

DFL Precinct Caucus Agenda

(Caucus can add items, but cannot delete items)

1. **Open registration and preference balloting at 6:30 p.m.**
2. **Convene at 7:00 p.m.**
3. **Introductions and Greetings**
4. **Read Participant Eligibility Requirements**
5. **Read Affirmative Action, Outreach and Inclusion Statement**
6. **Read Platform Statement**
7. **Elect Caucus Chair and at least 2 Tellers, and appoint Caucus Secretary**
 - Chair position is for tonight only. Function is to conduct the caucus.
8. **Adopt rules for precinct caucus business, if desired**
9. **Elect Precinct Chair and two Vice Chairs**
 - These officers serve for the next two years. Function is to organize the DFL Party in the precinct Also represent the precinct on the Organizing Unit Central Committee.
 - At least one Vice Chair must not be of the same gender as the Chair.
10. **Elect Organizing Unit/Senate District Convention Delegates and Alternates**
 - Must start at 7:30 p.m. unless delegates are still being registered.
11. **Tally Statewide Preference Ballots at 8:00 p.m., and announce results**
12. **Consider Resolutions**
 - At the discretion of the Caucus Chair, may be done earlier during breaks in other business, such as while votes are being counted.
13. **Entertain Visitor Speeches**
 - At the discretion of the Caucus Chair, may be done earlier during breaks in other business, such as while votes are being counted.
14. **Other Business**
15. **Adjourn no earlier than 8:00 p.m.**

Sample Precinct Caucus Rules

(Caucus can add, delete or change as it sees fit)

Note: The 2018-2019 Official Call and the DFL Constitution & Bylaws govern in all cases. If no rule in either the Call or precinct caucus rules applies to a situation, Robert's Rules of Order, Newly Revised, will govern.

Nominations

1. Any caucus participant may nominate himself/herself for any position being elected by the caucus. No nominating or seconding speeches may be given.
2. If a contest exists, each candidate for an elective position may take up to one minute to explain why he/she should be elected by the caucus to that position.

Motions/Resolutions

3. All resolutions proposed for consideration by the caucus (and any amendments of 5 or more words) must be submitted to the Caucus Chair in writing immediately after being proposed.
4. No more than three speakers in favor and three speakers opposed to a motion or resolution will be allowed. Debate ends, and the caucus will come to a vote immediately, after there have been three speakers on each side of the issue.
5. Speeches shall not exceed one minute.
6. No speaker may speak twice to a motion or resolution until all others wishing to speak to the issue have had a turn.
7. No person may propose a second resolution until all others wishing to propose one have had a turn.

Visiting Speakers

8. Candidates, elected officials and party officers may address the caucus for up to two minutes.

Election of Delegates – Subcaucusing

See pages 3 – 4 of the Call

Participant eligibility

See page 2 of the Call

Resolutions – general rules

See pages 5 - 6 of the Call