veterans, and persons with disabilities, to heighten the awareness of these groups and the Democratic Party’s desire to have them fully participate.
- e. In order to encourage full participation by all Democrats in the delegate election process and in all Party affairs, the Minnesota DFL Party has adopted and will implement programs with specific goals and timetables for African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders and women. (Rule 6.A.)
 - (1) The goal of the programs shall be to encourage participation in the delegate election process and in Party organizations at all levels by the aforementioned groups as indicated by their presence in the Democratic electorate. (Rule 6.A.(1))
 - (2) This goal shall not be accomplished either directly or indirectly by the Party’s imposition of mandatory quotas at any level of the delegate election process or in any other Party affairs. (Rule 6.A.(2))
 - (3) For the delegate selection process, “Youth” is defined as any participant 36 years old and younger. (Reg. 5.3.A.)
 - (4) For the delegate selection process, individuals identifying as Native Americans should provide their tribal affiliation and indicate if they are enrolled in a tribe. (Reg. 5.3.B.)

- f. In order to achieve full participation of other groups that may be under-represented in Party affairs, including members of the LGBT community, youth and persons with disabilities, the Minnesota DFL Party has adopted and will implement Inclusion Programs with specific numerical goals. With the goal as those indicated in VII.A.1.e.1 and 2. (Rule 7)

2. Organizational Structure

- a. The State DFL Affirmative Action, Outreach, and Inclusion Commission for the purposes of the Minnesota National Delegate Selection Plan shall consist of the members of the State DFL Outreach and Inclusion Committee as constituted in the State DFL Constitution and Bylaws and members representing the DFL constituency caucuses as set forth in the Introduction to the Affirmative Action, Outreach, and Inclusion Plan. The Affirmative Action, Outreach, and Inclusion appointment process was completed March 1, 2015. (Rule 6.F.)
 - b. The State DFL Chair shall certify in writing to the Rules and Bylaws Committee of the Democratic National Committee the compliance of the State's Affirmative Action, Outreach, and Inclusion Commission with Rules 5.C., 6.A and 7, and submit the names, demographic data and contact information no later than 15 days after their appointment. (Reg. 2.2.K)
 - c. The Affirmative Action, Outreach, and Inclusion Commission shall be responsible for:
 - (1) Reviewing the proposed Affirmative Action, Outreach, and Inclusion Plans and making recommendations to the State Constitution, Bylaws, and Rules Commission and the State DFL Chair.
 - (2) Reviewing the proposed Inclusion Programs and making recommendations to the State Constitution, Bylaws, and Rules Committee and the State DFL Chair.
 - (3) Directing the implementation of all requirements of the Affirmative Action, Outreach, and Inclusion section of this Plan.
 - (4) Directing the implementation of a financial assistance program for delegates and alternates. (Rule 6.G.)
 - (5) Ensuring, on behalf of the State Central Committee, that district lines used in the delegate election process are not gerrymandered to discriminate against African Americans, Hispanics, Native Americans, Asian Americans and Pacific Islanders and women. (Rule 6.E.)
 - d. Financial and staff support for the Affirmative Action, Outreach, and Inclusion Commission shall be provided by the State DFL Party to the greatest extent feasible, including, but not limited to, making available on a priority basis, the State Party staff and volunteers and covering all reasonable costs incurred in carrying out this Plan.
- ## 3. Implementation of the Affirmative Action, Outreach, and Inclusion Plan shall begin on or before September 15, 2015, with the distribution of the press kits, and will continue through the end of the delegate election process. (Rule 1.F.)

B. EFFORTS TO EDUCATE ON THE DELEGATE ELECTION PROCESS

1. Well publicized educational workshops will be conducted in each of the delegate districts beginning by September 15, 2015. These workshops will be designed to encourage participation in the delegate election process, including apprising potential delegate candidates of the availability of financial assistance. These workshops will be held in places that are easily accessible to persons with disabilities. The times, dates, places and rules for the conduct of all education workshops, meetings and other events involved in the delegate selection process shall be effectively publicized by the party organization and include mailings to various organizations representative of the Democratic voting populace. (Rules 3.A. & 3.D.)
2. A speaker's bureau of volunteers from the Affirmative Action, Outreach, and Inclusion Commission comprised of individuals who are fully familiar with the process, will be organized to appear before groups as needed, to provide information concerning the process.
3. The State DFL Party's education efforts will include outreach to community leaders and members within the DFL Democratic Party's constituency caucuses and making sure that information about the delegate election process is available.
4. The State DFL Party will publish and make available at no cost: a clear and concise explanation of how Democratic voters can participate in the delegate election process; an explanation of how, where and when persons can register to vote; and delegate district maps. As well, the State Party shall also make available copies of the 2016-2017 State DFL Call, this Delegate Selection Plan (and its attachments), and the Affirmative Action, Outreach, and Inclusion Plan at no cost. Copies of documents related to Minnesota's delegate election process will be prepared and the Affirmative Action, Outreach, and Inclusion Commission will distribute them in the various delegate districts not later than September 15, 2015. (Rule 1.H.)
5. The State DFL Party shall take all feasible steps to encourage persons to register and to vote as Democrats and will seek to ensure simple and easy registration procedures. (Rule 2.C.)

C. EFFORTS TO PUBLICIZE THE DELEGATE ELECTION PROCESS

1. Special attention shall be directed at publicizing the delegate election process in the state. Such publicity shall include information on eligibility to vote and how to become a candidate for delegate, the time and location of each stage of the delegate election process and where to get additional information. The foregoing information will also be published in the *DFL Dispatch* e-mail newsletter and the State DFL Party website. The Party organization, official, candidate, or member calling a meeting or scheduling an event, shall effectively publicize the role that such meeting or event plays in the election of delegates and alternates to the Democratic National Convention. (Rules 3.C. and 3.D.)
2. Newspapers, radio and television will be utilized to inform the general public how, when and where to participate in the delegate election process. Specifically, this information should provide details as to how to qualify to run as a delegate candidate. Special effort shall be directed to the major daily newspapers, radio, and television stations by the State DFL Chair, Affirmative Action, Outreach, and Inclusion Commission members, and staff. Regular releases during the delegate election process to all other media sources, weekly newspapers, and wire services should complete timely coverage. Attached Exhibit #2 contains a listing of the media outlets to receive this information, as part "A" ("Major Daily Newspapers, Radio and Television Stations") and part "B"- ("Other 'Non-Minority' Media Outlets.")] (Rules 4.B.(3) & 6.D.)

3. A priority effort shall be directed at publicity among the DFL Party's constituencies.
 - a. Information about the delegate election process will be provided to minority newspapers and radio stations, ethnic press, African Americans, Native Americans, Asian Americans and Pacific Islanders, Spanish-speaking and other non-English press, radio stations and publications, and women's organizations, student newspapers, LGBT press, disability press, senior press, disseminated through social media, and any other specialty media in the state that is likely to reach the Democratic constituency groups set forth in the Introduction of this Affirmative Action, Outreach, and Inclusion Plan.
 - b. The State Party shall be responsible for the implementation of this publicity effort. (Part "C" of the attached Exhibit #2 is a list of "Constituency and Specialty Media Outlets and Targeted Groups.") For purposes of providing adequate notice of the delegate election process, the times, dates, places and rules for the conduct of caucuses and conventions shall be effectively publicized, bilingually where necessary, to encourage the participation of minority groups. (Rule 6.D.)
4. Not later than September 15, 2015 a press kit in print and electronic format shall be made and provided to each daily and weekly newspaper as well as to the electronic media. The press kit will include:
 - a. a summary of all pertinent rules related to Minnesota's delegate election process;
 - b. a map of delegate districts and how many delegates will be elected within each district;
 - c. a summary explaining the operation and importance of the 2016 Convention; and
 - d. materials designed to encourage participation by prospective delegate candidates.

D. REPRESENTATION GOALS

1. The State DFL Party has determined the demographic composition of African Americans, Hispanics, Native Americans, and Asian Americans and Pacific Islanders in Minnesota's Democratic electorate. These constituency percentages shall be established as goals for representation in the state's convention delegation. (Rule 6.A.)
2. The State Party has determined the demographic composition of members of the LGBT community, persons with disabilities, and youth in the state's Democratic electorate and furthermore, the State Party has chosen to establish these percentages as goals for representation in Minnesota's National Convention delegation.
3. The method used for the study of the demographic composition of the state's Democratic electorate was as follows:
 - a. The State Party's Training and Party Affairs Director assembled for the State Affirmative Action, Outreach, and Inclusion Commission data from: (i) the Minnesota State Demographer of Voting Age population estimates for the most current year for the State of Minnesota for Black and African Americans, Latinos/Hispanics, Native Americans, Alaska Natives, Asian and Hawaiian or Pacific Islander, Youth and any other group for which goals were to be recommended; (ii) other academic, government or other reliable sources for Voting Age data on those groups where no estimates were available from the State Demographer; (iii) exit polling data for the most recent presidential election and

non-presidential election for the State of Minnesota and nationally; and (iv) any other data that the Outreach Director found might be helpful in the Commission’s deliberations.

- b. From the data provided, the Affirmative Action, Outreach, and Inclusion Commission determined the size of the Democratic Electorate for the groups for which goals were to be recommended.
- c. The guide for how to determine the size of the Democratic for constituency groups was as follows:
 - (1) For racial category groups, multiply the estimated voting age population times the percentage voting Democratic (use the best figure from exit polls for either the most recent statewide elections or, if unavailable, exit polls for that group in the national exit polls). This gave an estimated Democratic population vote. Add the percentage for all racial groups. This is the statewide percentage. Then, take each group’s numbers divided by the statewide percentage. This gave the Estimated Size of the Democratic Vote for that individual group. Take each group’s Estimated Size of Democratic Vote and divide it by the total number of Minnesota National Delegates to be elected.
 - (2) The goal recommended by the Commission for each group should be close to the number determined in the above manner.

	African Americans	Latinos (Hispanics)	Native Americans	Asian/Pacific Americans	LGBT Americans	Persons with Disabilities	Youth (18-35)
% in Democratic Electorate	10.53%	5.38%*	2.15%*	5.38%*	14.18%	10.75%*	30.19%
Numeric Goals for Delegation	10	5	2	5	13	10	28

* For these groups, exit polling sample sizes were too small to determine party vote or data was not available from exit polling.

- 4. When electing the at-large portion of the delegation, the demographic composition of the other delegates (district-level, pledged PLEO, and unpledged) shall be compared with the State Party’s goals in order to achieve an at-large election process, which helps to bring about a representative balance.
- 5. Use of the at-large delegation to achieve the affirmative action and inclusion goals established by this Plan does not obviate the need for the State DFL Party to conduct outreach activities such as recruitment, education and training. (Rule 6.A.(3))

E. OBLIGATIONS OF PRESIDENTIAL CANDIDATES TO MAXIMIZE PARTICIPATION

- 1. Presidential candidates shall assist the DFL Party in meeting the demographic representation goals reflected in the Affirmative Action, Outreach, and Inclusion Plan. (Rule 6.H.)
- 2. Each presidential candidate must submit a written statement to the State DFL Chair by October 1, 2015 which indicates the specific steps he or she will take to encourage full participation in Minnesota’s delegate election process, including, but not limited to, procedures by which persons may file as candidates for delegate or alternate. (Rule 6.H.(1))

3. Each presidential candidate must submit demographic information with respect to all candidates for delegate and alternate pledged to them. Such information shall be submitted in conjunction with the list of names approved for consideration as delegate and alternate candidates pledged to the presidential candidate. (Rule 6.H.(2))
4. Presidential candidates (including uncommitted status) shall use their best effort to ensure that their respective delegations within Minnesota's delegate, alternate and standing committee delegations shall achieve the affirmative action and inclusion goals reflected in the Affirmative Action, Outreach, and Inclusion Plan and that the respective delegations of each presidential candidate shall be equally divided between men and women. Furthermore, presidential candidates shall use their best efforts at the district level to approve delegate and alternate candidates who meet applicable equal division, affirmative action, and inclusion considerations in order to achieve the affirmative action and inclusion goals and equal division for their respective delegations. (Rule 6.I. & Reg. 4.9.)

F. INCLUSION PROGRAMS

1. In order to achieve full participation of other groups that may be under-represented in Party affairs, including members of the LGBT community, youth and persons with disabilities, the Minnesota DFL Party has adopted goals as indicated in Section D., above, and will implement Inclusion Programs.
2. The State DFL Party has taken reasonable steps to determine the composition of members of the LGBT community, persons with disabilities, and youth in the state's Democratic electorate, as described in Section D.2., above.
3. In securing this level of full participation, the State DFL Party will conduct the education and publicity outreach efforts outlined in Sections B and C of this Section respectively.
4. The State DFL Party to achieve full participation for seniors will implement an Inclusion Program with education and public outreach efforts outlined in Sections B & C of this Section respectfully.
5. The State DFL Party will make reasonable accommodations to facilitate greater participation by persons with disabilities. All facilities will be accessible, printed materials will be available in alternative formats such as large print, and interpretation services for the hearing impaired will be provided when necessary.
6. The State DFL Party will more fully elaborate on these programs in our training materials.

SECTION VIII

CHALLENGES

A. JURISDICTION & STANDING

1. Challenges related to the delegate election process are governed by the *Regulations of the DNC Rules and Bylaws Committee for the 2016 Democratic National Convention* (Regs., Sec. 3.), and the “Rules of Procedure of the Credentials Committee of the 2016 Democratic National Convention.” (Call, Appendix A.)
2. Under Rule 20.B. of the *2016 Delegate Selection Rules*, the DNC Rules and Bylaws Committee has jurisdiction over challenges pertaining to the submission, non-implementation and violation of state Delegate Selection and Affirmative Action Plans. (Rule 20.B & Call Appendix A.)
3. The DNC Rules and Bylaws Committee has jurisdiction to hear and decide any challenge provided it is initiated before the 56th day preceding the date of the commencement of the 2016 Democratic National Convention. (Call, Appendix A. & Reg., 3.1.)
4. Challenges to the credentials of delegates and alternates to the 2016 Democratic National Convention initiated on or after the 56th day preceding the date of commencement of the Democratic National Convention shall be processed in accordance with the “Rules of Procedure of the Credentials Committee of the 2016 Democratic National Convention.” (Call, Appendix A)
5. Any challenge to the credentials of a standing committee member shall be considered and resolved by the affected standing committee in accordance with Appendix A of the *Call for the 2016 Democratic National Convention*. The DNC Rules and Bylaws Committee shall have jurisdiction over challenges brought before the 56th day preceding the date of the commencement of the Democratic National Convention. (Call, VII.B.5.)
6. Copies of the Regulations of the Rules and Bylaws Committee and/or the Call for the 2016 Democratic National Convention, including the Rules of Procedure of the Credentials Committee (Appendix A), shall be made available by the State Party upon reasonable request.
7. Any group of fifteen Democrats with standing to challenge as defined in Reg. 3.2 or the Call (Appendix A, Sec. 2.A.), may bring a challenge to this Plan or to the implementation of this Plan, including its Affirmative Action provisions.

B. CHALLENGES TO THE STATUS OF THE STATE PARTY AND CHALLENGES TO THE PLAN

1. A challenge to the status of the State Central Committee as the body entitled to sponsor a delegation from that state shall be filed with the DNC Rules and Bylaws Committee not later than thirty (30) calendar days prior to the initiation of Minnesota’s delegate election process. (Rule 20.A. & Reg. 3.4.A.)
2. A challenge to the Minnesota Delegate Selection Plan shall be filed with the State DFL Chair and the Co-Chairs of the DNC Rules and Bylaws Committee within fifteen (15) calendar days after the adoption of the Plan by the State DFL Party. (Reg. 3.4.B.)
3. A challenge to a Plan must be brought in conformity with the Rules and the Regs., which should be consulted for a detailed explanation of challenge procedures.

C. CHALLENGES TO IMPLEMENTATION

1. A challenge may be brought alleging that a specific requirement of an approved Plan has not been properly implemented. Jurisdiction over all challenges initiated in a timely fashion shall reside with either the DNC Rules and Bylaws Committee or the Credentials Committee of the National Convention (See Section VII.A. above). However, the DNC Rules and Bylaws Committee may provide advice, assistance or interpretations of the Delegate Selection Rules at any stage of the delegate election process. (Reg. 3.1.C.)
2. An implementation challenge brought before the DNC Rules and Bylaws Committee is initiated by filing a written challenge with the State Central Committee and with the DNC Rules and Bylaws Committee not later than fifteen (15) days after the alleged violation occurred. The State DFL Party has twenty-one (21) days to render a decision. Within ten (10) days of the decision, any party to the challenge may appeal it to the DNC Rules and Bylaws Committee. If in fact, the State DFL Party renders no decision, any party to the challenge may request the DNC Rules and Bylaws Committee to process it. The request must be made within ten (10) days after expiration of the above twenty-one (21) day period. (Regs. 3.4.C., E., & H.)
3. Performance under an approved Affirmative Action Plan and composition of the convention delegation shall be considered relevant evidence in the challenge to any state delegation. If the State DFL Party has adopted and implemented an approved affirmative action program, the State DFL Party shall not be subject to challenge based solely on delegation composition. (*Rule 6.B.*) The procedures are the same for challenges alleging failure to properly implement the Affirmative Action, Outreach, and Inclusion section of this Plan, except that such challenges must be filed not later than thirty (30) days prior to the initiation of Minnesota's delegate election process. (Reg. 3.4.C.)
4. Depending on the appropriate jurisdiction (see Section VIII.A. above), implementation challenges must be brought in conformity with the Regulations of the DNC Rules and Bylaws Committee or the Rules of Procedure of the Credentials Committee, which should be consulted for a detailed explanation of challenge procedures.

SECTION IX

SUMMARY OF PLAN

A. SELECTION OF DELEGATES AND ALTERNATES

Minnesota will use a proportional representation system based on the results of a binding vote taken at the precinct caucuses among all caucus attendees for presidential candidates and uncommitted status for apportioning its delegates to the 2016 Democratic National Convention.

The “first determining step” of Minnesota’s delegate selection process will occur on March 1, 2016 with precinct caucuses.

Delegates and alternates will be selected as summarized on the following chart:

Type	Delegates	Alternates	Date of Election	Electing Body
				Filing Requirements and Deadlines
District-Level Delegates	50	n/a	April 30 – May 29, 2016	Electing Body: Congressional District Conventions <i>File statement with convention chair at least two hours prior to election.</i>
Unpledged Party Leader and Elected Official Delegates*	16	n/a	n/a	Automatic by virtue of respective public or Party office as provided in Rule 8.A. of the 2016 Delegate Selection Rules.
Pledged Party Leaders and Elected Officials (PLEOs)	10	***	June 4, 2016	Electing Body: State Convention <i>File statement with State DFL Chair at least two hours prior to election.</i>
At-Large Delegates At-Large Alternates	17	6	June 4, 2016	Electing Body: State Convention <i>File statement with State DFL Chair at least two hours prior to election or immediately after the selection of Pledged Party Leaders and Elected Officials.</i>
TOTAL Delegates and Alternates	93	6		

* Unpledged Party Leader and Elected Official (PLEO) delegates includes the following categories, if applicable, who legally reside in the state: the Democratic National Committee Members, all Democratic Members of Congress, the DFL Governor, and any other Distinguished Party Leader as specified in Rule 9.A. of the 2016 Delegate Selection Rules. The exact number of Unpledged PLEO Delegates is subject to change due to possible deaths, resignations, elections or special elections.

*** Pledged Party Leader and Elected Official (PLEO) alternates are elected with the At-Large alternates.

B. ELECTION OF STANDING COMMITTEE MEMBERS (For the Credentials, Platform and Rules Committees)

Standing committee members will be elected by the state’s National Convention delegates as summarized below:

Members Per Committee	Total Members	Selection Date	Filing Requirements and Deadlines
3	9	June 4, 2016	If presidential candidate has not filed candidate waiver, candidate or authorized representative shall file list of standing committee candidates with the State DFL Chair at least thirty minutes prior to election. If presidential candidate has filed candidate waiver, individuals are nominated for standing committees at the time of the election by the National Delegates.

C. ELECTION OF DELEGATION CHAIR AND SELECTION OF CONVENTION PAGES

The Delegation Chair will be elected by the National Convention Delegates on June 4, 2016. Three (3) Convention Pages will be selected by the State DFL Chair on June 4, 2016.

D. PRESIDENTIAL CANDIDATE FILING DEADLINE

Presidential candidates must file their statement of candidacy and certify the name of their authorized representative(s) to the State DFL Chair by delivering to the Chair a letter to be received not later than 4:30 p.m. Central Standard Time on January 4, 2016. (Rule 10.B.)

E. TIMETABLE (REG. 2.2.B.)

Date	Activity
2014	
April	Majority of Affirmative Action, Outreach, and Inclusion Commission was chosen
2015	
March 1	State Chair notifies DNC Rules and Bylaws Committee of State Affirmative Action, Outreach, and Inclusion Commission membership with demographic and contact information.
March 14	Constitution, Bylaws, and Rules Committee begins drafting Delegate Selection Plan.
March 24	Affirmative Action, Outreach, and Inclusion Commission meets to draft proposed Affirmative Action, Outreach, and Inclusion Plan
April 1	Public comments are solicited on the proposed Delegate Selection and Affirmative Action, Outreach, and Inclusion Plans. Press releases are mailed announcing the public comment period.
April 30	Period for public comment on state Plan is concluded. Responses are compiled for review by the State Central Committee.
May 2	State Party Committee reviews public comments and adopts revised Delegate Selection and Affirmative Action, Outreach, and Inclusion Plans for submission to DNC Rules and Bylaws Committee. Press releases are mailed announcing the approval of the Plan.
May 4	Delegate Selection and Affirmative Action, Outreach, and Inclusion Plans are forwarded to the DNC Rules and Bylaws Committee.
September 15	State Party begins implementation of the Affirmative Action, Outreach, and Inclusion Plan. Press kits, as described in the Affirmative Action, Outreach, and Inclusion Plan, are sent to all state media.

Date	Activity
October 1	Deadline for each announced presidential candidate to submit a statement specifying steps the candidate will take to encourage full participation in the delegate selection process. (Individuals who announce their candidacy after this date must provide this full participation statement to the State Party not later than 30 days after their announcement.)
December 1	Presidential candidate statement of candidacy, authorized representative, and waiver of right of approval forms are available from the State DFL Party Headquarters.
2016	
January 4	Delegate and alternate candidates may obtain the statement of candidacy and pledge of support forms and filing instructions from State DFL Headquarters, in person, by mail, or from State Party's web site at www.dfl.org .
January 4	Presidential candidate deadline for filing statement of candidacy and certifying the name(s) of their authorized representative(s) to the State DFL Chair. Letters must be received by the State DFL Chair not later than 4:30 p.m. Central Standard Time.
February 1	Presidential candidate deadline for filing with the State DFL Chair the waiver of right of approval for the election of district-level delegates and alternates, at-large delegates and alternates, PLEO delegates and alternates, and standing committee members.
March 1	Precinct Caucuses
March 12 to April 17	Organizing Unit Conventions to elect delegates and alternates to State Convention (who also serve as Congressional District level delegates and alternates).
April 23	Deadline for State DFL Office to certify results of the precinct caucus ballot and allocate district-level delegates and alternates according to presidential preference or uncommitted status.
April 30 to May 29	Congressional District conventions to elect district-level delegates and alternates. District-level delegate and alternate deadline for filing the statement of candidacy and pledge of support forms with convention chair is two hours prior to election if supporting candidate who has not filed a waiver of right of approval. Convention chair provides list of district-level delegates and alternates 90 minutes prior to election to the respective Presidential candidates who have not filed waiver. Presidential candidates who have not filed waiver provide approved list of delegate and alternate candidates to convention chair at least 30 minutes prior to election.
May 10 to June 8	State DFL Party certifies elected district-level delegates and alternates to the Secretary of the Democratic National Committee within ten days after each Congressional District Convention.
June 4	State Convention convenes. At-large and pledged PLEO delegates are elected by the State Convention.
June 4	Pledged PLEO and at-large delegate or alternate candidate deadline for filing the statement of candidacy and pledge of support forms with State DFL Chair is two hours prior to relevant election if supporting a candidate who has not filed a waiver of right of approval.
June 4	State DFL Chair provides list of PLEO and at-large delegate and alternate candidates 90 minutes prior to each election to the respective presidential candidates who have not filed waiver.
June 4	Presidential candidates who have not filed waiver provide approved list of pledged PLEO delegate candidates to State DFL Chair at least 30 minutes prior to election. Pledged PLEO delegates are elected by the State Convention.
June 4	Presidential candidates who have not filed waiver provide approved list of at-large delegate and alternate candidates to State DFL Chair at least 30 minutes prior to election. At-large delegates and alternates are elected by the State Convention.
June 4	National Convention delegation meeting. Presidential candidates who have not filed waiver submit lists of candidates for standing committee members to State DFL Chair at least 30 minutes prior to election. Delegates elect National Convention standing committee members and delegation chair. State DFL Chair names convention pages.
June 6	State DFL Party certifies the delegation chair, convention pages, and standing committee members.
June 14	State DFL Party certifies remainder of elected delegates and alternates (PLEOs, and at-large).

EXHIBITS TO THE AFFIRMATIVE ACTION, OUTREACH, AND INCLUSION PLAN**A. MEMBERS OF THE STATE AFFIRMATIVE ACTION, OUTREACH, AND INCLUSION COMMISSION**

Name	Constituency Group
Andrea Bejarano-Robinson	Hispanic
Phil Benson	Caucasian
Lucy Buckner	African American/Senior
Brad Clifford	Caucasian
Lynn Fiscus	African American
Linda Freeman	African American
Terry Friedrichs	GLBT/Disability
Jill Garcia	Hispanic
Marge Hoffa	State DFL Vice Chair/Caucasian
Mary Jones	Disability
Gale Julius	Youth
Dana Lappin	African American
Ken Martin	State DFL Chair/Caucasian
Larry Nicholson	Caucasian
Al Oertwig	GLBT
Linda Pickard	Youth
Willie Pickney	African American
Dan Reed	Caucasian/Labor
Shivanthi Sathanandan	Asian and Pacific Islander
Dyna Sluyter	GLBT
Rick Stafford	GLBT/Disability/Senior
Dexter Stanton	African American
Mark Stroessner	Labor
Megan Thomas	GLBT/Disability
Chris Thorp	Asian and Pacific Islander
Jeff Willcutt	

B. MEDIA OUTLETS TO BE CONTACTED REGARDING THE DELEGATE SELECTION PROCESS

1. Major Daily Newspapers, Radio and Television Stations

NEWSPAPER

Associated Press
 Preludium News Service
 ECM Media
 Sun Current Papers
 Pioneer Press
 Star Tribune
 New Ulm Journal
 Worthington Daily Globe
 Fairmont Sentinel
 Mankato Free Press
 Owatonna People's Press
 Albert Lea Tribune
 Austin Daily Herald
 Austin Post Bulletin
 Rochester Post Bulletin
 Rochester Democrat
 Winona Daily News
 Faribault Daily News
 St. Cloud Times
 Monticello Times
 West Central Tribune
 Fergus Falls Journal
 Fargo Forum
 Brainerd Dispatch
 Duluth News Tribune
 Hibbing Daily Tribune
 Mesabi Daily News

RADIO

Air America Radio 950AM
 Minnesota Farm Network
 MPR
 Minnesota News Network
 KSTP
 KTLK
 WCCO AM 830
 KFAI
 KFAN
 KQ92
 KQRS
 KS95
 WFMP 107
 WLOL
 WLTE
 KUOM (Radio K)
 K12
 KDWB

TELEVISION

KARE Ch. 11
 KMSP Ch. 9
 KSTP Ch. 5
 WCCO Ch. 4
 TPT
 PAX
 KAAL TV - Channel 6 (Austin)
 KEYC TV - Channel 12 (Mankato)
 KTTC TV - Channel 10 (Rochester)
 WDIO TV Channel 10 (Duluth)

2. Other “Non-Minority” Media Outlets (Included in #1, above.)

3. Constituency and Specialty Media Outlets and Targeted Groups

AFRICAN AMERICAN

NEWSPAPERS

Insight News, Inc.
 One Nation News
 Minnesota Spokesman-Recorder

RADIO

KMOJ 89.9 FM

AFRICAN

NEWSPAPERS

African Journal

RADIO

Voice of Ethiopia
 Focus on Africa
 Voice of Oromiyaa/Sagalee Oromiyaa
 Eritrean Community in Minnesota

DISABLEDRADIO

Disabled and Proud

NEWSPAPERS

Access Press

GLBTNEWSPAPERS / MAGAZINES

Lavender Magazine

RADIO

Fresh Fruit

TV

KinPride

HMONGNEWSPAPERS

Hmong Tribune

RADIO

Hmong Wameng Radio

Hmong American Radio

Hmong Minnesota Radio

LATINONEWSPAPERS

Vida y Sabor

La Voz Latina

Latino Midwest News

La Edición De Minnesota

La Prensa

Gente

RADIO

Centro Cultural Chicano

"Notas Latinas"

"Brisas Latinas"

La Que

La Hora Comunitaria

La Hora Latina

"Mejicano Latino Show"

"Notas Hispanas"

Radio Rey

"Sabados Alegres"

Latin Voices

TV

Latino Television Network

MIDDLE EASTERN/MUSLIMNEWSPAPERS / MAGAZINES

Newsletter of the Islamic Center of Minnesota

TV

BelAhdan

NATIVE AMERICANNEWSPAPERS

Native American Press/Ojibwe News

Anishanabeg Today

RADIO

Indian Uprising

Regional Native News

SOMALINEWSPAPERS

Warsan Times

RADIO

Voice for the Somali Community

TV

Rochester Somali Television (RSTV)

Somali TV of MN

SOUTH ASIANNEWSPAPERS / MAGAZINES

Asian American Press

Asian Pages

Hmong Times

Korean Quarterly

RADIO

Sangam

TV

Geetmala

Chai City

SPORTSMEN/CONSERVATIONNEWSPAPERS

Outdoors Weekly

WOMENNEWSPAPERS

Minnesota Women's Press

RADIO

Womenfolk

Womanist Power Authority

ATTACHMENTS TO THE DELEGATE SELECTION PLAN

1. **A summary** of the process for electing delegates, alternates, standing committee members, the delegation chair and convention pages, along with related deadlines. *See Section IX.A. of the Plan.* (Reg. 2.2.A.)
2. **A timetable** reflecting all significant dates in the state's delegate selection process. *See Section IX.E. of the Plan.* (Reg. 2.2.B.)
3. **A statement from the State DFL Chair certifying the Plan** as submitted to the RBC was approved by the State Central Committee. (Reg. 2.2.C.)
4. **A copy of the press release** distributed by the State DFL Party announcing its adoption of the Plan and summarizing the major components of the Plan. (Reg. 2.2.D.)
5. **A statement from the State DFL Chair certifying that the proposed Plan**, including all attachments and appendices, was placed on the State Party website during the 30-day public comment period. (Reg. 2.2.F)
6. **A statement from the State DFL Chair certifying that the State Affirmative Action, Outreach, and Inclusion Commission composition complies with Rules 5.C, 6.A., and 7** and that the names, demographic data and contact information of members was submitted to the RBC 15 days after their appointment. (Reg. 2.2K.)
7. **A statement from the Chair of the Affirmative Action, Outreach, and Inclusion Commission certifying compliance with Rule 6.F.**, which requires that the Affirmative Action, Outreach, and Inclusion Commission has reviewed the proposed Affirmative Action, Outreach, and Inclusion plan, including any numerical goals established and outlining the reliable data and source used for goals established under Rules 5.C., 6.A., and 7. (Reg. 2.2.I & J.)
8. **Copies of all written public comments on the Plan** *[Includes information identifying each person and/or organization making the comment and where appropriate, a description of the person or group so represented, if such information has been provided or is available to the State Party.]* (Reg. 2.2.G.)
9. **A blank copy of forms to be filed with the State DFL Party by delegate candidates.** (Reg. 2.2.H.)
10. **Copies of all state statutes reasonably related to the Delegate Selection Process:** (Reg. 2.2.I.)
11. **A copy of all qualifying forms to be filed with the State DFL Party by presidential candidates.** (Reg. 2.2.M.)